



# Town of Shelburne, Vermont

SELECTBOARD MEETING AGENDA  
SHELburne TOWN OFFICES, 5420 SHELburne ROAD

Tuesday, August 23, 2022, 7:00 P.M.

Join SELECTBOARD Zoom Meeting

<https://us02web.zoom.us/j/86822688682?pwd=aFcwb3BJL2U3YkFESTdMUzc1cjdqQT09>

Meeting ID: 868 2268 8682; Passcode: XE83Zm

Dial by your location

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 868 2268 8682; Passcode: 833223

<b>Call to Order/Roll Call</b>	<b>7:00 P.M.</b>
<b>*Approve Agenda</b>	<b>7:00 P.M.</b>
<b>Disclosure of conflict of interest for items on the agenda</b>	<b>7:00 P.M.</b>
<b>*Approve meeting minutes of August 9 and 16, 2022</b>	<b>7:00 P.M.</b>
<b>Public Comments re: items not on the agenda</b>	<b>7:05 P.M.</b>
<b>Selectboard Comments</b>	<b>7:15 P.M.</b>
<b>Town Manager Report</b>	<b>7:20 P.M.</b>
<b>Consider appointment to the Dog Park Committee</b>	<b>7:25 P.M.</b>
<b>Champlain Water District Bond issue presentation</b>	<b>7:30 P.M.</b>
<b>*Wastewater Consolidation Project – follow up discussion/possible decision point</b>	<b>7:40 P.M.</b>
<b>Staffing Audit presentation – Katrina Meigs and team</b>	<b>8:00 P.M.</b>
<b>Irish Hill path project – update</b>	<b>8:45 P.M.</b>
<b>*Local Option Tax question – whether to place on the 2023 Town Meeting ballot</b>	<b>8:50 P.M.</b>
<b>*Executive Session – personnel</b>	<b>9:00 P.M.</b>
<b>*Adjourn</b>	<b>9:30 P.M.</b>

*\*Potential action items. Times are approximate and depend upon how discussion flows.*



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**Selectboard Comments** 7:15 P.M.

**Town Manager Report** 7:20 P.M.

**Consider appointment to the Dog Park Committee** 7:25 P.M.

Caitlyn Wilson seeks appointment to the Dog Park Committee. Committee Chair Bob Owens supports her candidacy; as a veterinarian, she would bring unique perspectives to the table. If appointed, Caitlyn will serve a full three-year term, filling a current vacancy.

*MOTION: I move to appoint Caitlyn Wilson to the Dog Park Committee, starting immediately and running through June 30, 2025.*

**Champlain Water District Bond issue presentation** 7:30 P.M.

Melissa Hood, Assistant GM/Director of Transmission, and Nate Pion, Director of Engineering, will be present to explain the upcoming bond vote and why it will not impact water system ratepayers. Pete Gadue, Shelburne's representative to CWD, will also be present. Attached also please find background information prepared by CWD on the upcoming bond vote.

**\*Wastewater Consolidation Project – follow up discussion/possible decision point**

**7:40 P.M.**

Having had several presentations on needs and options for our wastewater treatment facility upgrades, and having held the very recent site visit to both facilities and the Mariner's Way neighborhood, it was thought timely to keep this conversation moving forward. Extensive research, analysis, and cost estimating has been done on various options. Although the Selectboard had previously confirmed that we should continue working on the recommended option to consolidate treatment at Crown Road, neighbors of the Crown Road plant had more recently raised questions and concerns about that option.

We now know that seeking more detailed evaluation of consolidation at Turtle Lane (which was, in fact, one of the four alternatives considered previously) is at least a several month process involving our engineers and the state; it's not just a paper napkin re-evaluation of costs.

Remembering that there is still a long and time-consuming path forward with engineering design, multiple levels of permitting, and determination of construction sequencing, let alone actual construction (itself complicated by needing to maintain current operations while simultaneously building new infrastructure), a final decision is needed by our engineers so they know which direction to pursue. Our engineers also hope for a bond vote this coming March, and I've asked for insight as to why this timing now is important.

**Staffing Audit presentation – Katrina Meigs and team**

**8:00 P.M.**

As you know, we commissioned Hickok & Boardman to conduct a staffing audit of all Town departments. This grew out of last year's budget process, where several departments sought additional staff. During that discussion, it was thought important to analyze the entire municipal operation in order to take a big picture view. While an important first step to better understand staffing needs, constraints, and opportunities, this will not likely be the last step in this overall process. That said, tonight's presentation will illuminate initial findings, provide opportunity for Q&A, and will likely lead to further inquiry and analysis as to where we go from here. I anticipate the possibility of further work on the staffing audit itself, as well as likely next steps, including a compensation analysis/comparison, as well as our own analysis and determinations of additional staffing as may be needed sooner and/or later, and accompanying budget implications. All that said, this is an important first step in this mission critical process.

**Irish Hill path project – update**

**8:45 P.M.**

Questions have understandably been asked about where this project is in process. Despite all of our best efforts to keep this project moving forward toward construction and completion, we have been stymied again and again with ever-escalating materials costs, particularly related to the bridge over the LaPlatte that will be cantilevered out from the existing roadway bridge. Of course, asphalt/paving costs have escalated significantly as well. Normal inflationary pressures, exacerbated dramatically by the pandemic and supply chain issues experienced everywhere, have sent costs soaring.

The good news is that all aspects of design and rights of way are resolved, and the project is ready to go out to bid when we reach a balance of estimated costs and availability of funds. Efforts to find additional funding have included:

The voter-approved bond capacity for up to \$168,000. When we placed that on the ballot, it was enough at that time to cover the increased costs involved in the Town's 20% local cost-share.

We have recently applied for additional funding through the Vermont bike/ped grant program, which was the original source of the original project funding (80% grant/20% local match).

We sought a Congressional appropriation ("earmark") through Senator Sanders' office. Decisions are still pending on the many such requests made.

Depending upon timing, circumstance, and other potential priorities, the Town's ARPA allocation could be considered as a funding source to close the gap. Unlike most such projects, it is my understanding that it's been determined that federal ARPA funds may be used as a local match for other federally-funded projects (the Vermont bike/ped program uses pass-through federal funds). Apparently unique to ARPA, the use of one source of federal funds to match another federal source is usually prohibited.

No one wants this project to be completed more than me. With prior experience in similar matters, I've been pushing hard on this for several years to accelerate work and timetables. Sai Sarepalli at CCRPC and Erik Alling at Stantec have been incredibly helpful and collaborative all along, but external circumstances not in our control have complicated everything. We will certainly continue to do whatever we can to help move this project along. As has been requested, I hope to have more details by Tuesday night as to how much money may actually needed to complete this project – noting for the record that even that will be a best estimate at a point in time.

**\*Local Option Tax question – whether to place on the 2023 Town Meeting ballot**

**8:50 P.M.**

The Selectboard is familiar with this concept as presented at a recent Board meeting. At the Selectboard's request, this matter continues to be researched and analyzed by the Finance Committee. Given the Board's quest to seek and find sources of revenue above and beyond the property tax to help fund the wide array of needs and desires expressed by the Shelburne community, a local option tax appears at this point to be the most reliable and sustainable external source of money.

Clearly, there are differences of opinion whether this is a good idea, and continued public conversation will want and need to be had on the topic. That said, it would be helpful and important at this point to know whether the Selectboard would support placing this on the March Town Meeting ballot. The reason is that if the answer is yes, then it triggers an array of required steps (including two public hearings with specified advance warning timeframes) that must be implemented. We won't likely want these to intersect with budget season and the holidays toward the end of the year. These extra steps are needed because adopting a local option sales tax requires a change to the Town's Charter; it's not nearly as simple as the 'normal' process of deciding to place a question on the ballot. Even if approved by the voters, it also requires approval by the Legislature, and a 90-day notice to the State Tax Department before it can even be implemented. Since a Town Meeting vote takes place near the end of the legislative session, time is of the essence in all respects.

In briefest summary, if thought to be a good idea, and if approved by Shelburne voters, we'd hope for legislative approval as quickly as possible so as to start that 90-day notice period. With the potential for nearly \$1M/year to be gained by the Town through a local option tax, delay can be costly in revenue not received.

None of this is intended to presume voter approval nor to short circuit in any way appropriate and necessary public discourse. Rather, it's intended simply to explain that if we intend to pursue the matter, it makes sense to dive into discussion and process sooner than later and see where the journey takes us in the public arena.

In brief summary, this hoped-for decision point is purely a process question – whether to place an item on the March Town Meeting ballot – so that we can all know whether to invest the significant time and energy needed to host those public conversations and to prepare for and hold the required public hearings. If there is no intention to place this question on the ballot, then none of that work need continue.

If the question is called, then this could be the motion:

*MOTION: I move to place the question of whether to amend the Town Charter to allow the Town to adopt a local option sales tax on the March Town Meeting ballot.*

Note that the actual language for the ballot article and Charter change will come later. Presumably, if opposition were fierce and the Board decided to alter course later, then the decision could be reversed, and the eventual Town Meeting warning might not then include this article.

**\*Executive Session – personnel**

**9:00 P.M.**

*Motion: Pursuant to 1 VSA 313, I move to enter executive session to consider the appointment or employment or evaluation of a public officer or employee, and to invite the Acting Police Chief and Town Manager to participate.*

**\*Adjourn**

**9:30 P.M.**

*\*Potential action items. Times are approximate and depend upon how discussion flows.*

A VIDEO RECORDING OF THE MEETING IN ITS ENTIRETY IS AVAILABLE THROUGH VERMONTCAM.ORG. THE WRITTEN MINUTES ARE A SYNOPSIS OF THE DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES SUBJECT TO CORRECTION BY THE SHELBURNE SELECTBOARD. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

**TOWN OF SHELBURNE  
SELECTBOARD  
MINUTES  
August 9, 2022**

**\*Hybrid meeting**

**MEMBERS PRESENT:** Mike Ashooh (Chair); Cate Cross, Kate Lalley, Luce Hillman, Matt Wormser.

**ADMINISTRATION:** Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Paul Goodrich, Highway Superintendent; Mike Thomas, Acting Police Chief; Andrew Dickerson, Assistant Fire Chief.

**OTHERS PRESENT:** Members of the public participating in the meeting included Gail Albert, Linda Riell, Rowland & Dianne Davis, Joyce George, Bill Deming, Ryan Brown, 18023730567, Erika Lea, Patricia Fontaine, pc, Shelburne Town Host, Susan McLellan, Tracey Beaudin, wryerson, Sean Moran, Cornelius Cowles, Jim White, John Zicconi, Media Factory.

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**1. CALL TO ORDER**

Chair Mike Ashooh called the meeting to order at 7 PM.

**2. APPROVE AGENDA**

**MOTION** by Matt Wormser, **SECOND** by Kate Lalley, to approve the agenda.  
**VOTING: unanimous (5-0); motion carried.**

**3. CONFLICTS OF INTEREST**

None.

**4. MINUTES**

*July 12, 2022*

**MOTION** by Matt Wormser, **SECOND** by Kate Lalley, to approve the July 12, 2022 minutes as presented. **VOTING: 3 ayes, 2 abstentions (Cate Cross, Luce Hillman); motion carried.**

*July 26, 2022*

**MOTION** by Kate Lalley, **SECOND** by Luce Hillman, to approve the July 26, 2022 minutes as presented. **VOTING: 4 ayes, one abstention (Matt Wormser); motion carried.**

**5. PUBLIC COMMENT**

- Jim White introduced and explained the mission of the grassroots organization, Shelburne Alliance for the Environment (SAFE).

- Rowland Davis spoke in support of SAFE and the work being done on an implementation framework to make the goals and action steps in the town happen. The organization will also be involved in the regulatory reform process that is underway.
- Andrew Dickerson, Assistant Fire Chief, provided statistics on the number of personnel hours served by members of the Fire Department, praising the dedication of volunteers working tirelessly for the community. The Selectboard was invited to an open house at the Fire Department on 9/15/22 at 6 PM.

#### **6. SELECTBOARD COMMENTS**

- Thanks were extended to the firefighters for their service.
- Thanks were extended to the Highway Department for the roadside mowing on Bay Road.
- Congratulations were extended to Paul Goodrich for 55 years of service in the Shelburne Highway Department.

#### **7. TOWN MANAGER REPORT/UPDATE**

Lee Krohn reported:

- Media Factory national award received for the recruitment video they created for Shelburne Fire and Shelburne Rescue was shown.
- Voters were thanked for voting in the recent primary.
- Site visit to the wastewater treatment plant is August 16<sup>th</sup> at 9 AM.
- The celebration of Paul Goodrich's many years of service to the town is 8/11/22.
- Shelburne Day is August 20, 2022 from 9 AM to 2 PM.
- Upcoming paving includes the upper portion of Irish Hill Road, Spear Street, Bishop Road, and Maplewood.
- Work on Route 7 by VTrans began in Charlotte and will be in Shelburne soon.

#### **8. WAIVER OF LATE PAYMENT FEES AND PENALTY**

Staff explained the circumstances resulting in late payment by Cornelius Cowles and William Ryerson and the requested waivers.

**MOTION by Matt Wormser, SECOND by Luce Hillman, based on the documentation provided to waive the penalty of \$297.69 related to the unique circumstances (criterion #7 of the Selectboard policy – “extenuating circumstances”) of the late filing of the state-required Homestead Declaration for Cornelius Cowles. VOTING: unanimous (5-0); motion carried.**

**MOTION by Kate Lalley, SECOND by Matt Wormser, based on the information provided to waive the penalty and interest totaling \$235.16 related to late payment (criterion #6 of the Selectboard policy – “operations of mails”) of the March 2022 property tax installment for William Ryerson. VOTING: unanimous (5-0); motion carried.**

**9. ARPA COMMITTEE**

Matt Wormser gave background information on the Town receiving ARPA funds and forming a dedicated committee to guide and prioritize how to spend these one-time funds. Applications for the committee are due the end of August. The plan for the money will be finalized by the end of 2022. The funds must be obligated by the end of 2024, and spent by the end of 2026. Information on the application will be posted in the local newspaper and on social media.

The Selectboard will review the applications by 9/2/22 and make appointments by 10/11/22.

**10. COVID HAZARD BONUS**

It has been suggested that the Selectboard should consider the same COVID hazard bonus for employees who have not already been approved for this. One option is the same \$500 for all; another option is \$500 for the remaining full-time employees and \$250 for part-time employees due to less risk of exposure. It was noted that the original bonus was predicated on exposure risk for front line employees and volunteers; everyone's work throughout these uncertain times was appreciated. If approved, as before, the bonus would be paid with ARPA funds. There was public comment in support of paying all Town employees a COVID hazard bonus for continued work throughout the pandemic.

**MOTION by Matt Wormser, SECOND by Cate Cross, in appreciation of the risk incurred by all staff members to extend the bonus extended to the 90 employees to all employees with \$500 paid to full time employees (22 full time employees) and \$250 paid to part-time employees (20 part-time employees) for a total of \$16,000 to be paid with ARPA funds.**

**DISCUSSION:**

- **It was asked whether Fire/Rescue/Police might feel this is an affront to them. Assistant Fire Chief Dickerson assured that the Fire Dept. will not be offended; Acting Police Chief Mike Thomas concurred.**

**VOTING: unanimous (4-0-1, Lalley abstained); motion carried.**

**11. POTENTIAL BUDGET DEFERRALS**

The Selectboard reviewed and concurred with the list of potential deferrals.

**12. GRANT APPLICATION/AWARD**

Staff reported the town received a VLCT PACIF grant for a dispatch desk which has already been purchased.

**MOTION by Luce Hillman, SECOND by Kate Lalley, to approve the VLCT PACIF grant for up to \$2,447.68 as already awarded. VOTING: unanimous (5-0); motion carried.**

**13. REAPPOINTMENT: John Zicconi to CCRPC Board**

**MOTION** by Matt Wormser, **SECOND** by Kate Lalley, to reappoint John Zicconi to the CCRPC Board for a term beginning July 1, 2022 and ending June 30, 2024.

**VOTING: unanimous (5-0); motion carried.**

**14. LIQUOR LICENSE APPLICATION(S)**

**MOTION** by Kate Lalley, **SECOND** by Matt Wormser, to suspend the Selectboard meeting and convene as the local liquor control commission. **VOTING: unanimous (5-0); motion carried.**

*Le Marche Bakery and Café*

**MOTION** by Kate Lalley, **SECOND** by Matt Wormser, to approve 1<sup>st</sup> Class and 2<sup>nd</sup> Class liquor licenses for Le Marche Bakery and Café. **VOTING: unanimous (5-0); motion carried.**

**MOTION** by Kate Lalley, **SECOND** by Matt Wormser, to adjourn the local liquor control commission and resume the regular Selectboard meeting. **VOTING: unanimous (5-0); motion carried.**

**15. EXECUTIVE SESSION: Labor Relations Agreements; Personnel**

**MOTION** by Matt Wormser, **SECOND** by Kate Lalley, pursuant to 1VSA313 to find that premature general public knowledge of labor relations agreements with employees would clearly place the town at a substantial disadvantage. **VOTING: unanimous (5-0); motion carried.**

**MOTION** by Matt Wormser, **SECOND** by Kate Lalley, pursuant to 1VSA313 to enter Executive Session to consider labor relations agreements with employees and invite the Acting Police Chief and Town Manager to participate. **VOTING: unanimous (5-0); motion carried.**

**MOTION** by Matt Wormser, **SECOND** by Kate Lalley, pursuant to 1VSA313 to also enter Executive Session to consider appointment or employment or evaluation of a public officer or employee and invite the Town Manager to participate. **VOTING: unanimous (5-0); motion carried.**

Executive Session was convened at 8:22 PM. The regular meeting resumed at the conclusion of the Executive Session.

***ACTION FOLLOWING EXECUTIVE SESSION***

**MOTION** by Matt Wormser, **SECOND** by Kate Lalley, to approve the side letter agreement between the Town of Shelburne and the New England Police Benevolent Association Local 413 and authorize the Town Manager to sign the agreement. **VOTING: unanimous (5-0); motion carried.**

**16. ADJOURNMENT**

**MOTION by Kate Lalley, SECOND by Cate Cross, to adjourn the meeting.**

**VOTING: unanimous (5-0); motion carried.**

The meeting was adjourned at 9:25 PM.

*RScty by tape: MERiordan*

\_\_\_\_\_  
For the Selectboard

\_\_\_\_\_  
Date

Town of Shelburne Selectboard

Special meeting/site visit, August 16, 2022

Present: Selectboard members Mike Ashooh, Kate Lalley, and Matt Wormser; Town staff Chris Robinson and Lee Krohn; Town engineers Wayne Elliott and Michael Mainer; and members of the public/neighbors of the Crown Road wastewater treatment facility all gathered at 9:00 A.M. at the Turtle Lane wastewater treatment facility. A tour of that facility was given, with explanation of the overall wastewater treatment process. The overall 'lay of the land' at the Turtle Lane site was also offered, describing opportunities and limitations of the site for further expansion.

The group then visited the Crown Road facility, where Selectboard members Cate Cross and Luce Hillman joined, as did neighbor Bob Furrer. As the treatment process here is very similar to what takes place at Turtle Lane, this site visit focused more on the site itself and preliminary expansion plans here. At the neighbors' request, the group also visited Mariner's Way so that the physical relationship between Town and neighboring residential properties could be seen.

Questions were raised about noise, odor, trucks, trees, site disturbance, building height, and other related matters.

For a variety of analyzed reasons, the best operational and financial plan has presently been determined to include converting the Turtle Lane facility to a pump station, and expanding the Crown Road facility to handle all wastewater treatment. The neighbors would prefer that Crown Road be the pump station, with all treatment activities occurring at Turtle Lane. This would require two complete sets of pipes and pump systems, since the effluent must still be discharged in to Shelburne Bay.

Although preliminary decisions have already been made, the Selectboard will need to confirm a final determination soon so that the engineers can know which plan to pursue. Will the engineers be asked to analyze the 'reverse' option described above, or does the Selectboard have sufficient information in hand to make a final determination on a course of action?

With no further discussion, the site visit was adjourned at 11:20 A.M.

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For the Selectboard

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Date

TOWN OF SHELBURNE, VERMONT

Application for Appointment to Town Commissions, Boards, and Committees

Name: Caitlyn Wilson

Date: 08/10/2022

Mailing Address: P.O. Box 4025, Burlington, VT 05406

Phone number: 240-357-4107 Email address: [cewilson.dvm@gmail.com](mailto:cewilson.dvm@gmail.com) Are you a Shelburne resident? Yes

If not a Shelburne resident, do you own a business or property in Shelburne, or are an authorized representative of a business or property owner? Y or N

Commission(s), Board(s), or Committee(s) in which you are interested. If interested in more than one, please indicate your preference as 1<sup>st</sup>, 2<sup>nd</sup>, or 3<sup>rd</sup>.

Bike and Pedestrian Path Committee  
Cemetery Commission  
Development Review Board  
**Dog Park Committee**  
Equity and Diversity Committee  
Ethics Committee  
Finance Committee  
Historic Preservation and Design Review Committee  
Natural Resources and Conservation Committee  
New Town Center/Library Construction Committee  
Parks and Recreation Committee  
Pierson Library Board of Trustees  
Planning Commission  
Social Services Committee  
Tree Committee  
Veterans Monument Committee  
Water Commission  
Representative to external agencies

For new applicants: Are you able to attend at least 75% of meetings/hearings: Yes.

For applicants seeking reappointment: Did you attend at least 75% of meetings/hearings during your previous term? Y or N. If no, please explain.

Please share your reasons for your interest in being appointed, and how you will help achieve the mission of the CBC(s) in which you are interested – whether on this form, or in a separate cover letter:

I am seeking to join the Shelburne Dog Park Committee as I am passionate about fostering opportunities for community members to bond with their pets. As a veterinarian and dog owner, I witness the power of the human-animal bond on a daily basis. By joining the

Shelburne Dog Park Committee, I would strive to create opportunities for dogs to exercise and socialize in a safe environment, and for owners to strengthen their bond with their pet. In addition, dog parks provide an opportunity for general community building. The Shelburne Dog Park has the potential to bring together its community members by encouraging dog owners to visit the park at specific times. With my experience regarding social media, I could facilitate organized group meet-ups at the dog park. Moreover, as a veterinarian and board member, I could provide structured educational opportunities to dog owners regarding dog behavior, vaccination, and flea/tick prevention. Additionally, I have experience fundraising, and would be able to facilitate the Shelburne Dog Park Committee's current fundraising efforts.

Are you current with all of your financial obligations (property taxes, water, sewer, etc...) with the Town? Yes.

The information I have submitted is true and accurate to the best of my knowledge. If appointed, I agree to abide by all applicable Town and State rules and regulations, including the Town's conflict of interest and social media policies.



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Signature of Applicant

8/11/22

Date

Please return application to:

Town Manager's Office  
PO Box 88  
5420 Shelburne Road  
Shelburne, VT 05482

For Town Use Only

CBC appointed to: \_\_\_\_\_ Term expires on: \_\_\_\_\_

CBC appointed to: \_\_\_\_\_ Term expires on: \_\_\_\_\_

CBC application form as approved by the Shelburne Selectboard on August 14, 2018



# CHAMPLAIN WATER DISTRICT BOND VOTE SEPTEMBER 13, 2022 INFORMATIONAL FLYER



### **TOTAL BOND VOTE AMOUNT?**

The total bond vote amount is \$8,700,000, which is the total project cost for both projects.

There will be **NO CWD RATE INCREASE** as a result of these two projects. **CWD will NOT proceed to construction if we do not receive the grant funding through the federal earmark.**

### **FUNDING SOURCES**

Senator Bernie Sanders included the Filter Water Tank II and Raw Water Parallel Transmission Main in his Congressionally Directed Spending Request for FY23. Under this federal earmark CWD would receive a \$6.96M grant that covers 80% of the total project costs. CWD will be responsible for the remaining 20% with local funds (\$1.74M).

CWD is required to bond for the total project cost amount of \$8.7M even though we will only be paying back \$1.74M (20% of the project cost).

CWD will utilize either the Vermont Municipal Bond Bank (VMBB) or Vermont Drinking Water State Revolving Fund (VT DWSRF) to fund the 20% local funding requirement (\$1.74M).

CWD planned to construct these projects in the next 5-10 years at the full total project cost without any grants. With this federal earmark we will be able to construct these 2 projects for only 20% of the cost. The 80% federal grant combined with older CWD bonds set to expire, there will be **no CWD rate increase** as a result of these two projects.

**Please go to: [www.champlainwater.org](http://www.champlainwater.org) to learn more about these projects.**

### **What projects are included under the bond?**

- Filter Water Tank II (aka South Filter Water Tank Replacement)
- Raw Water Parallel Transmission Main

### **Total Project Cost Summary**

	Project Costs
Filter Water Tank II	\$5,100,000
Raw Water Parallel Transmission Main	\$3,200,000
Additional Contingency	\$400,000
<b>Total Project Cost</b>	<b>\$8,700,000</b>

The total project cost amount for each project includes construction, construction contingency, engineering, legal and other costs.

### **When are the public informational meetings?**

#### **Public Information Meeting No. 1**

Essex Junction – Lincoln Hall  
Wednesday, August 31, 2022 - 7:00 p.m.

#### **Public Information Meeting No. 2**

South Burlington – CWD Facility  
Wednesday, September 7, 2022 - 7:00 p.m.

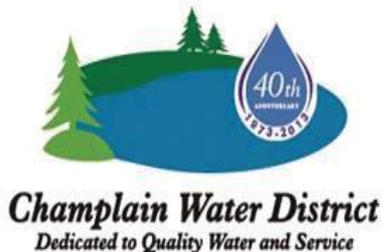
### **When and Where is the bond vote?**

Champlain Water District will be conducting a special meeting for the bond vote and only one (1) polling location will be open for all voting members:

Champlain Water District  
403 Queen City Park Road  
South Burlington, VT 05403

**Tuesday, September 13, 2022 - 7:00 a.m. to 7:00 p.m.**

Voters may request absentee ballots directly from Champlain Water District at 802-864-7454.



# CHAMPLAIN WATER DISTRICT BOND VOTE SEPTEMBER 13, 2022 INFORMATIONAL FLYER



## **Filter Water Tank II**

### ***What is included in the project?***

- New 1.0 Million Gallon (MG) Prestressed Concrete Tank to provide adequate primary disinfection and contact time
- Removal of existing 1.0 MG Glass-Fused-To-Steel Tank

### ***Why are the improvements required?***

- The existing 1.0 MG Glass-Fused-To-Steel Tank was constructed in 1991. Life expectancy is estimated to be approximately 30+ years.
- The existing tank has structural issues and is failing. Poor structural backfill during construction has compacted and settled, creating large cracks in the foundation and the tank is leaking.
- The location of the existing 1.0 MG tank conflicts with future improvements required at the Water Treatment Plant (WTP) site.
- The new 1.0 MG tank will improve water quality by providing enhanced baffling for better disinfection and contact time.

### ***What is the project schedule?***

Construction schedule is dependent on federal approval of the set asides.

## **Raw Water Parallel Transmission Main**

### ***What is included in the project?***

- ~675 linear feet of new 30" ductile iron waterline to provide full redundancy from the Lake Water Pump Station to the Lake Water Tanks.
- Two (2) segments to be constructed:
  - ~150 linear feet downstream of Lake Water Pump Station
  - ~525 linear feet from railroad tracks to Lake Water Pump Station.
- New sleeve installed via jack and bore under railroad
- New raw water meter vault

### ***Why are the improvements required?***

- Improved redundancy of raw water to the treatment plant. Two (2) parallel raw water transmission mains guarantees continued operation during repairs or maintenance. It is critical to have a reliable feed of water from the lake to the plant.
- Improved energy efficiency with the reduction of friction losses.
- The new raw water meter vault will replace the existing undersized meter vault which will provide improved flow measurements and chemical treatment with flow paced injection resulting in more efficient use of chemicals.

### ***What is the project schedule?***

Construction schedule is dependent on federal approval of the set asides.