

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
July 27, 2021**

***Hybrid meeting held via teleconference and in-person.**

MEMBERS PRESENT: Mike Ashooh (Chair), Kate Lalley [arrived 7:45 PM], Jerry Storey, Cate Cross, Luce Hillman.

ADMINISTRATION: Lee Krohn, Town Manager; Peter Frankenburg, Finance Director.

OTHERS PRESENT: Members of the public participating in the meeting included Marcy Webster (Media Factory), Don Porter, Gail Albert, Tom and Sara Tompkins, Joyce George, bding, Erika Lea, Sue McLellan, David Leckey, Tom and Jane Zenaty, Tracy Beaudin, Ken Scott, Pat Fontaine, Gary Holloway, Ron Redmond, Scooter McMillan, Bob Owens, Rowland Davis, Vishal and Kavitha Shah, Laura Parks, Lisa Steele, Donna Fialkoff, Roz Graham, Don Rendall, Emilio Fornatorna, Judy Raven.

1. CALL TO ORDER

Chair Mike Ashooh called the hybrid in-person and teleconference meeting to order at 7 PM and explained the protocol to be followed.

2. APPROVE AGENDA

MOTION by Luce Hillman, **SECOND** by Jerry Story, to approve the agenda as presented. **VOTING: unanimous (4-0)[Kate Lalley not present for vote]; motion carried.**

3. MINUTES

July 13, 2021

MOTION by Cate Cross, **SECOND** by Jerry Storey, to approve the minutes of 7/13/21 as presented. **VOTING: unanimous (4-0)[Kate Lalley not present for vote]; motion carried.**

4. PUBLIC COMMENT

- Susan McLellan, Falls Road, stated traffic and speed of cars on Falls Road is very bad. Pedestrian safety needs to be addressed.
- Pat Fontaine, Equity & Diversity Committee, announced members of the community are invited to join the meeting on 7/29/21 and provide input/comment.
- Joyce George, resident, urged publishing the zoning changes made as part of regulatory reform in the local newspaper and on Front Porch Forum.

5. SELECTBOARD COMMENTS

- Jerry Storey offered condolences to Bill Deming on the recent passing of his wife.
- Cate Cross thanked David Leckey for the economic development plan.

- Luce Hillman acknowledged the amount of work on the economic development plan by people in town.
- Mike Ashooh assured concerns about development trends in Shelburne are heard. The Selectboard is trying to build a vision.

6. TOWN MANAGER REPORT/UPDATE

Lee Krohn reported:

- Assessor's Office will finish the reappraisal work in 2023 per the original schedule.
- Concerns have been received about grass being blown into the road from lawnmowers. The grass makes the travel lane very slippery. Grass clippings need to remain on the owner's property.
- Parks & Rec concert series will be held on the Athletic Club field behind the fieldhouse.
- August 3, 2021 is the annual community event at Vermont Teddy Bear hosted by Parks & Rec.
- The search continues for planning and zoning staff. Discussions will begin with those who have already applied.

7. CBC APPOINTMENT(S)

Dog Park Committee

The Selectboard interviewed Laura Parks for a position on the Dog Park Committee.

MOTION by Jerry Storey, SECOND by Luce Hillman, to appoint Laura Parks to the Dog Park Committee for a term to be determined. VOTING by rollcall: unanimous (4-0)[Kate Lalley not present for vote]; motion carried.

8. NEW ROAD NAME: Halcyon Ridge

Dr. Vishal Shah explained the purpose of the request to rename the portion of road to his residence (to ensure sensitive pieces of mail related to his patients are received and not sent to the wrong address).

MOTION by Cate Cross, SECOND by Jerry Storey, to rename the south fork of Barberry Lane to Halcyon Ridge.

DISCUSSION:

- Peter Frankenburg reported Mr. Hammond (owner of property on Barberry Road) expressed concern about accepting the new road name and offered a different name suggestion.
- It was noted Mr. Hammond was notified of the meeting, but did not attend or submit a written comment.

VOTING: unanimous (4-0)[Kate Lalley not present for vote]; motion carried.

9. ECONOMIC DEVELOPMENT DISCUSSION NEXT STEPS/ACTION

David Leckey advised next steps in the economic development initiative are to work on action items and a strategic plan, to look at the systems and processes in place and see how these might be improved. There was discussion of Shelburne becoming a Vermont Designated Downtown. Gary Holloway, Vermont Downtown Designation Program, gave

an overview of the program, and Ron Redmond, Vergennes City Manager, affirmed the focus of the Downtown Designation Program is downtown revitalization.

There were questions on length of time for an application to be approved (six to 12 months), budget for the program (appropriation from the general fund), ongoing cost of the program (whatever the town wants to invest to administer the program), designation boundary impacting other projects in town such as a bike path going through the downtown (funds from the Downtown Designation Program can be applied to help resolve the matter). It was noted regulatory reform is being tailored to the goals the town is trying to accomplish and Designated Downtown status lines up with that. Designated Downtown status is an investment by the town into the town to strengthen and revitalize the local economy geographically and businesswise.

Donna Fialkoff, resident, urged community education and input before pursuing the downtown designation.

The Selectboard agreed to initiate the process to pursue Downtown Designation for Shelburne. The economic development mission statement needs to be drafted first then scope out the Designate Downtown application process. Lee Krohn will report what is entailed with the process and the pros and cons for Shelburne. A brief draft mission statement will be prepared for consideration and discussion at the next meeting.

10. PAVING GRANT APPLICATION: Dorset Street

MOTION by Kate Lalley, SECOND by Cate Cross, to approve the paving grant application for \$94,960 with a 20% local match to pave 1.5 miles of Dorset Street from Bishop Road to the border with South Burlington. VOTING: unanimous (5-0); motion carried.

11. UPDATED CBC GUIDELINES

MOTION by Cate Cross, SECOND by Kate Lalley, to approve the updated CBC guidelines as discussed on June 22, 2021. VOTING: unanimous (5-0); motion carried.

12. ADJOURNMENT

MOTION by Kate Lalley, SECOND by Cate Cross, to adjourn the meeting. VOTING by rollcall: unanimous (5-0); motion carried.

The meeting was adjourned at 9:02 PM.

RScty by tape: MERiordan

For the Selectboard

Date