



Town of Shelburne, Vermont

CHARTERED 1763

P.O. BOX 88 5420 SHELBURNE ROAD SHELBURNE, VT 05482

Clerk/Treasurer
(802) 985-5116

Town Manager
(802) 985-5111

Zoning & Planning
(802) 985-5118

Assessor
(802) 985-5115

Recreation
(802) 985-5110

FAX Number
(802) 985-9550

SELECTBOARD MEETING AGENDA SHELBURNE TOWN OFFICES, 5420 SHELBURNE ROAD JULY 11, 2023

Join Zoom Meeting

<https://us06web.zoom.us/j/81288336683?pwd=b0l3UGJ4NXMIWHd0SjdubkgyLORsUT09>

Time: Jul 11, 2023 07:00 PM Eastern Time (US and Canada)

Meeting ID: 812 8833 6683

Passcode: 1763

Dial by your location

- +1 929 205 6099 US (New York)
- +1 312 626 6799 US (Chicago)
- +1 301 715 8592 US (Washington DC)

- | | |
|---|-----------|
| 1. Call to Order/Roll Call | 7:00 P.M. |
| 2. Approve Agenda | 7:05 P.M. |
| 3. Disclosure of conflict of interest for items on the agenda | |
| 4. Approve meeting minutes of June 27, 2023 | |
| 5. Public Comments re: items not on the agenda | 7:10 P.M. |
| 6. Selectboard Comments | 7:20 P.M. |
| 7. Town Manager Report | 7:30 P.M. |
| 8. CBC Appointments: none | 7:35 P.M. |
| 9. ARPA Committee recognition and conclusion | |
| 10. Wastewater and Stormwater Budget: first reading and discussion | 7:40 P.M. |
| 11. Stop Sign Ordinance amendment: add Spear-Barstow and Hillside-Meadow | 7:50 P.M. |
| 12. Set property tax rates | 8:00 P.M. |
| 13. Grant application on behalf of Champlain Housing Trust | 8:10 P.M. |
| 14. Appoint Ms. Kit Luster as additional Assistant Administrative Officer | 8:25 P.M. |
| 15. Adjourn | 8:30 P.M. |

**SELECTBOARD MEETING AGENDA
SHELBURNE TOWN OFFICES, 5420 SHELBURNE ROAD
JULY 11, 2023**

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| 7. Town Manager Report | 7:30 P.M. |
| 8. CBC Appointments: | 7:35 P.M. |

There are no new applications. There are notable vacancies on the Bike & Pedestrian Path Committee, Natural Resources & Conservation Committee, Tree Committee, and Dog Park Committee. All Town residents are welcome to be involved in public service and volunteerism together.

- | | |
|---|------------------|
| 9. ARPA Committee recognition and conclusion | 7:35 P.M. |
|---|------------------|

The Selectboard approved the completed report of this project team, and the group has completed its assigned charge. Staff will use the report for guidance on project implementation. Some advisory work for implementation shifts to other committees, for example Parks & Recreation.

Possible Motion: I move to commend the membership, and to dissolve the ARPA Committee, which has completed its assigned tasks in exemplary fashion, effectively communicating with the public and wisely advising this Board in the responsible use of federal funds.

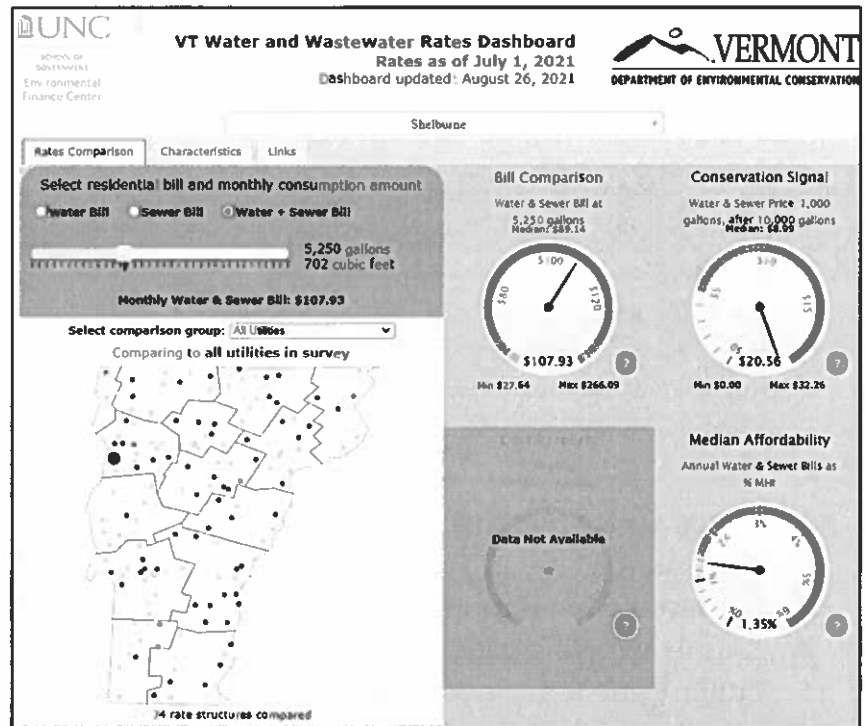
- | | |
|---|------------------|
| 10. Wastewater and Stormwater Budget: first reading and discussion | 7:40 P.M. |
|---|------------------|

Due to timing requirements for legal notice, this item has been warned for public hearing on July 25th. The Selectboard may adopt the two budgets after the public hearing on the 25th. Discussion with staff, and revision of the budgets, is in order for this meeting July 11th.

The Wastewater and Stormwater budgets are two separate enterprise funds, each approved and managed independently from the Town's general fund. For Fiscal Year 2023-2024, the Town staff propose the following budgets for public review and Selectboard adoption. The Stormwater budget is balanced at \$899,073. Revenues come primarily from user fees, and the rate increase is 52%, from \$3.43 to \$5.20 per month per Equivalent Residential Unit (3,801 square feet). This increase finishes the planned,

gradual phasing in of the new rate program. The majority of stormwater expenses are capital construction, and there is also a new coordinator position in the budget.

The Wastewater budget is balanced at \$2,478,308. Total expenses increase 8.7% over the previous year, mainly related to engineering and future construction costs of the new consolidated treatment plant. Revenues come primarily from user fees, and the rate increase is 9.1%, from \$14.91 to \$16.27 per 1,000 gallons used. The dashboard at right compares 74 utility systems in Vermont: Shelburne is mid-tier for total costs and sends a strong conservation signal. To pay for a modern treatment plant in the future, the system will need more customers and/or higher rates.

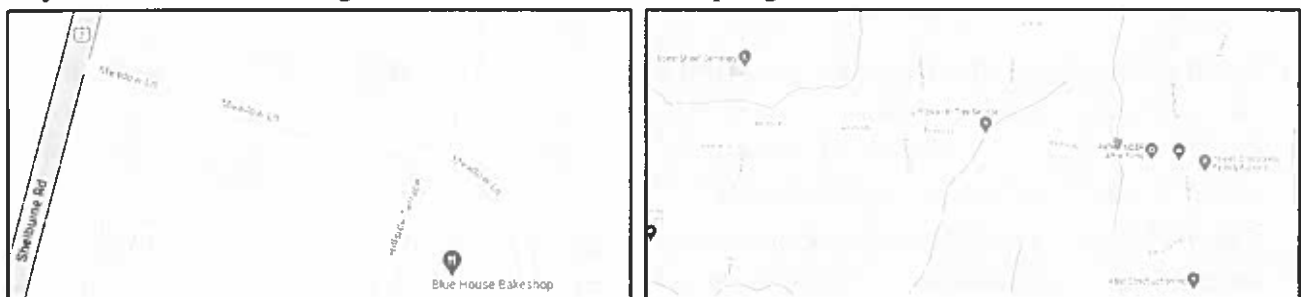


Possible Motion: I move to warn and hold a public hearing during the Selectboard's regular meeting on July 25th, 2023, concerning the fiscal year 2024 budgets for the Wastewater Fund and Stormwater Fund.

11. Stop Sign Ordinance amendment: add Spear-Barstow and Hillside-Meadow 7:50 P.M.

Pursuant to the Town of Shelburne Charter, the Selectboard must hold a public hearing to consider amending the stop sign ordinance. The ordinance lists the locations of every stop sign on Town-maintained streets. Neighboring residents and the Town's Highways Superintendent have requested and recommended two changes. The amendment adds a 3-way stop at Barstow Road and Spear Street (currently only Barstow traffic stops), and a 4-way stop at Hillside Terrace and Meadow Lane (previously no stops).

Possible Motion: I move to warn and hold a public hearing during the Selectboard's regular meeting on July 25th, 2023, concerning two amendments to the Stop Sign Ordinance.



12. Set property tax rates**8:00 P.M.**

Vermont law and the Shelburne Charter have a distinctive process to set the local real estate tax rates. At the annual Town Meeting, voters adopt a budget and a specific target for tax revenues; in Shelburne's recent case, \$10,624,271 and \$8,165,658, respectively. The Town Report states an estimate of the tax rates needed to raise this revenue, but the actual tax rates are not set until July, with reference to the updated grand list of property values.

For Shelburne this year, the Town Meeting estimated total tax rates were \$2.1856 for homesteads and \$2.3002 for non-homestead property. The estimated Town tax portion was \$0.4955. The final figures for adoption are \$2.1801 for homesteads and \$2.2962 for non-homestead property.

Possible Motion: I move to adopt and enact the property tax rates consistent with the adopted Town budget for fiscal year 2024, specifically \$2.1801 for homesteads and \$2.2962 for non-homestead property, of which the Town tax portion is \$0.4945.

13. Grant application on behalf of Champlain Housing Trust**8:10 P.M.**

Harbor Place West is a dilapidated motel site in need of revitalization. Champlain Housing Trust intends to redevelop the site and construct a mixed-income cluster of homes. In 2022, the Town's Development Review Board approved the project, a mix of apartments and townhomes. In July of 2022, the Selectboard endorsed a state grant application by CHT. The project required a fairly complex mix of funding sources, and the key grant application was unsuccessful in a very competitive year. The Trust's plan and request remains the same, and they wish to re-apply this year. The application is for \$1 million and does not require a Town match.

Possible Motion: I move to warn and hold a public hearing during the Selectboard's regular meeting on July 25th, 2023, concerning a resolution of support for Champlain Housing Trust's grant application to the Vermont Community Development Program.

**14. Appoint Ms. Kit Luster as additional Assistant Administrative Officer****8:25 P.M.**

Shelburne's charter assigns the town manager primary responsibility to enforce ordinances and act as administrative officer under the Vermont Planning and Development Act. The charter also enables the manager to delegate this authority to assistants. In practice, the Planning & Zoning staff conduct most

inspections, issue permits, and explain and enforce land use regulations. In addition to Aaron DeNamur, and acting under his general supervision, Kit Luster is well qualified to exercise this authority.

Possible Motion: I move to approve the appointment of Kit Luster as an Assistant Administrative Officer under the Vermont Planning and Development Act, with all appropriate powers and responsibilities pursuant to state law and the Shelburne Town Charter.

15. Adjourn

8:30 P.M

A VIDEO RECORDING OF THE MEETING IN ITS ENTIRETY IS AVAILABLE THROUGH VERMONTCAM.ORG. THE WRITTEN MINUTES ARE A SYNOPSIS OF THE DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES SUBJECT TO CORRECTION BY THE SHELBURNE SELECTBOARD. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
June 27, 2023**

***Hybrid meeting**

MEMBERS PRESENT: Mike Ashooh (Chair); Cate Cross, Luce Hillman, Matt Wormser, Andrew Everett.

ADMINISTRATION: Matt Lawless, Town Manager; Peter Frankenburg, Finance Manager; Aaron DeNamur, Planning Director; Chris Robinson, Water Quality Superintendent; Diana Vachon, Town Clerk.

OTHERS PRESENT: Members of the public participating in the meeting included Shelburne Town Host, Tracey Beaudin, Gail Albert, Dorothea Penar, Don Porter, Sean Moran, Joyce George, Steve Kendell, Linda Riell, Rowland Davis, Judy Raven, Nikki Stevens, Paul Reese, Eleanor Horowitz, Vivian Jordan, Sue McLellan, Dane Field, Dick Moshower, Cindy Hall, Chris Kent, Chuck, Toni Supple, Jay Kelly, Emily Gagnon, Robin Jeffers, Ken Albert, Gail Henderson-King, Bud Ockert, Media Factory.

1. CALL TO ORDER

Chair, Mike Ashooh, called the meeting to order at 7 PM.

2. APPROVE AGENDA

MOTION by Cate Cross, **SECOND** by Andrew Everett, to approve the agenda as presented. **VOTING: unanimous (5-0); motion carried.**

3. CONFLICTS OF INTEREST

None.

4. MINUTES

June 13, 2023

MOTION by Cate Cross, **SECOND** by Andrew Everett, to approve the minutes of 6/13/23 as presented. **VOTING: unanimous (5-0); motion carried.**

5. PUBLIC COMMENT

Joyce George, resident, mentioned the announcement for the Selectboard meeting was not posted on Front Porch Forum. Staff will ensure the link is posted going forward.

6. SELECTBOARD COMMENTS

- Happy summer.
- Feedback on the parade ground is welcomed.
- There will be a meeting on paths in town on July 12th.
- More civic engagement from the working families in town is needed.

- July 27th community dinner with Vermont Council on Rural Development is to gather feedback on the direction Shelburne should pursue.
- Back to the Beach Night was great.

7. TOWN MANAGER REPORT/UPDATE

Town Manager, Matt Lawless, reported:

- Staff are recognized for their work and those returning to their position which helps fill vacancies.
- Beach house construction starts at the end of the beach season.
- The Legislative briefing covered energy efficiency issues, housing bills, and overall state budget.
- Vermont Council on Rural Development to visit Shelburne.
- Wastewater treatment facility consolidation and upgrades are being well handled by staff and the consultant.
- Irish Hill Road path project is ready to go to bid. The bid will be timed to get the most competitive pricing.

8. INTERVIEWS/APPOINTMENTS

The Selectboard interviewed candidates for positions on various CBCs

Climate & Energy Committee

There was discussion of the need to coordinate the efforts of town committees and working groups.

MOTION by Luce Hillman, SECOND by Andrew Everett, to establish a new town committee called the “Climate & Energy Committee” per the request in the remit to the Selectboard, dated 6/27/23. VOTING: unanimous (5-0); motion carried.

MOTION by Andrew Everett, SECOND by Luce Hillman, to appoint Rowland Davis, Art Friedman, and Judy Raven to the newly established Climate & Energy Committee for two-year terms commencing 6/28/23 and ending April 1, 2025. VOTING: unanimous (5-0); motion carried.

Water Commission

MOTION by Cate Cross, SECOND by Luce Hillman, to appoint Denis Barton to the Water Commission for a three-year term commencing 6/28/23 and ending April 1, 2026. VOTING: unanimous (5-0); motion carried.

Housing Committee

MOTION by Luce Hillman, SECOD by Andrew Everett, to appoint Nikki Stevens to the Housing Committee for a three-year term commencing 6/28/23 and ending April 1, 2026. VOTING: unanimous (5-0); motion carried.

9. PARADE GROUND DISCUSSION

Comments/feedback on improvements to the parade ground included the following:

- Get public opinion.

- Check the specifications in the deed.
- It feels like the Selectboard is asking for public opinion on a plan already approved.
- Save open space and be deliberative on the decision for the parade ground improvements.
- Put the improvements to the parade ground on the ballot for public vote.
- Use the money elsewhere in town like the dog park or baseball park.
- Parking is a consideration.
- Just because something is in the town plan does not mean it has to be done.
- The property is historic and a gem that should be left as is.
- Post a calendar of Selectboard meeting dates so the public is informed.
- The changes proposed for the parade ground are surprising. Benches are good, but funding will be needed for maintenance of the improvements which are not a one-time cost.
- It is good to know the discussion is not closed on the matter. Regarding the improvements, less is more. Power/electricity will be needed in the space for musicians.
- There is support for open green space. Benches, chairs and trash cans are fine. A pavilion with electricity will attract crowds rather than local families using the grounds.
- Townspeople often feel left out of decisions by the Selectboard and should have a voice in the decision with the parade ground.
- Seldom are people seen using the bench by the small pond at town hall.
- More concrete poured for a sidewalk parallel to Church Street is not needed. Water will be trapped and the area will become uneven. Asphalt to the green space is better.
- More information on the pavilion provided to the public would be helpful.
- Be careful the park does not start being used by homeless people as a place to stay/camp.
- The net cost to the town and the priorities for the town need to be stated.
- Shelburne Historic Preservation & Design Review Committee is to review the park plans and give recommendations to the DRB. The town is asked to follow the process to avoid confusion and create good projects.
- Improving the acoustics and space at town hall is encouraged.
- People enjoy the green space. Small, non-permanent improvements are fine. Use the funds to upgrade spaces that the town already has.
- Improvements to the green are good. The land is an amenity to be shared by all. A gazebo is in keeping with the flavor of the town and New England.
- Adirondack chairs and picnic tables are fine for the green. Bolt them down to avoid people taking them. Benches will need to be kept clear in the winter.
- The ideas for improvements are good, but came out of nowhere. There are so many discretionary items. A hierarchy, favorite to less favorite, is needed. There is no consensus for going forward with the improvements.
- The Tree Committee is trying to maintain the trees on the green.
- Chairs, tables, and a pavilion structure are fine. Bike racks are needed for people who ride their bike to the parade ground. The parade ground is the town's "central park" and all should be able to use it.
- The consensus is people are against any type of structure. The Selectboard needs to listen to the people and gain public opinion before making a decision.
- The feeling is this will happen regardless of what the townspeople want. The Selectboard needs to get a feel for what the people want to do.

The Selectboard discussed:

- having a townwide vote.
- change is hard to accept.
- better communication is needed.
- the parade improvements would be good to discuss at the Selectboard retreat.
- how to reach people is an issue.
- the drawings of the improvements are good.
- the project should go through the DRB review process to gain more public input.

Next steps include getting feedback from the Shelburne Historic Preservation & Design Review Committee on the project and determining how to get more input from the public.

10. ZONING & DEVELOPMENT BYLAWS UPDATE

Steve Kendell, Planning Commission Chair, briefed the Selectboard on the work of the consultant with the bylaw update. There was discussion of the plan to gather public input. There was also discussion of the Home Act overriding local zoning.

11. DOWNTOWN & NEIGHBORHOOD DESIGNATION

Aaron DeNamur, Planning Director, reported Regional Planning is recommending holding off on pursuing the designation at this point in time until the study by Regional Planning is complete and changes to the program are known.

The Selectboard requested staff compile a list of pros and cons of having Downtown & Neighborhood Designation.

12. HIGHWAY PRIORITIES GUIDANCE

The Selectboard spoke in support of decreasing the width of travel lanes to slow cars, increasing the width of road shoulders, addressing the Route 7/Harbor Road intersection, forming a transportation committee or having staff look at any highway or path project through the “complete streets” lens.

Staff reported the town did not receive the grant for the Bay Road path project which will cost over \$200,000.

13. PARKS & REC PRIORITIES GUIDANCE

There was discussion of using ARPA funds to re-sod the baseball fields, address the condition of the Hullcrest playground, and converting the tennis courts to pickleball courts. Staff will work with the Rec Director on the pickleball courts conversion.

14. GOALS FOR TOWN MANAGER

The Selectboard added the following items to the Town Manager’s list of goals to be reviewed for satisfactory progress after six months:

- Adjustable calendar of CBC meetings
- Employee anonymous feedback at annual review
- Staffing issues
- Website redesign

- Ensuring each town employee has an annual review.

MOTION by Andrew Everett, SECOND by Cate Cross, to accept the Town Manager's Goals document as discussed.

DISCUSSION:

- **There was mention of meetings being posted and the Town Manager's Report to the Selectboard being available to the public.**

VOTING: unanimous (5-0); motion carried.

15. SEWER FUND BUDGET FY2023-24

Deferred to the next meeting.

16. ARPA COMMITTEE RECOMMENDATION

Discussed under Parks & Rec Priorities Guidance and covered using ARPA funds to re-sod the baseball fields, address the condition of the Hullcrest playground, and converting the tennis courts to pickleball courts.

17. WATER ORDINANCE AMENDMENT

Staff reported the amendment will allow a water shutoff to do maintenance work.

MOTION by Cate Cross, SECOND by Andrew Everett, to warn a public hearing on the Water Ordinance amendment on July 11, 2023. VOTING: unanimous (5-0); motion carried.

18. OTHER BUSINESS

Meeting Schedule

Next Selectboard meeting is July 11, 2023.

Miscellaneous

Diana Vachon, Town Clerk, inquired about the status of the amendment to the Stop Sign Ordinance and the Jerry Storey employee recognition.

19. ADJOURNMENT

MOTION by Andrew Everett, SECOND by Matt Wormser, to adjourn the meeting.

VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 10:15 PM.

RScty by tape: MERiordan

For the Selectboard

Date

TOWN OF SHELBURNE DRAFT STORMWATER BUDGET
DRAFT FISCAL YEAR 2023-24
JULY 2023 - JUNE 2024

7/5/2023

ADOPTED -XX-JUL-2023

REVENUE		FY 2022-23	FY 2023-24	CHANGE	
1	Stormwater Fees	\$354,620	\$ 695,573		
2	Transfer From General Fnd	103,000			
3	Misc. Other	47,700	3,500		
4	Grants		200,000		
		-----	-----		
5	Total Revenues	\$505,320	\$899,073	\$393,753	Full rate
EXPENSES					
6	Permits and Stormwater Fees	15,700	13,623		
7	System Maintenance	83,000	73,000		
8	MS4 Compliance	19,000	9,500		
9	Professional/Outside Svs.	145,100	47,600		
10	Transfer to Sewer Fund	96,970	103,387		
11	Transfer to General Fund	10,250	10,250		
12	Transfer to Capital Project Fnd.	80,000	505,573		
13	Misc. Other	55,300	16,500		
14	Salaries & Benefits	0	119,640		
		-----	-----		
15	Total Expenses	\$ 505,320	\$ 899,073	\$ 393,753	
	Revenue - Expenses		\$ -		
16	* Rate : \$/ERU** / Month (1 ERU = 3801 square feet)	\$ 3.43	\$ 5.20		
17	Annual Cost: Property w/ 1 ERU	\$ 41.16	\$ 62.40		

REVENUES		FY 2022-23	FY 2023-24	CHANGE
250- 2000-00.00	1 Stormwater Fees	\$ 354,620	\$ 695,573	Includes GFND TRANSFER
250- 2051-00.00	2 Late Fees, Penalty & Interest	1,000	2,500	
250- 2101-00.00	3 Grants	45,700	200,000	
250- 2051-01.00	4 Interest Income	1,000	1,000	
250- 2201-10.00	5 Transfer From General Fund	103,000		
		-----	-----	
6	TOTAL REVENUES	\$ 505,320	\$ 899,073	\$ 393,753.00
EXPENDITURES		FY 2022-23	FY 2023-24	
Permits and Fees				
250- 3001-00.00	7 MS4 Permit	7,200	5,123	
250- 3002-00.00	8 STP Permit Fee	8,500	8,500	
250- 3003-00.00	9 Misc. Other	0		
		-----	-----	
10	Sub-Total, Permits & Fees	15,700	13,623	\$ (2,077.00)
System Maintenance				
250- 3101-00.00	11 Street Sweeping	18,000	15,000	

250- 3102-00.00	12	Storm Drain cleanouts	10,000	13,000	
250- 3103-00.00	13	Stormwater Materials	10,000	-	
250- 3104-00.00	14	Outside Contractors	20,000	25,000	
250- 3105-00.00	15	STP Insurance	10,000		
250- 3106-00.00	16	STP Maintenance	15,000	20,000	
	17	Sub-total System Maintenance	83,000	73,000	\$ (10,000.00)
MS4 Compliance					
250- 3051-00.00	18	Flow Restoration Plan Maint.	8,000	-	
250- 3052-00.00	19	Phosphorus Control Plan Maint.	500	-	
250- 3053-00.00	20	System Mapping	3,000	3,000	
250- 3054-00.00	21	Pet Waste Bags	500	500	
250- 3055-00.00	22	Stream Flow monitoring		-	
250- 3056-00.00	23	Water quality monitoring		-	
250- 3057-00.00	24	Education & outreach	7,000	6,000	
	25	Sub-Total, MS4 Compliance	19,000	9,500	\$ (9,500.00)

PAGE 2

Expenses cont'

			<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>CHANGE</u>
Professional Services					
250- 3151-00.00	26	Program Administration	60,000	20,000	
250- 3152-00.00	27	Engineering/Consulting	80,000	25,000	
250- 3153-00.00	28	GIS/Asset Management Software			
250- 3154-00.00	29	Audit Fees	100	100	
250- 3155-00.00	30	Legal Expense	5,000	2,500	
	31	Sub-total, Professional Services	145,100	47,600	\$ (97,500.00)
Transfer to Sewer Fund					
250- 3201-00.00	32	Stormwater Supt. Salary	52,500	56,135	
250- 3202-00.00	33	Stormwater Supt. Benefits		30,352	
250- 3203-00.00	34	Vehicle Expense	5,000	6,000	
250- 3204-00.00	35	Office & Utilities Expense	10,300	10,900	
	36	Sub-Total Reimbursement to Sewer Fund	67,800	103,387	\$ 35,587.00
Town General Fund Services					
3251-00.00	37	Town Administrative Services	5,250	5,250	
3252-00.00	38	Highway Dept. Labor	5,000	5,000	
	39	Use of Town Vehicle			
	40	Sub-Total Town General Fund Services	10,250	10,250	\$ -
Capital Improvements					
3301-00.00	41	Transfer to Capital Project Fund	80,000	305,573	
	42	Construction Projects		200,000	
	43	Sub-Total, Capital Improvements	80,000	505,573	\$ 425,573.00
Misc. Expenses					
3351-00.00	44	Lewis Creek Association	3,000	3,000	
3352-00.00	45	Training & Travel	500	500	
3353-00.00	46	Misc. Expenses	3,000	4,000	
3354-00.00	47	Postage	2,000	4,000	
3355-00.00	48	Town Impver. Area billings	46,800	5,000	

SHELBURNE WASTEWATER BUDGET
FISCAL YEAR 2023-24
SUMMARY PAGE
***** DRAFT *****

Line #	FY 2021-22 Budget	FY 2021-22 ACTUAL	FY 2022-23 Budget	FY 2023-24 Budget	FY 2023-24 Incr (Decr)	% Change
1 REVENUES:						
2	\$1,908,593	\$2,021,874	\$2,015,176	\$2,196,953	181,778	9.5%
3	\$0	\$0	\$0	\$0	0	
4	34,656	-	-	-	0	0.0%
5	-	-	-	-	0	
6	226,355	247,775	274,825	281,355	6,530	2.9%
7	-	-	-	-	-	
8	\$2,169,603	\$2,269,650	\$2,290,000	\$2,478,308	188,308	8.7%
9	-	-	-	-	-	
10 EXPENSES:						
11	59,000	84,981	74,900	88,500	13,600	23.1%
12	218,548	217,112	229,476	229,937	461	0.2%
13	63,740	61,740	66,827	70,000	3,173	5.0%
14	27,500	33,046	31,500	32,600	1,100	4.0%
15	2,500	2,910	2,700	2,700	0	0.0%
17	97,000	56,162	96,500	124,000	27,500	28.4%
18	5,000	3,405	30,000	14,000	(16,000)	-320.0%
19	75,000	102,522	70,000	70,000	0	0.0%
20	50,000	101,553	70,000	70,000	0	0.0%
21	90,000	103,855	95,000	110,000	15,000	16.7%
22	36,000	37,598	38,600	39,600	1,000	2.8%
23	66,000	210,057	62,000	159,800	97,800	148.2%
24	707,866	655,971	707,862	282,008	(425,854)	-60.2%
25	2,000	2,537	500	1,000	500	25.0%
26	1,000	441	5,000	7,000	2,000	200.0%
27	7,900	16,817	13,300	10,500	(2,800)	-35.4%
28	5,500	7,529	7,000	7,000	0	0.0%
29	68,767	69,782	70,500	72,818	2,318	3.4%
30	372,811	382,064	401,545	434,500	32,955	8.8%
31	158,472	141,072	161,791	147,345	(14,445)	-9.1%
32	55,000	117,167	55,000	55,000	0	0.0%
33	-	-	-	450,000	450,000	
34	-	-	-	-	-	
35	\$2,169,603	\$2,408,321	\$2,290,000	\$2,478,308	188,308	8.7%
36	-	-	-	-	-	
37	\$0	(\$138,672)	\$0	\$0	\$0	
38	-	-	-	-	-	
39	135,000	135,000	135,000	135,000	0	0.0%
40	-	-	-	-	-	
41	\$14.12	\$14.95	\$14.91	\$16.27	\$1.36	9.1%
	1.3%	-	5.6%	9.1%	-	
	\$ 0.090	-	\$ 0.090	\$ 0.100	-	

Approved by Selectboard 06/XX/23

RESOLUTION FOR VCDP GRANT APPLICATION AUTHORITY

Single Applicant

WHEREAS, the Town of Shelburne (hereinafter "Applicant") is applying for a Grant under the Vermont Community Development Program; and

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Vermont.

Now, THEREFORE, BE IT RESOLVED as follows:

1. that Applicant possesses the legal authority as defined in the State Act [10 VSA §683(8)] to apply for the grant and to administer the program; and
2. that Applicant apply for a grant under the terms and conditions of said program and agree hereby to enter into Certifications and Assurances there of; and
3. the Applicant has a duly adopted and current Municipal Plan 2/12/2019 (Date Adopted) and that the project is consistent with said plan; and
4. the Applicant has received documentation from the Regional Planning Commission that the project is consistent with the "Regional Plan; and
5. that Javier Garcia, of Champlain Housing Trust is hereby authorized to be Contact Person and as such to provide, on behalf of Applicant, all documents and information necessary for the completion of said application and to provide such coordination as may be necessary for said application; and
6. that (Name) Matthew Lawless Title Town Manager who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-line System, Intelligants; and
7. that it is understood that, if the application is funded, the receipt of VCDP funds, as federal funds passed through the State of Vermont, may require that an audit of the Applicant be conducted under the provisions of the Single Audit Act, as amended, and that VCDP funds may be used to fund only a limited portion of the audit cost.

Passed this _____ day of _____, _____.

LEGISLATIVE BODY

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The above resolution is a true and correct copy of the resolution as adopted at a meeting of the Legislative Body held on the ___ day of _____, _____, and duly filed in my office.

IN WITNESS WHEREOF, I hereunto set my hand this ___ day of _____, _____.

Clerk

Signature

RESOLUTION FOR VCDP GRANT APPLICATION AUTHORITY

Single Applicant

WHEREAS, the Town of Shelburne (hereinafter "Applicant") is applying for a Grant under the Vermont Community Development Program; and

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4. the Applicant has received documentation from the Regional Planning Commission that the project is consistent with the "Regional Plan; and
5. that Javier Garcia, Champlain Housing Trust is hereby authorized to be Contact Person and as such to provide, on behalf of Applicant, all documents and information necessary for the completion of said application and to provide such coordination as may be necessary for said application; and
6. that (Name) Lee Krohn Title Town Manager who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-line System, Intelligrants; and
7. that it is understood that, if the application is funded, the receipt of VCDP funds, as federal funds passed through the State of Vermont, may require that an audit of the Applicant be conducted under the provisions of the Single Audit Act, as amended, and that VCDP funds may be used to fund only a limited portion of the audit cost.

Passed this 26th day of July, 2022.

LEGISLATIVE BODY

Cate Cross

Michael J. Cross
Cate Cross

Jane R. Hill

Luce Humm

The above resolution is a true and correct copy of the resolution as adopted at a meeting of the Legislative Body held on the 26th day of July, 2022, and duly filed in my office.

IN WITNESS WHEREOF, I hereunto set my hand this 26th day of July, 2022.

Susan L. Moraska, Asst.
Clerk

Susan L. Moraska
Signature

For publication on or before (TBD)
Tear Sheet Requested.

Notice of Public Hearing

The Town of Shelburne is considering making an application to the State of Vermont for a VCDP Implementation Grant 2023 under the Vermont Community Development Program. The Selectboard will hold a public hearing as a part of its regular meeting that begins at 7:00 P.M. on (TBD) at 5420 Shelburne Road, Shelburne, Vermont or <https://us02web.zoom.us/j/81609478685?pwd=WDNGN0gybWRWNjYrMzNqOHIGYkE0QT09> to obtain the views of citizens on community development, to furnish information concerning the amount of funds available and the range of community development activities that may be undertaken under this program, the impact to any historic and archaeological resources that may be affected by the proposed project, and to give affected citizens the opportunity to examine the proposed statement of projected use of these funds. The proposal is to apply for up to \$1,000,000 in VCDP funds which will be used to accomplish the following activities:

Champlain Housing Trust and Evernorth plan to construct 48 new affordable apartments, in two buildings, and convert two of the existing motel buildings into 20 new affordable apartments, at 3164 Shelburne Road. The new construction buildings will be three-stories high with parking underneath and the conversion buildings are two-stories high with existing surface parking.

Copies of the proposed application will be available for public review by (TBD) at the Shelburne Town Offices, 5420 Shelburne Road, Shelburne, VT and may be viewed during the hours of 8:00 am to 4:30 pm. Should you require any special accommodations, please contact Nini Anger at 802-264-5031 to ensure appropriate accommodations are made. For the hearing impaired please call (TTY) #1-800-253-0191.

Legislative Body for the Town of Shelburne

Copy submitted by:
Javier Garcia
Phone: 908-419
2266

Send tear sheet to: Javier Garcia – Javier.garcia@champlainhousingtrust.org

