

Shelburne Housing Committee
Meeting Minutes
October 1, 2018 at 6:00 pm

Present: Pam Brangan, Mark Brooks, Brian Precourt, Dean Pierce

Absent: Casey McNeil, Ron Bouchard

Guest: Jessica Hyman with CVOEO

A motion to approve the agenda was made by Mark and seconded by Brian. Pam proposed postponing the housing booklet updates to a subsequent meeting so we could focus 1) on questions to be posed during the county-side housing committee meeting on housing trust funds and 2) on prioritizing recommended actions in the Housing section of the Shelburne Comprehensive Plan. This was unanimously approved.

A motion to approve the minutes of the last meeting was made by Brian and seconded by Pam. Unanimously approved.

Jessica Hyman with CVOEO is the Education and Outreach Coordinator for the Fair Housing Project. Jessica provided information on the Fair Housing Project which works with municipalities and other groups to increase the understanding of fair housing laws. The FHP partners with regional planning commissions to provide education for municipal officials, town boards, developers, interested community members, etc. regarding the laws. The FHP is coordinating the Thriving Communities outreach campaign which promotes inclusive and affordable housing and facilitates strategies to overcome obstacles to affordable housing development. CVOEO will develop an online "tool kit" to assist municipalities which will include successful case studies. Brochures describing the Thriving Communities campaign were distributed.

Questions the housing committee would like to ask at the housing trust fund conference on October 29 were discussed. The following questions were considered to be the most important:

- What are the sources of revenue for the housing trust fund?
- How are the funds set up and managed?
- How are the funds used?
- How much money needs to be generated?

The Planning Commission requested that the committee identify the three most important recommended actions for the Housing section of the Comprehensive Plan. Of the 13 recommended actions, the committee identified #s 7, 8 and 10 as the most important.

At last Thursday's Planning Commission meeting, Dean led a discussion of proposed zoning changes regarding accessory apartments. The PC was mostly receptive to the proposed change but expressed concerns regarding the definition of a duplex with regard to connectivity of the two housing units. The degree of connectivity (common walls, rooflines, etc.) needs to be clarified to avoid essentially two single family homes being constructed with a nominal connection. Brian suggested looking to the State for a definition of a duplex. Pam will do some research regarding definitions and connectivity.

There were no updates regarding the mobile home park sale.

As the town is promoting student participation on local boards and committees the Housing Committee needs to add a local student member. Pam will check with Jason about getting a student.

The next housing committee will be November 5, which will be one week after the housing trust fund conference on October 29.

Adjourned - 6:55.