

TOWN of SHELBURNE TREE COMMITTEE
Minutes of Tuesday, January 4, 2022

Members in attendance: David Hall, Tod Warner

Zoom attendees: Kelly Moreton, Susan Dunning, Ann Milovsoroff, Gail Henderson-King

1. **Call to Order** – Meeting called to order at 7:07 PM.
2. **Consider approval of minutes from December 7, 2021** – David Hall, Vice-Chair, was running the meeting at first as Gail had a previous commitment and joined after meeting started. The minutes were unanimously approved after the necessary voting quorum was established.
3. **Citizen Participation (Opportunity for public comment on any Committee Business that is not included on this agenda)** – none.
4. **Tree Work Bid – Review proposed RFP for ash tree removal** – David had suggestions on improving the bid proposal to include requiring that the bidding company have a certified arborist on their staff. Also recommended language in the proposal on insurance as well as traffic control. The current project involves some high traffic areas and traffic control is an issue. David noted that the current Shelburne Police Dept. has a staffing shortage and may not be able to offer any assistance on traffic control. Susan noted that the ROW specs should also be included in the bid proposal. Other issues were discussed, such as proper disposal or use of the Ash wood and stump grinding. It was noted that stump grinding is not common on roadside tree removal for several reasons. Kelly agreed to reach out to the Charlotte Tree Warden and find out how they handled the disposal/use of the Ash wood they cut in their pre-emptive removal project done recently. Ann noted, as a wood stove enthusiast, that this Ash wood certainly has value. David noted that in such projects, the limbs are usually chipped and the logs too large for the chipper can either be hauled away by the tree removal company or stored for future use.
5. **Proposed Budget for FY 2023 (Begins July 1, 2022) – Update** – Gail presented our budget to the Select Board at the last meeting. No decision on final approval yet but members seemed optimistic that most if not all of our request will be approved.
6. **Shade Tree Preservation Plan – Final draft plan ready for review** – moved to the next meeting.

7. **2022 Caring for Canopy Grant Application – Review application** – Members discussed the information required for this years application and Gail agreed to have this prepared and submitted by the end of the week.
8. **Work Plan for FY 2022 (Begins July 1, 2021)** – Susan is piloting this project and will prepare a calendar of what is happening and what steps need to be done ahead of time. It was agreed by all to change the name from Work Plan to Calendar.
9. **Tree City USA application – Review information needed for application** – Gail asked everyone to review the volunteer hours spreadsheet and let her know if there is anything she missed or needs editing. This needs to be submitted online by February 7, 2022.
10. **Public Education and Outreach / Fundraising – Discussion of article for Shelburne News regarding EAB and interplanting and materials for upcoming months.** – Kelly has already prepared press releases and announcements for both the Shelburne News and FPF concerning the pre-emptive Ash Tree Removal project and Memorial Trees for 2022.
11. **Tree Warden Report** – David had already sprinkled his Tree Warden news and updates throughout the discussion. He did mention that the slippery roads have already removed a few roadside trees this season.
12. **Other Business – Other business or ideas for the committee** – none.
13. **December 2021 Accomplishments** – Annual Budget presented to Select Board, Articles in Shelburne News, Closed out the 2021 Canopy Grant.
14. **Adjourn** – Meeting adjourned at 8:45 PM

Minutes were respectfully submitted by Tod Warner.

Approved by Shelburne Tree Committee on _____