

Pierson Library Board of Trustees - Minutes
Special Meeting to Discuss Open House
July 15, 2021

Attendees: Kevin Unrath (Director), Lisa Merrill, Becky Jewett, Holly Brough, Charlotte Albers

Call to order 5:05pm.

Becky made a motion to approve agenda, Holly seconded; all voted in favor.

Federal ARPA Grant

Kevin led a discussion of the ARPA grant to public libraries; the Pierson is eligible for up to \$11,000 in federal aid with a grant request deadline of Aug. 9th, 2021. Kevin attended a grant writing workshop and agreed to write and submit the grant. Allowable items we agreed to request funds for include two all-weather picnic tables and collections. Two umbrellas with stands for the patio area will also be priced out and purchased through Kevin's discretionary fund.

Open House Event

The date of this celebration event was moved to Saturday, Sept. 4th to allow us more time to organize. This new date is just before the new hours take effect. Following are tasks and who volunteered to do them:

Kevin

- create the September calendar of events to give out including Second Wednesday
- invite the featured artists and schedule a "meet the artist" talk
- invite Historical Society to participate and feature hallway exhibit
- invite Town departments and committees (Lisa to help)
- promote museum passes at checkout desk (staff)
- tours of building

Lisa

- post a "Save the Date" for event on Front Porch Forum (trustee account)
- invite former trustees, Town Center Committee, Friends of Pierson Library, and current volunteers
- check with Fire Chief re. a "touch a truck" outside fire station
- contact trustee candidate with videography experience

Holly

- create a press release for media outlets
- create a flyer with logo for posting in library
- post on Front Porch Forum for 3 weeks prior to event
- engage CVU students to help with kid's activities (facepainting, journaling in Town Hall, scavenger hunt)

Becky

- create scavenger hunt with Lisa and AJ
- get creme coupons from Shelburne Country Store

Charlotte

- check availability of Scoop or Sisters of Anarchy ice cream truck
- coordinate cider and donuts for Town Hall
- give walking tours of grounds
- possible Before and After photo montage showing construction stages

The next planning meeting will be on Aug. 5th at 5pm at the library, all board members welcome.

Becky made a motion to adjourn, Charlotte seconded; all voted in favor. Meeting adjourned at 6:27pm.