



DRAFT MINUTES

New Library and Town Center Construction Committee
November 27, 2018
Meeting Room 2, Town Offices, Shelburne, Vermont

In Attendance

Steering Committee: Cathy Townsend (chair), Ruth Hagerman (minutes), Kevin Unrath, Jerry Storey, Alice Winn, Ann Smallwood, Lee Krohn

Public: Fritz Horton, Paul Irish

1. Call to Order at 11:19 AM
- 2.* Consider Approval of Agenda
Moved by: Ann Second by: Kevin /Passed unanimously
- 3.* Approval of minutes of 13 November 2018
Moved by: Lee Second by: Jerry /Passed unanimously
4. Public Comment: None.
5. Project update
Reviewed presentation for tonight's Selectboard meeting regarding costs. All meeting attendees agreed that budget overruns happen during construction. The committee has made extraordinary efforts to control those overruns with value engineering and voluntary fundraising.
6. Fundraising update
New Giving Tuesday match ongoing. Fundraising at this time returns to the discretion of the Trustees, who will discuss in January where to best place donations made to the Library since the end of the generous donor match (the 500K), as well as plans for the spring.
7. Design update
Waiting for carpet samples to come in. Mock-up for exterior is complete, mock-up for construction is ongoing. Fritz enquires as to code requirements for the handrail on the portico stairs; still awaiting final word from state.
8. Other business
Kevin would like clarity on solar for the Library, Jerry asks Lee to issue RFPs by Friday.
9. Adjourn at 12:44 PM
Moved by: Ann/Second by: Alice/Passed unanimously