

A VIDEO RECORDING OF THE MEETING IN ITS ENTIRETY IS AVAILABLE THROUGH VERMONTCAM.ORG. THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES SUBJECT TO CORRECTION BY THE SHELBURNE PLANNING COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**TOWN OF SHELBURNE
PLANNING COMMISSION
MINUTES OF MEETING
November 15, 2018**

MEMBERS PRESENT: Jason Grignon (Chair); Kate Lalley, Stephen Selin, Asim Zia, Dick Elkins, Susannah Kerest. (Andrew Everett was absent.)

STAFF PRESENT: Dean Pierce, Planning Director.

OTHERS PRESENT: Gail Albert, Wendy Saville.

AGENDA:

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes (10/25/18)
4. Disclosures/Potential Conflicts of Interest
5. Open to the Public
6. Comprehensive Plan
7. Zoning
8. Other Business/Correspondence
9. Adjournment

1. CALL TO ORDER

Chair Jason Grignon called the meeting to order at 7 PM.

2. APPROVAL OF AGENDA

MOTION by Stephen Selin, **SECOND** by Susannah Kerest, to approve the agenda.

VOTING: unanimous (6-0); motion carried.

3. APPROVAL OF MINUTES

October 25, 2018

MOTION by Dick Elkins, **SECOND** by Kate Lalley, to approve the 10/25/18 minutes with clarification to Item #7 (Capital Improvement Plan) that Asim Zia indicated there are transportation grants and funds available through CCRPC.

VOTING: 5 ayes, one abstention (Susannah Kerest); motion carried.

4. DISCLOSURES/POTENTIAL CONFLICTS OF INTEREST

None.

5. OPEN TO THE PUBLIC

No comments.

6. COMPREHENSIVE PLAN

MOTION by Stephen Selin, **SECOND** by Kate Lalley, to open the public hearing on the proposed comprehensive plan. **VOTING: unanimous (6-0); motion carried.**

The public hearing was opened at 7:10 PM. Jason Grignon gave a high level overview of the updated plan. It was noted CCRPC reviewed the plan and made minor edits (added regulatory language on water and missing tables in the Energy section).

Dean Pierce reviewed suggested revisions to the updated plan based on feedback from Regional Planning and other grammatical edits. Jason Grignon noted various edits as well.

COMMENTS

Gail Albert said the Natural Resources Committee is working on an updated viewscape map which will be ready in the spring. Dean Pierce pointed out the GIS driven map will show what can be seen from various points as opposed to the quality of the view.

Wendy Saville suggested Map 9 show the pedestrian bridge across the river.

There were no further comments.

MOTION by Kate Lalley, SECOND by Susannah Kerest, to close the public hearing on the proposed 2019 Shelburne Comprehensive Plan. VOTING: unanimous (6-0); motion carried.

The public hearing was closed at 7:59 PM.

MOTION by Kate Lalley, SECOND by Susannah Kerest, that the proposed 2019 Shelburne Comprehensive Plan warned for public hearing on 11/15/18 be revised as follows and the changes be implemented by staff and others with oversight of the Planning Commission Chair:

- The words “In supporting implementation of the Northern Lake Champlain Basin and the Winooski Basin Tactical Basin Plans” be added to the beginning of Priority Recommended Action 2.5.
- The sentence “Like Policies, Objectives are meant to have an effect in the Act 250, Section 248, and Section 248a processes wherever applicable.” be added of the paragraph with the heading “Objectives.”
- Seven tables relating to energy (6 concerning current energy use and generation and 1 concerning renewable energy generation potential) be added to the energy section.
- A credit (Joplin James?) be added to photo on page 19 and caption (Locomotive operated by Vermont Railway.) be added to photo on page 82.
- On page 92, the current reference to Map 14 be changed to Map 12.
- Delete second instance of word “designated” in the callout on page 17.
- Delete the word ‘and’ and add period to end of goal statement on page 62.
- Page 10 change Recommendations to Recommended Actions.
- Map 9 is revised to:
 - Modify shading of Shelburne Farms to recognize inholdings.
 - Shade appropriate Meach Cove lands to indicate walking by permission.

- **Modify line symbol of paths within Shelburne Museum.**
- **Modify the legend entry for privately owned/open to the public to indicate "open to public with membership".**
- **Add trail to new suspension bridge (along with bridge).**
- **Titles will be added to data profile where titles missing.**

VOTING: unanimous (6-0); motion carried.

MOTION by Kate Lalley, SECOND by Dick Elkins, to forward to the Selectboard for consideration and action the proposed 2019 Shelburne Comprehensive Plan warned for public hearing on 11/15/18 and modified per the previously approved motion, and the 'Plan Change Report' to accompany the proposed Comprehensive Plan. VOTING: unanimous (6-0); motion carried.

7. ZONING

Dean Pierce said the Selectboard has the zoning change pertaining to PUDs, but has not yet warned a public hearing. The changes cover accessory apartment and duplex, EV charging station, Shelburne Shipyard setback, changing the design review process for administrative approval, and update of the form based code. There is no update on the litigation in Environmental Court.

The Planning Commission will discuss zoning and update of form based code at the 11/29/18 meeting.

8. OTHER BUSINESS/CORRESPONDENCE

The presentation by Kate Lalley on form based code at the White Burke session was excellent. Good feedback was received.

9. ADJOURNMENT

MOTION by Dick Elkins, SECOND by Stephen Selin, to adjourn the meeting. VOTING: unanimous (6-0); motion carried.

The meeting was adjourned at 8:22 PM.

RScty: MERiordan