



## MINUTES

New Library and Town Center Construction Committee  
July 13, 2018

Pierson Library Conference Room, 5376 Shelburne Road, Shelburne, Vermont

### In Attendance

Steering Committee: Cathy Townsend (chair), Kevin Unrath, Ann Smallwood, Ruth Hagerman (minutes)

SC Members not present: Colleen Parker, Alice Winn, Lee Krohn

VIA: Megan Nedzinski

Neagley and Chase: Andrew Martin

Public: Maddie Hughes from SN arrived at 10:09 AM

1. Call to Order at 9:07 AM

Importance of member attendance to make quorum discussed.

2.\* Consider Approval of Agenda

Accepted revised agenda

Moved by: Ann

Second by: Kevin

Passed unanimously

3.\* Consider Approval of Meeting Minutes of July 6, 2018

Moved by: Ruth

Second by: Kevin

Passed unanimously

4. Public Comment: none

5.\* Consider a Motion to accept the new name of the committee – *New Library and Town Center Construction Committee*

Moved: Kevin

Second: Ann

Passed unanimously

6.\* Consider a Motion to accept recommendation from the Design Working Group for Furniture Supplier

No recommendation. Requesting additional information from two finalists. Megan will follow up and provide clarity as to schedule.

7. Construction Working Group

Stormwater permit issued.

VtTrans permit to be signed today and needs to go in today.  
Division of Fire Safety still out.

Construction budget numbers will come in by the 20<sup>th</sup> to NC.  
Monday the 16<sup>th</sup> 1 PM Owner's costs review meeting.

Discussion of presentation to SB on July 24<sup>th</sup>:

Cathy will present the final budget. Questions will be addressed by specific representatives.

Discussion of needed motions from the SB. Ruth will contact Lee.

Site logistics, fire alarm for Town Hall ready to go.

Joe had told NC to carry the builder's risk insurance instead of using the VLCT. Final decision still needs to be made, by **July 25**.

Maddie from the SN joins. 10:09 AM

Ann leaves.

Andrew leaves.

No longer at quorum

8. Design Working Group

Nothing to report (furniture vendors discussed under Item 6).

9. Temporary Library Working Group

Some needs outstanding include:

Electrician will move the fire alarm strobe at the FH, will need to add one to ceiling.

Have two possible carpenter contacts for moving book drop.

FH lockers are still in the hallway, need to be moved or disguised.

Bushes need to be trimmed.

Handicap space, signs needing to get sorted out. Cathy will call Paul re installing them, possibly painting the handicap space.

Gravel path needs maintenance.

Fate of outdoor furniture needs to be determined.

Andrew returned at 10:21.

10. Other Business

None.

11. Meeting adjourns at 10:32 AM

No quorum, no motion to adjourn.