



Town of Shelburne, Vermont

CHARTERED 1763

P.O. BOX 88 5420 SHELburnE ROAD SHELburnE, VT 05482
 www.shelburnevt.org 802-985-5118

LAKESHORE VEGETATION CUTTING APPLICATION*

* Also available in alternate formats in accordance with the Americans With Disability Act.

PLEASE USE THIS FORM TO REQUEST APPROVAL OF CUTTING WITHIN 100 FEET OF LAKE CHAMPLAIN SHORELINE

Under Shelburne's zoning bylaw, the cutting of vegetation within 100 feet of the high water mark along Lake Champlain is restricted. Selective pruning is allowed by permit when based on a Setback Cutting Plan. This requirement was established to help achieve the purposes of the Lakeshore Overlay District, which are to: preserve vegetation and natural cover of the shore adjacent to Lake Champlain in order to preserve views both from and of the lake; preserve water quality and prevent pollution; recognize the extreme vulnerability of lakeshore properties to erosion and other nuisances; and avoid problems resulting from over intensive development of the lakeshore.

Any Setback Cutting Plan submitted with this application must be prepared by a qualified individual and include photographic representation of existing conditions and indicating what will be removed and/or replaced. Do not prepare and submit this application until you have submitted a GENERAL APPLICATION FORM and have received a GAF number.

APPLICANT INFO

APPLICANT		PRIMARY CONSULTANT (If any)		
First Name (please print)		Name (please print)		
Last Name (please print)		Mailing address		
Signature	<input type="text"/>	City	State	Zip
GAF Number		Email		
Request		Phone		

Please provide or attach a concise description of your project:

Period of time during with proposed cutting would take place:	<input type="text"/>
--	----------------------

Form continues on reverse side...

FOR OFFICE USE ONLY

Date received	by	Referral (s)	by
Fee received	by	Forms offered	by
Permit #	by	Hearing date	

LAKESHORE VEGETATION CUTTING APPLICATION

SCOPE OF PROJECT

Does project propose removal of any healthy trees?		Will site be seeded/replanted following removal of vegetation authorized by permit?	
Does project propose removal of healthy shrubs or other woody vegetation?		Will project result in increased erosion from the site?	
Does project propose removal of Dead, diseased, or damaged trees?		Will project result in increased visibility of property from Lake Champlain?	

PROJECT DATA

Healthy trees		Shrubs and other healthy woody plants		Dead, diseased, or damaged trees.	
Existing basal area of healthy trees within setback		Existing basal area of woody vegetation within setback		Existing basal area of dead/diseased/damaged trees in setback	
Basal area after project		Basal area after project		Basal area after project	
Will cutting be monitored by qualified professional?		Will cutting be monitored by qualified professional?		Will cutting be monitored by qualified professional?	
Date of Cutting Plan submitted with application				Date of Photographs submitted with application	

CONFORMANCE WITH LAKESHORE CUTTING REVIEW CRITERIA

Applications for Lakeshore Cutting approval must meet criteria contained in the zoning bylaw. The review process will tend to function more smoothly when you provide thorough responses to the following items.

Describe or summarize and attach evidence indicating the basal area of the trees within the 100 foot setback will not be reduced by more than 33 percent. Removal of dead, diseased, or damaged trees, or invasive trees, are not to be counted toward any reduction in basal area.

Describe or summarize and attach evidence indicating that wherever trees, shrubs, and other woody vegetation is proposed to be cleared, the soil will be planted and maintained in a suitable ground cover to prevent undue erosion and to provide filtering of runoff.

Describe or summarize and attach evidence that setback cutting plans promotes the retention of healthy trees and shrubs, particularly where removal of such trees and shrubs would have an impact on erosion or shoreline aesthetics.

LAKESHORE VEGETATION CUTTING APPLICATION

LAKESHORE SETBACK CUTTING PLAN CHECKLIST AND PROCEDURE

A "Lakeshore Setback Cutting Plan" must be submitted in conjunction with this application. The materials provided with such "Lakeshore Setback Cutting Plan" must include the following:

- A. **Project narrative and description of the location of the proposed development.** This must also include the name of the owner of record and applicant, if different, the name(s) of the design professional (s) preparing the plans.
- B. **Lakeshore Setback Cutting Plan, drawn to scale, showing contours, existing vegetative cover,** impervious surfaces, landscaping, **areas and trees proposed for cutting, property lines as delineated on a survey prepared by a surveyor licensed in the State of Vermont,** site grading, erosion prevention and sediment control plans, north arrow, scale and date.
- C. **Detailed specifications of the planting and landscaping materials** proposed. For clarity, applicants are encouraged to submit plans prepared by a landscape architect, master gardener, nursery professional, arborist, professional landscape designer, or other qualified landscape professional
- D. The period of time in which all site improvements will be completed.
- E. If the proposed development is to be phased, provide a **description of the planned phasing,** including the portions to be constructed in each phase.

Lakeshore cutting proposals must meet the following standards contained in the bylaw:

- A. The basal area of the trees within the 100 foot setback existing on March 17, 2009, shall not be reduced by more than 33 percent. Removal of dead, diseased, or damaged trees, or invasive trees, shall not be counted toward any reduction in basal area.
- B. Wherever trees, shrubs, and other woody vegetation is proposed to be cleared, the soil shall be planted and maintained in a suitable ground cover to prevent undue erosion and to provide filtering of runoff.
- C. Setback cutting plans shall promote the retention of healthy trees and shrubs, particularly where removal of such trees and shrubs would have an undue, adverse impact on erosion or shoreline aesthetics.

In the vast majority of cases, a Lakeshore Setback Cutting Plan" does not require review by the DRB. The Administrative officer will review the Plan and issue a vegetation cutting permit when the Setback Cutting Plan clearly indicates the proposal will comply with the bylaw. In general, applications will not be acted upon unless or until they are complete. Applicants may request a conference with the DRB Administrator or another staff member to review the application materials and determine whether the application is complete. Application materials shall be submitted to Planning and Zoning staff 24 hours prior to the Filing Conference. If the application is found to be complete, a decision will be made within 30 days. Any permit issued may indicate that approval is conditioned on compliance with all standards contained in the zoning bylaw.

SUBMIT