



## **DRAFT MINUTES**

New Library and Town Center Construction Committee  
December 4, 2018  
Meeting Room 2, Town Offices, Shelburne, Vermont

### In Attendance

Steering Committee: Cathy Townsend (chair), Ruth Hagerman (minutes), Ann Smallwood, Lee Krohn

Public: Fritz Horton, Dorothea Penar

1. Call to Order at 11:02 AM
- 2.\* Consider Approval of Agenda  
Moved by: Lee Second by: Ann /Passed unanimously
- 3.\* Approval of minutes of 27 November 2018  
Moved by: Ann Second by: Lee /Passed unanimously
4. Public Comment: Fritz reminds us to be sure that minutes include a summary of topics discussed. He has updated the HPDRC on his attending our meetings.
5. Project update  
Solar RFP: Issued, due 12/15 5:00 PM. Responses will be distributed to committee; Kevin will come up with a matrix to compare offers.  
EV Grant: Submitted and confirmed electronically. Application included a rate schedule based on info from other sources. Payment is automatic at the charging station.
6. Design update  
Kevin/Megan Nedzinski/Exterus meeting concurrently to look at shelving.  
Carpet samples should arrive soon.  
Portico columns are being stabilized. One handrail will be added per code.
7. Other business  
Dorothea wants to know if the basement floorplan has changed. It has not. Brief discussion of display cases available to the Historical Society.  
Fritz asks about the clock. The project is running an electric conduit for future grant-funded restoration.
8. Adjourn at 11:30 AM  
Moved by: Ann/Second by: Ruth/Passed unanimously