

*THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.*

**SHELBURNE HISTORIC PRESERVATION &  
DESIGN REVIEW COMMISSION**

**August 9, 2018**

**Minutes**

**Members Attending:**

Fritz Horton, Tom Koerner, Marc Vincent, Eileen Warner

**Staff Attending:**

Dean Pierce, Susan Cannizzaro

**Others Attending:**

Sam Feitelberg

**Call to Order:**

Fritz Horton called the meeting to order at 8:30 a.m.

**Approval of Minutes:**

The minutes of July 26, 2018 were tabled until the next meeting.

**Design Review Application DR18-18 – Town of Shelburne Veteran’s Memorial  
Committee, 2 Church Street:**

Sam Feitelberg was present to represent the Veteran’s Memorial Committee. They are proposing to install two flat granite plaques on either side of the entrance to the memorial on the Parade Ground to commemorate veterans from World War I and World War II. Each plaque will measure 4’ 10” x 3”.

Following a brief discussion, Tom Koerner moved to recommend approval of the application as presented. Marc Vincent seconded the motion, which was unanimously approved.

Sam Feitelberg left the meeting.

**Update on National Register Nomination Project:**

Dean Pierce reported he has received a 110 page draft of the Shelburne Falls National Register Nomination from Brian Knight. He will distribute the document electronically to the Commission members and asked that they submit their feedback. Since this is a lengthy document, Dean suggested reading the Introduction then proceeding to the History of the Area. In between these sections is the history of each property. Dean added that the schedule calls for Brian to receive feedback in late August or early September.

**Upcoming Planning Commission items:**

Dean Pierce reported that the first informal public input sessions for the Town Plan will be this afternoon. The second session is scheduled for August 23<sup>rd</sup>. A formal hearing will take place in October.

**Other Business:**

Dean reported that there will be a mock hearing as part of the Historic Preservation Workshop in White River Junction. Devin Colman will be reviewing some of our application files and potentially using one at the workshop.

**Adjournment:**

The meeting adjourned at 9:10 a.m.

Respectfully submitted,  
Susan Cannizzaro