



Town of Shelburne, Vermont

SELECTBOARD MEETING AGENDA

Tuesday, March 9, 2021

VIRTUAL/REMOTE MEETING -- LOGIN/CALL IN DETAILS BELOW

Join SELECTBOARD Zoom Meeting TUES MARCH 9 7:00 P.M.

<https://us02web.zoom.us/j/85380722146?pwd=K1JVUzILMGROOUhRRUE30ThmQ2hnQT09>

Meeting ID: 853 8072 2146

Passcode: 51kxKx

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 853 8072 2146

Passcode: 062514

Call to Order/Roll Call	7:00 P.M.
*Organizational Meeting	7:00 P.M.
*Approve Agenda	7:10 P.M.
*Approve meeting minutes of February 23, 2021	7:10 P.M.
Public Comments	7:10 P.M.
Selectboard Comments	7:20 P.M.
Town Manager Report	7:25 P.M.
* Reappointments to CBCs	7:30 P.M.
*Appoint Henry Harder to Veterans' Committee	7:40 P.M.
*Update/Clarification to the Personnel Policy	7:45 P.M.
Policing and race: discussion of the "Seguino study" on traffic stops with Professor Stephanie Seguino and Data Analyst Pat Autilio (two of the three co-authors)	7:50 P.M.

- | | |
|--|------------------|
| *Selectboard workplan for 2021: issues, goals, and objectives to consider | 8:50 P.M. |
| * Wastewater allocations, 3303 Shelburne Road, 1058 Falls Road, 243 Elmore Street
250 GPD each | 9:10 P.M. |
| *Liquor licenses – convene as the local liquor control board, review and approve,
then reconvene as the Selectboard | 9:10 P.M. |
| *Update on collective bargaining agreement with Police Union; executive session
likely | 9:15 P.M. |
| *Adjourn | 9:30 P.M. |

Thank you.

*Decision item. Times noted are approximate, and depend upon how each topic's discussion flows.



Town of Shelburne, Vermont

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Tuesday, March 9, 2021

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Passcode: 062514

Call to Order/Roll Call, welcome to new members Cate Cross and Luce Hillman 7:00 P.M.

***Organizational Meeting** 7:00 P.M.

This traditional and required element occurs after each March election. It includes electing a Chair and Vice Chair, setting regular meeting dates and times (which has been the second and fourth Tuesdays of each month at 7:00 P.M.), (re)adopting rules of procedure (attached), and selecting a newspaper of record (which has been the Shelburne News for Selectboard hearing notices). It could also include confirming locations for posting of agendas, which has been Town Offices, Library, and the Post Office.

The annual appointment of a Tree Warden is also required; David Hall is happy to continue serving.

Motions on these matters will be appropriate.

***Approve Agenda** 7:10 P.M.

***Approve meeting minutes of February 23, 2021** 7:10 P.M.

Public Comments 7:10 P.M.

Selectboard Comments 7:20 P.M.

Town Manager Report 7:25 P.M.

*** Reappointments to CBCs**

7:30 P.M.

Many of our current CBC members wish to be reappointed and to continue their community service. It appears that our CBC Chairs support all of these reappointments, as listed on the attached table. Since all are for three-year terms, perhaps a single motion to reappoint all of these members would suffice, and simplify greatly this reappointment process.

NOTE: as part of the original 2007 resolution creating the Development Review Board (DRB), there was a clause creating the position of alternates who would have only one-year terms. I suggest that the Selectboard adopt a new resolution (attached for your review) to modify that clause so that alternates would have three-year terms. This would be consistent with the Board's practice for all CBC appointments. It would also have the benefit of allowing alternates a longer period of time to 'learn the ropes' and actually have a chance to participate in cases; and perhaps even to gain sufficient interest to consider applying to be a regular member of the Board.

FYI, the Town Charter allows the Selectboard to establish terms of office unless these are otherwise set by statute or charter, so you clearly have the authority to make this change if you find appropriate.

***Appoint Henry Harder to Veterans' Committee**

7:40 P.M.

Longtime Chair Sam Feitelberg wishes to step down from active participation on this committee, and supports Hank Harder's appointment per the attached application. Sam would be honored if the Selectboard would consider appointing him as an Emeritus/Ex Officio member so that he could retain connection to this committee to which he has devoted much time and energy.

***Update/Clarification to the Personnel Policy**

7:45 P.M.

Section 8.4 (Sick Leave) of the Town's Personnel Policy includes a provision that allows incremental conversion of unused sick leave to vacation leave on a 2:1 ratio (each two days of unused sick leave may be converted to one day of vacation leave). These conversions are limited, such that "Up to 10 additional annual leave days may be obtained through conversion per year".

For consistency with other matters which are based on our fiscal year, the operating presumption has been that this is also per fiscal year, but as noted above, that is not made clear in the policy statement.

Proposed here is to clarify and confirm that this applies in that manner, such that "Up to 10 additional annual leave days may be obtained through conversion per fiscal year".

A motion to amend the Personnel Policy as suggested here (adding the word 'fiscal' as suggested above) would be appropriate.

Policing and race: discussion of the “Seguino study” on traffic stops with Professor Stephanie Seguino and Data Analyst Pat Autilio (two of the three co-authors) 7:50 P.M.

This study, as reported in the press and introduced at a recent meeting, has been represented as evidence and proof of racially biased policing practices in traffic stops. In the current social climate, that presumption has led to beliefs, statements, claims, and challenges about policing. Before accepting this presumption as if it is indeed fact, it is not unreasonable to inquire about the statistical methodology used, especially given the gravity of the conclusions presumed or drawn from this study.

It appears that a foundational basis of the study is that traffic stops should mirror the census tract data for a given area, or that the race of stopped motorists should mirror their estimated share of the driving population. No apparent rationale is offered for these presumptions; yet the study does hedge somewhat by acknowledging that if a certain group has a higher percentage of younger drivers, then that may be a legitimate reason for differences in proportionality in traffic stops.

For example, the study claims that black motorists are 4.4 times more likely to be stopped and searched by Shelburne Police. This appears to be based upon certain statistics reviewed, but then is always premised in the study that this “may” be due to bias. That type of presumptive language is used many times throughout the study, which has then been taken as actual proof of bias or racial animus. Purely scientifically and analytically, it’s a big leap from what “may” be a cause to inferring or suggesting that as proof, especially when in certain cases, the sample sizes are admittedly small.

For example, when I examined records of traffic tickets issued to Shelburne residents in 2019, two out of 62 total tickets were issued to black persons. Just looking at the numbers, one could suggest that while 3.2% of the tickets were issued to blacks, yet with 2019 census estimates indicating that 0.9% of Shelburne’s population is black, that this “proves” bias in issuing tickets; but drawing a statistical conclusion from a sample size of two would be most unusual practice. And while 433 total tickets were issued in Shelburne during 2019, that includes persons from fifty other Vermont towns, and 18 other states or provinces. If traffic stops or tickets issued should mirror census tract data by race or by presumed percentages of driving populations by race, then one must include the census tract or presumed driving percentage data for all of these motorists, and not just upon the municipality within which those stops occurred or tickets were issued.

Interestingly, the number of traffic stops or tickets issued in Shelburne is an incredibly tiny percentage of total traffic flow throughout town. As noted, 433 total tickets were issued in Shelburne in 2019. Yet according to VTrans data for that same year, an average of roughly 20,000 vehicles per day travel through Shelburne on RT 7 alone, equating to over 7,000,000 vehicles per year on RT 7. According to the authors’ study, if I understand the data table accurately, Shelburne PD conducted a total of 5582 traffic stops between 2015-2019. While the study does urge caution in drawing conclusions from small sample sizes, it may also be helpful to be aware that even the total number of traffic stops is itself a very small percentage of total traffic on RT 7 alone, which doesn’t even account for total traffic on all of Shelburne’s roads.

None of this is offered as defensiveness, nor as denial that we do not have opportunities to improve. It is intended in the spirit of intellectual and analytical inquiry, in that serious accusations have been made by use of data upon which inferences or presumptions are then suggested and cast as proof of bias in all aspects of policing, from leadership to training to culture to decisions and actions of officers out on the road. Beliefs or presumptions about motivations do not logically create proof.

All that said, it was suggested, sensibly, that we invite the authors of this study to this meeting to discuss these matters further, and hear first hand from the authors about their work. Two of the three co-authors were available for this evening's conversation. The complete document is found at

[Seguino Brooks Autilio Final Merged.pdf \(uvm.edu\)](#)

Please find also attached a letter regarding these matters from residents Chris and Susan Kapsalis, along with the 2019 traffic ticket data referenced herein from Shelburne PD.

***Selectboard workplan for 2021: issues, goals, and objectives to consider 8:50 P.M.**

The draft workplan as proposed by Jerry Storey and discussed at our last meeting is attached for your review. The goal is to come to agreement on a plan that is practical, workable, and potentially achievable. As always in any workplan, it relates in part to priorities (both in general and more specifically as they may relate to the already chosen goals and objectives for the Manager) as they are seen now, and as they may need to adjust or evolve as new issues arise. These also depend in large part on the amount of discussion or process that is deemed necessary or appropriate, along with the bandwidth that is realistically available for both the Selectboard and the Manager, while also recognizing that issues will tend to consume as much time in public meetings as we give them. It's always a dynamic balance between setting realistic priorities, desire or need for public process, eventual need for decisionmaking, and making effective and efficient use of our limited time.

*** Wastewater allocations, 3303 Shelburne Road, 1058 Falls Road, 243 Elmore Street 9:10 P.M.
250 GPD each**

***Liquor licenses – convene as the local liquor control board, review and approve, 9:10 P.M.
then reconvene as the Selectboard**

Motion: to recess the regular meeting and convene as the local liquor control board. Please see the attached list of establishments and the licenses for which they have applied. There have been no known problems nor issues with these establishments over the past year. As we did last year, for simplicity and efficiency, we have compiled all of these current applications as a 'package deal', so that a single action to approve can suffice, instead of individual motions and votes for each of these applications.

Motion: to approve the 2021 liquor licenses on the attached document.

Motion: to adjourn, and reconvene as the Selectboard.

***Update on collective bargaining agreement with Police Union; executive session likely 9:15 P.M.**

Motion 1: Pursuant to 1 VSA 313, I move to find that premature general public knowledge of labor relations agreements with employees would clearly place the Town at a substantial disadvantage.

Motion 2: Pursuant to 1 VSA 313, I move to enter executive session to consider labor relations agreements with employees, and to invite the Town Manager to participate.

***Adjourn 9:30 P.M.**

Thank you.

*Decision item. Times noted are approximate, and depend upon how each topic's discussion flows.



Town of Shelburne, Vermont

CHARTERED 1763

P.O. BOX 88 5420 SHELBURNE ROAD SHELBURNE, VT 05482

Clerk/ Treasurer
(802) 985-5116

Town Manager
(802) 985-5111

Zoning & Planning
(802) 985-5118

Assessor
(802) 985-5115

Recreation
(802) 985-5110

FAX Number
(802) 985-9550

Shelburne Selectboard Rules of Procedure

Adopted March 09, 2021

I PURPOSE. The Selectboard of the Town of Shelburne is required by law to conduct its meetings in accordance with the Vermont Open Meeting Law. 1 V.S.A. §§ 310–314. Meetings of the Selectboard of the Town of Shelburne must be open to the public at all times, except as provided in 1 V.S.A. § 313. At such meetings, the public must be afforded reasonable opportunity to give its opinion on matters considered by the Selectboard so long as order is maintained. Such public comment is subject to the reasonable rules established by the Chair of the Selectboard. 1 V.S.A. § 312(h).

II APPLICATION. These rules of procedure for Selectboard meetings shall apply to all regular, special, and emergency meetings of the Town of Shelburne Selectboard.

III PROCEDURES.

1. The Selectboard shall meet the second and fourth Tuesday of every month except when otherwise noted.
2. Officers of the Selectboard shall be Chair and Vice-Chair.
3. The Chair of the Selectboard, or in the Chair's absence, the Vice-Chair, shall chair all Selectboard meetings. If both the Chair and the Vice-Chair are absent, a member selected by the board shall chair the meeting.
4. The Chair shall rule on all questions of order or procedure and shall enforce these rules as required by 1 V.S.A. § 312(h).
5. The current size of the Selectboard is five (5) members. A majority of the members of the Selectboard shall constitute a quorum, a minimum of three (3) members. If a quorum of the members of the Selectboard is not present at a meeting, the only action that may be considered by the Selectboard is a motion to recess or adjourn the meeting.
6. Should a member consistently miss meetings, the Chair shall have the discretion to request either the member's resignation or removal from the Selectboard by the Selectboard. "Consistently missing meetings" shall be defined as missing three (3) or more of the scheduled meetings in a six-month period.
7. At the beginning of each Selectboard meeting, there shall be ten (10) minutes afforded for open public comment. By majority vote, the Selectboard may increase the time for open public comment and may adjust the agenda items and times accordingly.
8. Each Selectboard meeting shall have an agenda, with time allotted for each item of business to be considered by the Selectboard. Those who wish to be added to the meeting agenda shall contact the Selectboard Chair or Town Manager to request inclusion on the agenda. The Selectboard Chair shall determine the final content of the agenda. The Town Manager is responsible for posting the agenda at least forty-eight (48) hours before a regular meeting and twenty-four (24) hours before the meeting — including being posted on the town website and physically at (i) the town offices (ii) the Pierson Library (iii) the post office.

9. All business shall be conducted in the same order as it appears on the agenda, except that by majority vote of the Selectboard, the order of items to be considered and/or the time allotted may be modified.
10. Public comment on issues not on the agenda may be discussed during the open public comment period. Those wishing to speak will be allowed three (3) minutes, unless by majority vote, the Selectboard sets a different time limit. Speakers must be acknowledged by the chair before speaking. All comments are to be directed to the board. In the event many participants wish to speak, a sign-up sheet will be required and participants may speak in the order they have signed up. A person may not speak a second time on an issue until everyone wishing to make comments has had an opportunity.
11. Public comment on agenda items shall be limited to three (3) minutes, unless by majority vote, the Selectboard sets a different time limit. Speakers must be acknowledged by the chair before speaking. All comments are to be directed to the board. In the event many participants wish to speak, a sign-up sheet will be required and participants may speak in the order they have signed up. A person may not speak a second time on an issue until everyone wishing to make comments has had an opportunity.
12. Meetings may be recessed to a time and place certain.
13. Minutes of the Selectboard meetings shall be kept by the secretary and are matters of public record. After five (5) calendar days from the date of each meeting draft minutes shall be available for inspection by any person and posted on the Town Website.
14. A member of the body may attend a regular, special, or emergency meeting by electronic or other means without being physically present at a designated meeting location so long as the member identifies him or herself when the meeting is convened and is able to hear and be heard throughout the meeting. Whenever one or more members attend electronically, voting must be done by roll call vote unless the vote is unanimous. If a quorum or more of the body attend a meeting without being physically present at a designated meeting location, the following requirements shall be met:
 - a. At least 24 hours prior to the meeting or as soon as practicable prior to an emergency meeting, the body shall publically announce the meeting and post notice of the meeting in or near the municipal clerk's office, library, and post office.
 - b. The public announcement and posted notice of the meeting shall designate at least one physical location where a member of the public can attend and participate in the meeting. At least one member of the body, or at least one staff or designee of the body shall be physically present at each designated meeting location.
15. These rules may be amended by majority vote of the Selectboard at a duly warned meeting. These rules must be readopted annually at the organizational meeting pursuant to the Town Charter.

ADOPTED AT A REGULARLY SCHEDULED MEETING ON MARCH 09, 2021

For the Selectboard

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
February 23, 2021**

***Meeting held via teleconference.**

MEMBERS PRESENT: Jerry Storey (Chair); Jaime Heins, Mike Ashooh, Mary Kehoe, Kate Lalley.

ADMINISTRATION: Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Dean Pierce, Planning Director; Jerry Ouimet, Fire Chief.

OTHERS PRESENT: Members of the public participating in the meeting included Marcy Webster (Media Factory), Tom Tompkins, Joyce George, Luce Hillman, Cate Cross, Jessica Brumsted, Lilly Young, Don Porter, Yasmin Gordon, Erika Lea, Marcella Pinar, Tracy Beaudin, Sue Irish, Gail and Ken Albert, Jane and Tom Zenaty, Maureen O'Brien, Kamahnie Buckle, Sean.

1. CALL TO ORDER

Chair Jerry Storey called the teleconference meeting to order at 7 PM, explained the procedure to be followed, and held rollcall.

2. APPROVE AGENDA

MOTION by Jaime Heins, SECOND by Kate Lalley, to approve the agenda with the amendment to postpone reappointments to CBCs and add an Executive Session on the agreement with Healthy Living. VOTING by rollcall: unanimous (5-0); motion carried.

3. MINUTES

February 9, 2021

MOTION by Kate Lalley, SECOND by Mary Kehoe, to approve the minutes of 2/9/21 as presented. VOTING by rollcall: unanimous (5-0); motion carried.

4. PUBLIC COMMENT

- Rep. Jessica Brumsted reported the House Appropriations Committee approved approximately \$49 million in General Fund money and \$13 million in new Corona Relief funds for one-time spending only so there is money available for economic development, recreation trails, etc. The list of activities will be forwarded to the Town Manager.
- Maureen O'Brien stated the Shelburne Telecommunications Review Board (TRB) approved on 2/17/21 an application for two antenna radio towers on a residential lot on Dorset Street and the towers are not in compliance with the ordinance as written. The TRB said the town ordinance is not in compliance with the federal framework and a Selectboard decision is needed to amend the town ordinance. It appears the

town has an ordinance that is not enforceable as written. The Selectboard is requested to address the ordinance and place a moratorium on applications at this time.

- Erika Lea spoke in support of inviting Professor Seguíno to discuss her report on traffic stops and race.

5. SELECTBOARD COMMENTS

- The Town Manager and staff were congratulated on the annual Town Report. Well done. Residents are urged to vote on Town Meeting day.

6. TOWN MANAGER REPORT/UPDATE

Lee Krohn reported:

- Staff deserves credit for the annual Town Report.
- COVID vaccinations are now available for the 65 and older age group.

7. RECOGNITION OF SERVICE: Mary Kehoe and Jaime Heins

Words of recognition and appreciation were expressed for the service on the Selectboard and the invaluable contribution to the Town by Mary Kehoe and Jaime Heins. Best wishes from all. Formal presentations will be made at the Town Meeting informational meeting.

8. SHELBURNEWOOD CDBG POLICIES

MOTION by Mary Kehoe, SECOND by Kate Lalley, to approve the CDBG grant for Shelburnewood together with the federal requirements that flow with it, and authorize the Town Manager to sign the necessary documents.

DISCUSSION:

- **There was agreement the Shelburnewood project is a good project and should move forward.**
- **It was suggested that ongoing monitoring on the grant every six months or so would be prudent.**

VOTING by rollcall: unanimous (5-0); motion carried.

9. DIVERSITY TRAINING ADVISORY GROUP

There was discussion of forming a task force charged with recommending Selectboard actions to improve diversity, equity, and inclusion in all activities of town government, and to assist in mobilizing community and external resources for the same. Suggested members on the task force would be from the Social Services Committee, School Board, School Department, Police, and citizens at large. A representative of the Selectboard will facilitate the committee. It was noted the Shelburne Police Department has already been working on the issues since 2017 and has involved the department in sensitivity training.

There was public comment in support of forming the task force.

MOTION by Jerry Storey, SECOND by Mary Kehoe, to establish an advisory diversity, equity, and inclusion task force with the following remit:

- **To recommend to the Selectboard actions to improve diversity, equity, and inclusion in all activities of town government and assist in mobilizing community and external resources for the same.**

Appointments to the task force include:

- **Patricia Fontaine and Sue Irish, Social Services Committee**
- **Ken Scott, School Board**
- **Sgt. Flore and Lt. Thomas, Police Department**
- **Jasamin Gordon, Shelburne Community School**
- **Marcella Pinar and Erika Lea, citizens**
- **Cate Cross, Selectboard and task force facilitator**

The task force will organize itself and conduct meetings according to requirements of the Vermont Open Meeting Law. An initial report of the task force on recommendations to the Selectboard will be due 3/23/21.

VOTING by rollcall: unanimous (5-0); motion carried.

10. FIRE/RESCUE STATION BOND VOTE

Lee Krohn explained the \$1.12 million bond vote is for purchase of Lot 6A for \$650,000 and the balance to pay for the town's share of the shared infrastructure with Healthy Living which is buying Lot 6. The tax impact of the bond is estimated at \$4.70 per \$100,000 of assessed property value. Carrying costs are estimated at \$5,000 per year to cover stormwater fees, snowplowing, and maintenance of the shared driveway and utilities. There will be a shared stormwater management system, but each property owner (the town and Healthy Living) will be assessed a fee based on the amount of impervious surface on their lot. Any credits available under the Town's Stormwater Ordinance will certainly be sought.

11. TOWN MEETING INFORMATION HEARING

The informational Town Meeting held on March 1, 2021 will be by Zoom. The meeting moderator (Tom Little), Town Clerk, and Town Manager will monitor screens for questions and comments from the public. The Boy Scouts will do the Presentation of Colors and Pledge of Allegiance remotely; SCS music teacher Hilary Sales will sing the National Anthem remotely. Voting will be by Australian ballot only. The Haag Award recipient will be announced.

12. SELECTBOARD WORK PLAN 2021: Issues, Goals, Objectives

There was mention of the goals being very ambitious, the need for the goals and objectives to align, taking a holistic approach to confirm town policies support the stated goals and objectives, and having a retreat at some point to discuss the policy process. Mike Ashooh suggested a post-pandemic economic summit be held at some point. Kate Lalley said ordinance revisions should include the Public Works Standards and Shelburne Natural Resources Committee should weigh in and offer alternate strategies for Pond Road. Jaime Heins said bike/pedestrian connectivity should be mentioned in the goals. Further discussion will continue at the next meeting.

13. DRAFT POLICY ON ANIMAL CO-EXISTENCE

The Selectboard accepted the submittal of the draft policy, and will schedule a discussion at an upcoming meeting. Don Rendall is credited with the work on this draft policy.

14. APPOINTMENT(S) TO CBCs -- Postponed.**15. EXECUTIVE SESSION: Contracts**

MOTION by Mary Kehoe, SECOND by Jaime Heins, pursuant to 1VSA313 to find that premature public knowledge of town strategy regarding contracts would clearly place the town at a substantial disadvantage and therefore Executive Session should be held. VOTING by rollcall: unanimous (5-0); motion carried.

MOTION by Mary Kehoe, SECOND by Jaime Heins, pursuant to 1VSA313 to enter into Executive Session for the purpose of considering contracts related to the Fire/Rescue and Healthy Living project, and to invite the Town Manager, Town Attorney, Don Porter, Luce Hillman, and Cate Cross to participate. VOTING by rollcall: unanimous (5-0); motion carried.

Executive Session was convened at 8:49 PM.

MOTION by Mary Kehoe, SECOND by Jaime Heins, to exit Executive Session and resume the general session. VOTING by rollcall: unanimous (5-0); motion carried.

Executive Session was adjourned and the regular meeting reconvened at 9:43 P.M.

16. SHARED INFRASTRUCTURE AGREEMENT: Healthy Living

MOTION by Mary Kehoe, SECOND by Jaime Heins, to execute the shared infrastructure agreement that has been negotiated with Road to Hana, Inc., and authorize the Town Manager to execute the document. VOTING by rollcall: unanimous (5-0); motion carried.

17. WASTEWATER ALLOCATION

MOTION by Jaime Heins, SECOND by Mary Kehoe, to approve 210 GPD of wastewater allocation for a single-family house at 202 Caspian Lane and 210 GPD of wastewater allocation for a single-family house on Lot 2 at 6529 Spear Street. VOTING by rollcall: unanimous (5-0); motion carried.

18. ADJOURNMENT

MOTION by Mary Kehoe, SECOND by Jaime Heins, to adjourn the meeting. VOTING by rollcall: unanimous (5-0); motion carried.

The meeting was adjourned at 9:50 P.M.

RScty by tape: MERiordan

For the Selectboard

Date

2021 CBC REAPPOINTMENTS

CBC	Member Name	New Term
DEVELOPMENT REVIEW	Mark Sammut	04/01/2021 - 04/01/2024
DEVELOPMENT REVIEW	John Day	04/01/2021 - 04/01/2024
DEVELOPMENT REVIEW	David Hillman	04/01/2021 - 04/01/2024
DEVELOPMENT REVIEW	Norm Blais - ALT	04/01/2021 - 04/01/2022
PLANNING COMMITTEE	Deborah Estabrook	04/01/2021 - 04/01/2024
PLANNING COMMITTEE	Jean Sirois	04/01/2021 - 04/01/2024
HISTORIC PRESERVATION	Fritz Horton	04/01/2021 - 04/01/2024
HISTORIC PRESERVATION	David Webster	04/01/2021 - 04/01/2024
HISTORIC PRESERVATION	Tom Koerner	04/01/2021 - 04/01/2024
NATURAL RESOURCES	Sean MacFaden	04/01/2021 - 04/01/2024
	Chandler Noyes	04/01/2021 - 04/01/2024
SOCIAL SERVICES	Elaine Limanek	04/01/2021 – 04/01/2024
SOCIAL SERVICES	Barbra Marden	04/01/2021 – 04/01/2024
SOCIAL SERVICES	Sue Furry-Irish	04/01/2021 – 04/01/2024
PARKS & REC COMMITTEE	Ann Clark	04/01/2021 – 04/01/2024
PARKS & REC COMMITTEE	Kelly Magnier	04/01/2021 – 04/01/2024
PARKS & REC COMMITTEE	Marv Thomas	04/01/2021 – 04/01/2024
TREE COMMITTEE	Ann Milovsoroff	04/01/2021 - 04/01/2024
CEMETARY COMMITTEE	Rene Gagnon	04/01/2021 - 04/01/2024

TOWN OF SHELBURNE, VERMONT

Application for Appointment to Town Commissions, Boards, and Committees

Name Henry v Harder Jr. (Hank) Date 10 Feb 2021
Mailing Address 575 Mt. Philo Rd, Shelburne, VT.
Phone number 802-343-9124 05482
Email address: huharder@gmail.com

Are you a Shelburne resident? Y or N

If not a Shelburne resident, do you own a business or property in Shelburne, or are an authorized representative of a business or property owner? Y or N

Commission(s), Board(s), or Committee(s) in which you are interested. If interested in more than one, please indicate your preference as 1st, 2nd, or 3rd.

- Bike and Pedestrian Path Committee
- Cemetery Commission
- Development Review Board
- Dog Park Committee
- Ethics Committee
- Historic Preservation and Design Review Committee
- Natural Resources and Conservation Committee
- New Town Center/Library Construction Committee
- Parks and Recreation Committee
- Pierson Library Board of Trustees
- Planning Commission
- Social Services Committee
- Tree Committee
- Veterans Monument Committee 1st
- Water Commission
- Representative to external agencies

Please share your reasons for your interest in being appointed, and how you will help achieve the mission of the CBC(s) in which you are interested – whether on this form, or in a separate cover letter:

Greetings. I have such deep respect for Mr. Bud Ocker and the rest of the Veterans Monument Committee. I also have deep gratitude for all the work they have done over the years.

To this point, I have volunteered for the last three years in helping Jim Donaldson remove and replace bricks at the Shelburne Veterans Monument. I believe my skill sets & passion for helping Veterans will be a positive for the Committee.

Are you current with all of your financial obligations (property taxes, water, sewer, etc...) with the Town? Y or N. If no, please explain.

Yes.

For new applicants: Are you able to attend at least 75% of meetings/hearings: Y or N. If no, please explain.

yes.

For applicants seeking reappointment: Did you attend at least 75% of meetings/hearings during your previous term? Y or N. If no, please explain.

N/A

The information I have submitted is true and accurate to the best of my knowledge. If appointed, I agree to abide by all applicable Town and State rules and regulations, including the Town's conflict of interest and social media policies.



Signature of Applicant



Date

Please return application to:

Town Manager's Office
PO Box 88
5420 Shelburne Road
Shelburne, VT 05482

For Town Use Only

CBC appointed to: _____

Term expires on: _____

CBC appointed to: _____

Term expires on: _____



Town of Shelburne, Vermont

CHARTERED 1763

P.O. BOX 88 5420 SHELBURNE ROAD SHELBURNE, VT 05482

Clerk/ Treasurer
(802) 985-5116

Town Manager
(802) 985-5111

Zoning & Planning
(802) 985-5118

Assessor
(802) 985-5115

Recreation
(802) 985-5110

FAX Number
(802) 985-9550

RESOLUTION OF THE SHELBURNE SELECTBOARD

REGARDING APPOINTMENT OF ALTERNATE MEMBERS TO THE DEVELOPMENT REVIEW BOARD

The Selectboard of the Town of Shelburne, Vermont hereby resolves as follows:

Whereas, on May 8, 2007, the Selectboard resolved to establish the creation of the Development Review Board (DRB) in order to exercise all development review functions previously performed by the Board of Adjustment and Planning Commission; and

Whereas, as a part of that May 8, 2007 resolution, the Selectboard created the position of alternate members to the DRB (up to three) whose terms would be one year in length;

Now therefore be it resolved that the Selectboard hereby modifies the term length for alternate members of the DRB to three years, consistent with all other appointments that the Selectboard makes for members of Shelburne's CBCs.

ADOPTED MARCH 09, 2021

/s/ Jerry Storey, Chair

/s/ Cate Cross

/s/ Luce Hillman

/s/ Michael Ashooh

/s/ Kate Lalley

To: Lee Krohn and Prof. Stephanie Seguino

From: Chris Kapsalis, Dorset St. Shelburne

Subject: Police Traffic Stops

I will be sending this attached to an email to Lee and Stephanie prior to the March 9 discussion on the subject. I am asking the Town Manager to forward this to, the Select Board members and Police Chief so they can read it before the Zoom Meeting.

After reading the article in the Shelburne News about this subject, I contacted Prof Seguino who sent me links to her study and the police data. I have prepared some comments that I hope will be helpful during the discussion next week. Here is a summary:

1. WHY DO POLICE STOP DRIVERS?

The simple answer is to prevent driving deaths and accidents. They check for the DMV, State and municipal laws that are aimed to drive safely. There were 42,000 deaths and 3.9 million ER visits by auto accidents in the US last year. The avg. deaths in the US are, 11 deaths per 100,000 population. VT has 7.7 which is good but NH has 7.4, and NY and MA each have 4.4. Do more stops reduce the death rate? Perhaps Stephanie or the Police Chief can provide info.

VT has 553,00 drivers and stops 180,000 per year so we drivers may be stopped every 3 years on average, or less if we are diligent. Low income drivers with older cars are more burdened by the regulations and the stops.

2. WHY ARE POLICE ASKED TO REPORT TRAFFIC STOPS BY RACE?

Stephanie's report covers this by reporting that in 2006 a Black VT legislature described being stopped for being Black, and referring to historic biased stops by police. Not all states require police to report it's police traffic stops by race. It is appropriate and reasonable to hold police accountable for their actions.

3. IS THERE A PROBLEM REPORTING THE NUMBER OF STOPS OF PERSONS OF COLOR?

YES. The DMV driver license does not list the race of the driver. They have photo, age, gender, signature, Ht, Wt, and color of eyes. It is not unreasonable to ask police to guess the race/ethnicity although some departments seem to be refusing to guess on principle. It is unreasonable to call out Shelburne and other departments, for not guessing which category (B, H, A) that matches the skin color of every driver. Some may not be obvious. In my opinion, the authors of the report should either; a) drop this chart from their report, or b) ask the DMV to add race/ethnicity, or ask the select board to require their officers to ask the driver what people of color they identify with. I would not recommend b).

4. IF THE DMV IDENTIFIES DRIVERS ONLY AS MALE OR FEMALE, DO THE POLICE STOP DRIVERS WITH OUT BIAS TO MALES OR FEMALES? DO THE STOPS MATCH THE DRIVING RATES OF MALES AND FEMALES?

PRETTY CLOSE. Nationally males drive 16,500 miles per year or 62% of miles driven and females 10,142 or 38%. I did a sample of 500 stops by MALE and FEMALE for t3 DIFFERENT AGENCIES, The VT State Police, Shelburne, and Colchester. Results were:

State police- male 66%, female 34%

Shelburne- male 67%, female 33%

Colchester- male 64%, female 36%

I was pleased to see these results as it implies that they are very close to the 62 to 38% target. Even on this basic human biological difference there are slight disparities in police stops. These could be due to Vermont males and females driving different average miles per year than the national average or that police have a slight bias to stop males.

4. GIVEN THAT POLICE ARE REQUIRED TO REPORT THEIR STOPS BY SKIN COLOR, IS THERE A STATISTICAL PROBLEM IN DETERMINING IF BIAS HAS BEEN USED IN CHOSING WHO TO STOP?

YES IN TWO PARTS:

a) I have it on good authority that Stephanie and her co author have been asked by other researchers to test for racial bias by separating stops that were made in daylight from those that are made during the night. This would get at the claim that the police can see people of color (POC) and chose to stop them. Stephanie's report discusses this and the difficulty of doing this test. In my opinion, this should be done at least once and especially for those agencies that seem to have the most bias.

b) Researchers have also expressed concern about the small numbers of minorities in Vermont and the difficulty in determining the driving rate to apply and divide into the number of stops in each town. Do we use the state wide rate or other local rates? How to account for travelers and other variations like how many miles do various minorities drive per year. I notice that the latest report looked at accident rates vs. driving rates. More needs to be done.

Just looking at the census shows, that Vermont's Black population is .7%, Asian-1.1%, Native American 1.1%, and other- .5%. Total POC- 2.1%.. These are very small numbers to balance against whites at 97.9%.

5. WHAT IS THE VALUE OF DATA THAT DISCRIBES WHAT HAPPENS TO THE DRIVER AFTER THE STOP? ONCE A POC IS STOPPED, IS THE DRIVER TREATED FAIRLY IN SEARCHES, ISSUING TICKETS, ETC.?

In my opinion, this is where the focus should be vs. the headline catching traffic stop disparity. All Vermonters should be treated equally for the driving offenses they may commit. And Police Chiefs and town managers should review the results of their officer's decisions.

I hope that this provides some context for looking at a Stephanie's 50 page report.

2019 Tickets by Operator Town

2019 Tickets	White Male	White Female	Black Male	Black Female	Asian Male	Asian Female	Native Male	Native Female	Hispanic Male	Hispanic Female	Totals
Addison	2	2									4
Barnet	2										2
Barre	2	3									5
Bolton		1									1
Brandon		2									2
Bristol	1	2				1					4
Brookline	1										1
Burlington	28	17	5	1	1						52
Castleton	1	4									5
Charlotte	26	9		2					1		38
Colchester	8	5									13
Cornwall	2										2
Duxbury	1										1
Enosburg	1										1
Essex	9	1				1				1	12
Ferrisburgh	5	1							1		7
Hardwick	1										1
Highgate	1										1
Hinesburg	7	5									12
Hyde Park	1										1
Grand Isle		1									1
Georgia		1									1
Jericho									1		1
Killington	1										1
Leicester	1										1
Lincoln		2									2
Middlebury	5	1			1	1					8
Milton	5	2									7
Monkton	1	3									4

2019 Tickets by Operator Town

2019 Tickets	White Male	White Female	Black Male	Black Female	Asian Male	Asian Female	Native Male	Native Female	Hispanic Male	Hispanic Female	Totals
New Haven	2										2
Plainfield	1										1
Proctor		1									1
Richmond	3										3
Ripton		1									1
Saint Albans	1	1									2
Salisbury	1										1
Shelburne	36	23	2			1					62
South Burlington	18	1		1	1	2	1				24
Starksboro	2	1									3
Stowe		1									1
Swanton	1	1									2
Townshend		1									1
Underhill	1										1
Vergennes	6	2	2								10
Waltham		1									1
Waterville	1										1
Westford	1										1
Weston	1										1
Williston	10	2			1						13
Winooski	5	3		1	1				1		11
Woodstock	1	1									2
											0
CA	3	1									4
CT	5	1	1						2		9
CO		1									1
FL									2		2
HI	1										1
ID		1									1
MA	4	7	1								12

2019 Tickets by Operator Town

	White Male	White Female	Black Male	Black Female	Asian Male	Asian Female	Native Male	Native Female	Hispanic Male	Hispanic Female	
MD		2							1		3
NC									1		1
NJ	4	3			2	1					10
NY	13	9	7			1			2		32
OH			1								1
PA	6	2	3		1						12
RI	1	1									2
TX	1				1						2
VA	2										2
PQ - Canada	1										1
ON - Canada	1										1
Total	245	130	22	5	9	8	1	0	12	1	433

From Selectboard Chair Jerry Storey:

Following is an initial draft of 2021 Selectboard Workplan Goals and Objectives. The tasks identified are in a proposed priority order, based on discussion at the 2/9 meeting.

GOAL 1 - COVID-19 PANDEMIC

Theme: The Covid-19 pandemic will transform to an endemic. It will be a dominant influence on Town operations throughout much of 2021, impacting all Town activities.

OBJECTIVES

1. The Selectboard will oversee regular production and public issue of accurate, timely information regarding the pandemic by the Town Manager and Health Officer, with special attention to state vaccination plans, openings and closings, and, Federal and state financial support.
2. The Selectboard will review COVID-19 impacts, real and potential, on Town policies and practices, working closely with the Town Manager to adjust these as needed.
3. At some hopeful point in the year, the pandemic will abate. The Selectboard will oversee resumption of normal Town activities on arrangements and schedules proposed by the Town Manager and approved by it.

TIME DEMAND

Occasional throughout year.

GOAL 2 - ECONOMIC DEVELOPMENT

Theme: Economic Development continues as a Selectboard priority in 2021. Economic Development is a set of activities, ranging from consultation to regulatory reform to initiatives aligned with the Town Plan, and to policy development intended to improve on Shelburne's attraction as a location of commercial enterprise.

OBJECTIVES

1. The Selectboard will receive, deliberate and approve an Economic Development Plan, the working draft of which is due from the Town Manager no later than April 1. Plan approval will occur by May 1.

(a) The Selectboard will seek and consider input to Plan review from the Finance Committee, SBPA, and the community at large by publication of the draft on the Town website and by holding a special public meeting for the purpose of soliciting ideas and reactions from the community in mid-May.

(b) The Selectboard will employ as lens equity, environment and sustainability in judging the benefits of Economic Development activities chosen in the Plan for concentration.

2. The Selectboard will allocate 2021-2022 Budget to maximize measurable progress on the activities prioritized in the Economic Development Plan.

3. The Selectboard will continue active cooperation with local businesses, not-for-profit entities, and regional bodies in planning and assisting as appropriate Economic Development initiatives.

TIME DEMAND

Expected at each Selectboard meeting, may urge member attendance at outside meetings and seminars, and may include individual member visits with local businesses and organizations.

GOAL 3 - ORGANIZATIONAL MATTERS

Theme: The year will include completion of two Collective Bargaining Agreements; reorganization of the Planning & Zoning function; updating of the Organizational Improvement Plan; implementation of the Stormwater Municipal Utility; strengthening of diversity and inclusion in Town staff and Committees, Boards and Commissions (CBCs); initiation of a plan for repair and replacement of Town facilities; and, development of a longer term Town Strategic Plan.

This category of effort varies greatly in consumption of Selectboard time and energy.

OBJECTIVES

1. The Selectboard will approve Collective Bargaining Agreements with the SPD/Dispatch union and AFSCME (our water, sewer and maintenance employees). A Selectboard member will be assigned to each negotiation.

2. The Selectboard will set as an immediate priority the development and approval of a plan to reorganize the Town planning and zoning function for the purposes of more efficient administration, increasing staff time to be dedicated to planning versus CBC staffing, and closer integration of the Town Plan in Selectboard decisions. The Selectboard will receive, deliberate and approve a Planning & Zoning Reorganization by June 15, subsequent to the outline of such to be presented by the Town Manager by May 1.

3. The Selectboard, in anticipation of the increased staff planning activity, will establish priorities of time and Town Manager attention for these following planning needs:

- * facility repair/replacement
- * diversity and inclusion
- * development of alternative revenues and private/public investment
- * staffing and succession as an update to the Organizational Improvement Plan (OIP)
- * 3-5 year strategic plan.

4. The Selectboard will set a timeline for implementation of recommendations in the most recent Town Audit.

5. The Selectboard will oversee implementation of the Stormwater Municipal Utility.
6. Should the Fire/Rescue Facility site purchase and hard infrastructure be approved March 2, the Selectboard will oversee implementation of site planning and infrastructure development, possibly to include consideration of re-purposing the current fire house and interim investment in the Rescue Squad building.

TIME DEMAND

The estimated time to completion of these tasks varies greatly. Some will be quite consuming (1-3), the others much less so, to the point of possibly minimal demand (5). The one (6) depends entirely on the upcoming Town Meeting vote.

GOAL 4 - 2022-2023 BUDGET

Theme: Development of the Budget is nearly a year-round Selectboard activity. This year it is extended by considerations of deferred 2020-2021 Budget expenditures; the Selectboard promises of Pond Road treatment and analysis of staff compensation - especially regarding health insurance; a pronounced interest in alternative revenues; and, Finance Committee expectations regarding capital investment and planning.

The budgeting process led by the Town Manager and Finance Director last year was in the view of the Selectboard more efficient and allowed increased opportunity to discuss items of particular interest. Continued improvements will be encouraged this year.

OBJECTIVES

1. The Selectboard will take active part in the budgeting process, setting parameters as and when essential to its development. Should the COVID-19 pandemic abate to the point of relaxation of precautions, in-person public participation in the process may be possible, and, if so, sought.
2. The Selectboard will conduct analyses of Pond Road treatment and the staff health insurance benefit as a budget preliminary at times to be determined but no later than September 1.
3. The Selectboard will prioritize discussion, if not strategy, for consolidation of the two sewer plants by September 15. Expectations of consolidation will figure in the 2021/2022 Budget.
4. The Selectboard will expect integration of the Capital Improvement Plan earlier in the budget process than has been the case in the last several development cycles.

TIME DEMAND

Considerable, including near weekly meetings in December and January. Budget in one form or another will be a permanent feature on Selectboard agendas beginning July.

GOAL 5 - POLICY MATTERS

Theme: There are presently two policies proposed - animal coexistence and streetlights. It is expected that Selectboard attention will be given, too, to Ordinance revisions (wastewater allocation; food trucks; Air BnB rentals; E-911 numbering; diversity and inclusion; and continuation of COVID-19-related zoning. There will emerge in the year other opportune or required policy matters. This category can consume what may seem to some disproportionate amounts of Selectboard time and energy. Policy development, nonetheless, is a mainstay responsibility of the Selectboard and adequate provision must be made for it.

OBJECTIVES

1. The Selectboard will conclude approval of the animal coexistence, streetlights, and wastewater allocation policies/Ordinance revision, these being already mature, by April 15.
2. The Selectboard will draft diversity and inclusion; food trucks; and, E-911 policies by June 1 and set dates for their approval in June and July.
3. The Selectboard in the time available will establish a process for the disposition of surplus parcels, a task which may be the easier by modifying the disposition of tax-acquired property process.
4. The Selectboard in the time available will pursue "dedication and acceptance" of LaPlatte Circle as a Town Highway.

TIME DEMAND

The activities here, again, can consume, in the views of some, disproportionate amounts of Selectboard (and Town Manager) time and energy. Fairly exact expectations of those demands are necessary here. It is probable that two out of three Selectboard meetings will feature a policy discussion.

**TOWN MANAGER GOALS/OBJECTIVES for 2021
ADOPTED DECEMBER, 2020**

GOAL 1 - MANAGING THE COVID-19 PANDEMIC

Theme: The COVID-19 pandemic continues as the dominant influence on Town operations in 2021, impacting all areas of service. Timely and efficient management of these impacts is the principal Selectboard priority for 2021.

OBJECTIVES

1. A basic objective in managing the local effects and influence of the COVID-19 pandemic is regular production and public issue of accurate, current information specific to the infection, control of its spread, and state and Federal orders regarding it.

The Town Manager will make regular use of print and digital media in educating the community about pandemic developments and sources of reliable information about them.

2. A second basic objective is identification and tracking of COVID-19 impacts, real and potential, on Town policies and practices. These impacts range from building security to staff and volunteer personal safety to Town financial conditions.

The Town Manager will advise the Selectboard on a continuing basis of effects of the pandemic on Town policies, keeping it closely informed on the need to adjust these as needed.

3. The Town Manager is the chief face and voice of the Town. As such, Town Manager energies and attention in managing effects of the pandemic are unusually demanding and add significantly to daily execution of the office. It is the Selectboard expectation that the Town Manager, in carrying out responsibilities specific to COVID-19 impacts, will alert the Selectboard to any need for additional resources.

GOAL 2 - ECONOMIC DEVELOPMENT

Theme: Economic Development, decided in 2019 as a major Selectboard priority, continues in 2021 as a principal interest given even, and to some degree, due to disruptions of the local economy from the COVID-19 pandemic.

The Town has engaged an Economic Development staff person. The Finance Committee, now established, routinely contributes significant ideas and insights regarding local economic development and is a considerable planning resource.

Economic development in 2021 will center on conventional activities, such as developing information bases; on the special need for an Economic Development Plan; and, on regulatory reform, already identified by the Selectboard as an essential component of the initiative.

OBJECTIVES

1. The Town Manager will prepare and present to the Selectboard an Economic Development 2021 Work Plan by February 15, 2021. The Work Plan will include a progress report on consultant activity, a status of regulatory reform, and an outline of steps to completion of a Town Economic Development Plan, a working draft of which is to be provided the Selectboard no later than April 1, 2021.
2. The Town Manager will continue successful efforts in 2020 of active collaboration with the local business community, especially via Town membership in the SBPA, and will explore participation in regional bodies of a similar kind.
3. The Town Manager will continue priority attention to regulatory reform, the first administrative changes of which shall be in effect no later than May 1, an aim which the Selectboard recognizes is an equal responsibility of itself.
4. The Town Manager will prepare and present information about Town/private partnerships as, broadly, a general initiative intended to realize alternative investment in Town capital needs. This information is expected to be presented to the Selectboard no later than May 15, 2021.

GOAL 3 - ORGANIZATIONAL INITIATIVES

Theme: As demanding on Town Manager time and energy as COVID-19 is and will be for an extended period of time, there are specific Town initiatives which have a priority.

These include reorganization of Planning & Zoning functions; updating of the OIP, including succession planning; preparations for the Stormwater Municipal Utility; public education regarding the potential Town Meeting article on purchase and infrastructure costs of the proposed Fire/Rescue facility; and, implementation of Auditor recommendations.

OBJECTIVES

1. Reorganization of Town Planning & Zoning functions recognizes two understandings: that active planning - such as production of an Economic Development Plan - is constrained by administration of zoning and staffing of the PC, DRB, NRCC and the HPDC, and, that such administrative expenditures of time and energy will be reduced by regulatory reform. Strengthening planning activity best prepares the Town for post-COVID-19 and for increasing pressures on property taxation. An outline of possible Planning & Zoning reorganizations is to be presented to the Selectboard when completed but no later than May 1, 2021.
2. The Town Organizational Improvement Plan (OIP) needs updating to reflect succession planning, 'found' learnings from the recent experience of remote working, and the increasing urgency of providing for the eventual retirement of a number of key staff persons. This initiative must take second seat currently but should remain a subject of Town Manager thought until such time in 2021 when the pandemic becomes less absorbing.

3. Preparations for the Stormwater Municipal Utility, adopted by Revised Ordinance June 9, 2020 and scheduled for implementation July 1, 2021 must continue apace. Town Manager will originate and maintain a continuous flow of public information in 2021 specific to the Utility purpose, operations and benefits to both the user and to Town responsibilities for Stormwater mitigation. The Town Manager will assist the Planning Commission, with the active support of the Planning & Zoning Office, in consideration of zoning alignments which may result from the study of impact(s) of Utility provisions on the option of Form-based Zoning. The Town Manager will recommend to the Selectboard by July 1, 2021 whether the Stormwater Advisory Committee should be continued and will report periodically in 2021 on the status of Utility implementation.

4. A near-term responsibility of the Town Manager additional to presentation of the 2021/2022 Budget and the Town Meeting Warrant is preparation and release of public information regarding the expected Town proposal to purchase and pay for infrastructural improvements to the Rice site shared with Healthy Living for future use of a fire/Rescue facility. The Town Manager will mobilize the Steering Committee resource in preparing and releasing this information so as to best inform the community about the expected Article.

5. The most recent Audit identified three Deficiencies in Internal Control. These were detailed in the Auditor's letter of February 25, 2020. The Town Manager will report successful response to the three, and especially 2019-3, no later than April 1, 2021.

NOTE

As noted in prior Goals/Objectives, these above are subject to revision during 2021. This possibility is more than likely in 2021 given the hope that the pandemic will subside and that its ongoing daily impacts will be minimized, allowing some restoration of a Town business year norm.



Town of Shelburne, Vermont

CHARTERED 1763

P.O. BOX 88 5420 SHELBURNE ROAD SHELBURNE, VT 05482

March 9, 2021

The Shelburne Selectboard acting as the Shelburne Liquor Control Commission hereby approves or disapproves the following liquor licenses for Shelburne Businesses in 2021:

First Class:

Archie's Grill
Bangkok Minute Thai Café
Bearded Frog
Chef Leu's House
Kwini Golf Club
Peg & Ters
Rustic Roots
Shelburne Field House
Shelburne Tap House
Village Wine & Coffee

Second Class:

Jiffy Mart
Kinney Drug
Shelburne Gift Co
Shelburne Market
Shelburne Meat Market
Village Wine & Coffee
Walgreen

Third Class:

Bangkok Minute Thai Café
Bearded Frog
Chef Leu's House
Peg & Ters
Rustic Roots
Shelburne Tap House

Outside Consumption:

Archie's Grill
Bangkok Minute Thai Cafe
Bearded Frog
Chef Leu's House
Kwini Golf Club
Peg & Ters
Rustic Roots
Shelburne Tap House

APPROVED

/s/ Jerry Storey

/s/ Cate Cross

/s/ Michael Ashooh

/s/ Luce Hillman

/s/ Kate Lalley

DISAPPROVED

Jerry Storey

Cate Cross

Michael Ashooh

Luce Hillman

Kate Lalley