

SHELBURNE ETHICS COMMITTEE
DRAFT RULES OF PROCEDURE
AUGUST 14, 2017, 7:00 PM
SHELBURNE TOWN OFFICES

To: Shelburne CBC Chairs, Town Manager, Town Clerk, Library Director and Town Representatives to Regional Government Entities
CC: Members, Shelburne Ethics Committee
From: Lee Suskin, Chair, Shelburne Ethics Committee
Subject: Ethics Committee Draft Rules of Procedure
Date: July 7, 2017

Shelburne adopted an Ethics and Conflict of Interest Ordinance in 2009 and formed an Ethics Committee in 2012. The Ethics Committee adopted Rules of Procedure in August 2015. Over the past year, the Ethics Committee examined its procedural rules to determine if they provide adequate guidance to the Committee and to the public on how to proceed should a complaint be filed. The Committee determined that revisions are needed.

The Ethics Committee has proposed revised Rules of Procedure and will hold a public meeting on the draft rules at the Town offices on August 14, 2017 at 7:00 pm.

[Link to Draft Rules](#)

In that the members of the Town's Commissions, Boards, and Committees (CBCs), some Town Officials and Town representatives to regional planning entities are subject to the Ordinance and subject to allegations of Ordinance violations, the Committee decided to specifically notify the CBC chairs and other public officials of the public hearing in case the Chair, any CBC member or other public official – or any member of the public - wishes to comment at or before the hearing.

Comments may be submitted prior to the public hearing to the Clerk of the Committee, Town Clerk Diana Vachon.