

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

September 12, 2019

Minutes

Members Attending:

Tom Koerner, Ann Milovsoroff, Marc Vincent, Eileen Warner, David Webster

Staff Attending:

Susan Cannizzaro, Dean Pierce, Ravi Venkataraman

Others Attending:

David Ressler (Via conference call)

Call to Order:

David Webster called the meeting to order at 8:35 a.m.

Minutes of Meeting:

Voting on the August 8th and August 15th minutes was deferred due to the lack of Commission members present at those meetings.

Design Review Application DR 19-14 – David Ressler, 221 Harbor Road:

Ravi Venkataraman provided a brief explanation of the request by David Ressler. He is seeking approval to remove and replace three front and three rear decks at his rental property at 221 Harbor Road in order to bring the decks and railings up to code. In addition, he would like to add a small hip roof over each of the rear decks for weather protection.

The members briefly reviewed the information provided with the application prior to calling Mr. Ressler. It was noted that the application lacks some information and more specific details will be required (i.e. materials list, specifications for the railings and roofs, a plan with specified dimensions). David Webster commented that he would prefer materials other than pressure-treated wood. Tom Koerner suggested we could request that the applicant stain or paint the pressure-treated wood within one year if that is the material he is intending to use.

David Ressler joined the meeting via conference call. David Webster and Tom Koerner explained the additional information required (as noted above) to make the application complete. Mr. Ressler stated he will forward the items to Ravi as soon as possible.

Further discussion on the application was tabled until the additional information is received from Mr. Ressler.

Upcoming Planning Commission Agenda Items:

Dean Pierce reported that the Planning Commission will have an informal discussion at their meeting tonight due to the lack of a quorum. He added that there are currently two vacancies on the Commission, so they are looking for new members.

Potential Grant Opportunities:

Dean Pierce stated that this item was added to the agenda at Fritz Horton's request at the last meeting. He stated the Commission may wish to discuss the historic marker grant program again at the next meeting.

Other Business:

The members briefly discussed various housing developments in town. It was reported that Scott Gardner is currently working on an application for the demolition of a barn and house at 1036 Falls Road and a re-subdivision of 1036 and 1056 Falls Road to create four residential lots. Mr. Gardner is expected to present his application at the next meeting.

Adjournment:

There being no further business, the meeting adjourned at 9:25 a.m.

Respectfully submitted,
Susan Cannizzaro