



# Town of Shelburne, Vermont

CHARTERED 1763

P.O. BOX 88 5420 SHELBURNE ROAD SHELBURNE, VT 05482

Clerk/Treasurer  
(802) 985-5116

Town Manager  
(802) 985-5111

Zoning & Planning  
(802) 985-5118

Assessor  
(802) 985-5115

Recreation  
(802) 985-5110

FAX Number  
(802) 985-9550

## SELECTBOARD MEETING AGENDA SHELBURNE TOWN OFFICES, 5420 SHELBURNE ROAD JUNE 13, 2023

Join the Select Board Meeting via Zoom

<https://us06web.zoom.us/j/81288336683?pwd=b0l3UGJ4NXMlWHd0SjdubkgyL0RsUT09>

Meeting ID: 812 8833 6683; Passcode: 1763

Dial by your location 929-205-6099 (New York), 301-715-8592 (Washington DC)

Meeting ID: 812 8833 6683; Passcode: 1763

- |   |           |
|---|-----------|
| 1. Call to Order/Roll Call                                    | 7:00 P.M. |
| 2. Approve Agenda   | 7:05 P.M. |
| 3. Disclosure of conflict of interest for items on the agenda | 7:05 P.M. |
| 4. Approve meeting minutes of May 23                          | 7:05 P.M. |
| 5. Public Comments re: items not on the agenda                | 7:05 P.M. |
| 6. Selectboard Comments                                       | 7:15 P.M. |
| 7. Town Manager Report  | 7:20 P.M. |
| 8. CBC Appointments   | 7:25 P.M. |
| 9. Water Commission's approved rates and budgets              | 7:30 P.M. |
| 10. Local Option Tax signed into law, effective July 1        | 7:35 P.M. |
| 11. Social Services update on changing hotel programs         | 7:40 P.M. |
| 12. Adjourn   | 8:00 P.M. |



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2. Approve Agenda 7:05 P.M.
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4. Approve meeting minutes of <past date> 7:05 P.M.
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6. Selectboard Comments 7:15 P.M.
7. Town Manager Report 7:20 P.M.
8. **CBC Appointments** 7:25 P.M.

Ms. Dorothea Penar to the Historic Preservation & Design Review Commission.

Ms. Penar served 27 years on the commission but is interested in returning. The commission has had a vacant seat for some time.

9. **Water Commission's approved rates and budgets** 7:30 P.M.

The Town's Water Commission held their regular meeting on June 6<sup>th</sup>.

Following up on the Town's overall budget approval, the Commission unanimously approved rates and budget details for the Water Fund. The Water Fund is balanced at \$1,525,657. By far the largest Water Fund expense is the purchase of bulk water from the Champlain Water District. Their charges increased by 9.5% this year. Every member locality in the district is challenged by this.

The Water Commission was obligated to increase water rates, but held the increase to 9.0%. Specifically, the rate increase is from \$6.74 per 1,000 gallons used, up to \$7.35. Commissioners considered a 10% rate increase to strengthen capital reserves, but they decided on 9%. Later this year, staff will have project updates related to water meter upgrades, water mains repairs, and staffing.

The Water Ordinance calls for the Select Board to review the rates, but no vote action is needed.

**10. Local Option Tax signed into law, effective July 1**

7:35 P.M.

This item is for information only, and no further voting action is needed. Many Vermont communities use the Local Option Tax on certain retail sales. Shelburne avoided this for many years, but a LOT vote passed after the 2023 Town Meeting. Gov. Scott signed the relevant bill on June 8<sup>th</sup>. Businesses do not pay the Town directly, but rather the state government collects the tax and remits to the Town on a certain formula.

The state Director of Finance worked closely with Shelburne's staff and volunteers to implement the new tax and make proper outreach to local businesses. State staff sent instructions to businesses and are available to answer questions.

The new tax takes effect July 1, but it takes time for funds to move from businesses to state coffers and back to Shelburne's Town accounts. The first new local revenues will most likely be received in November and reported to the community in December.

**11. Social Services update on changing hotel programs**

7:40 P.M.

Social Services Committee members will share details on their project work, and the context of changes to state-level human services programs. No Select Board voting item is ready at this time.

**12. Adjourn**

8:00 P.M