



MINUTES

New Library and Town Center Construction Committee
September 4, 2018

Meeting Room 2, Town Offices, Shelburne, Vermont

In Attendance

Steering Committee: Cathy Townsend (chair), Kevin Unrath, Ann Smallwood, Jerry Storey, Lee Krohn, Alice Winn, Ruth Hagerman (minutes)

Public: None present

1. Call to Order at 11:06 AM
- 2.* Consider Approval of Agenda
Moved by: Jerry
Second by: Lee
Passed unanimously
- 3.* Consider Approval of Meeting Minutes of August 14, 2018
Moved by: Jerry
Second by: Ann
Passed unanimously
Ruth abstains, not present at meeting
4. Public Comment: none
5. Budget Updates:
 - Cupola findings: Wood mostly solid, later addition of tar at base did not prevent leaking, slates need to come up and new flashing installed. Metal sheathing protecting the horizontal portions of the structure has deteriorated, water leaking in at that point; metal needs to be completely replaced. Louvers have been left open, allowing water leakage. No screening was present, was installed last week by NC. Estimated cost of repairs: \$25,000
 - Chandeliers: Have been removed. Wiring is completely rotted, needs to be re-wired by a UL listed shop or fixtures need to be replaced. Estimated cost: Unknown
 - Portico railings need to be repaired, some replacement. Estimated cost: Unknown
 - **Lee will follow up with Preservation Trust re likelihood of funding any restoration work in this project.**
 - Skylights in new building: This add alternate was accepted on August 28 so that the steel order could be placed.
6. Other Business
 - Fire hydrant permit should be finalized in about two weeks.
 - Fund raising focus was discussed.

- Ways to better publicise the project were discussed.
 - **Lee** will organize photos for Kevin to post. He will also do video walkthroughs of the project on a regular basis.
 - The SB will add a regular update agenda item.
 - Front Porch Forum posts will come out weekly, and the text will be distributed to Kevin and the Construction Committee to use as talking points. (**Ruth**)
 - Shelburne News will be sent the FPF posts for addition to the Library Column space (**Ruth**). **Lee** will also contact the paper for feature articles.
 - **Kevin** will organize postings on the various websites, ask staff to post photos on public computers as screen savers, and put together a display in the case in the Library. He will contact Rick Bessette for poetry for the ground breaking event.
- Ground breaking event tentatively scheduled for September 29. **Cathy** to organize.
- Box Elders along North property line of project discussed.

7. Meeting adjourns at 10:32 AM

Moved by: Alice

Second by: Lee

Passed unanimously