



Town of Shelburne, Vermont

MINUTES

Stormwater Advisory Committee

July 17, 2018 at 3PM

Shelburne Town Office, 5420 Shelburne Road, Meeting Room 2

MEMBERS PRESENT: Marty Illick (Chair), Mike Shramm, Dick Elkins, and Chip Stulen (Absent Chris Davis, Susan Moegenburg, and John DuBrul)

ADMINISTRATION: Ann Janda, Director of Administration, Lee Krohn, Interim Town Manager

1. **Call to Order** – Marty Illick called the meeting to order at 3pm.
2. ***Consider Approval of the Agenda**
3. ***Consider Approving Minutes from June 19, 2018 Meeting** – *Motion by Dick Elkins to approve. Seconded by Chip Stulen. Passed 4-0.*
4. **Discuss Upcoming Presentation to Selectboard** – After some discussion it was decided that Ann will work with Chris Robinson and Tom DiPietro to draft a memo for the Stormwater Advisory Committee (SWAC) to review and approve at its August 21st meeting. This memo will be a discussion of the process and a statement of support for the draft ordinance and associated documents. It will be presented to the Selectboard by a representative of the SWAC at the August 28th Selectboard meeting. At this meeting, staff and the SWAC will ask the Selectboard to warn a public hearing on the ordinance for September 25. It was agreed that the documents would be sent to the Selectboard at least a few weeks in advance of the August 28 meeting so there is time for the Selectboard to review. The documents are currently undergoing attorney review and won't be completed until early August. It was agreed to wait to make the documents public until they are presented to the Selectboard and to follow the public hearing process as outlined in the Town Charter. Ann was asked to contact Jaime Heins to make sure he is in the loop as the SWAC's liaison to the Selectboard.
5. **Discuss Mass Mailing of Stormwater Infographic** – Ann has engaged a printing/bulk mailing service to get the infographic out to all property owners sometime next week.
6. **Review Schedule and Discuss August Meeting Date(s)** – Ann will be on vacation August 6-17. The next meeting will be held August 21.
7. **Adjourn*** - Chip Stulen left and the meeting ended at 3:30pm.