



DRAFT MINUTES

New Library and Town Center Construction Committee
September 14, 2018
Meeting Room 2, Town Offices, Shelburne, Vermont

In Attendance

Steering Committee: Cathy Townsend (chair), Kevin Unrath, Ann Smallwood, Lee Krohn, Alice Winn, Ruth Hagerman (minutes). Jerry Storey was unable to attend due to a prior commitment.
VIA: Megan Nedzinski
Al DiPietro, Clerk of the Works
Public: Barb Comeau

1. Call to Order at 1:06 PM
- 2.* Consider Approval of Agenda
Moved by: Ann/Second by: Lee/Passed unanimously
3. Public Comment: none
4. Discuss project budget and ongoing value engineering

Megan: Proposal requests are for changes to scope of work. About 32 submitted. We have gotten back 16. Clerk and VIA review these and then bring them to us for approval. PRs that are accepted will be on Procure monthly as a change order.

Cathy requests a millwork revision, showing what is being considered for removal for cost savings.

Lee confirms new manhole has been deemed not necessary.

Mr. Marcotte has agreed to cover 50% of the cost of removing the box elders on the north property line. Coming down Thursday. Hazardous as determined by Tree Warden.

Town Hall: How do we value engineer it. Cost overages being funded from other areas of the budget; how can we compensate for these adjustments. In particular, for the Cupola and Front Porch, which have been neglected for many years, repairs far exceed scope and original budget. Megan to work with NC for cost estimates. Project fund raising is being undertaken by volunteers who have a passion for the Library.

(Al, Kevin, Lee leave at 2:26 PM)

5. Other Business: none
6. Meeting adjourned at 2:48 PM
Moved by: Alice/Second by: Ruth/Passed unanimously