

## **Pierson Library Board of Trustees Minutes (draft)**

January 16, 2020 7:00 PM

### **Second Floor Conference Room**

### **Pierson Library**

Attendees – Library Trustees: Lisa Merrill, John Boscia, Ruth Hagerman, Charlotte Albers, Barbara Comeau, Jane Ribbolini (on phone)

Library Director: Kevin Unrath

Call to Order 7:05 pm

Approval of agenda – Motion to approve by Ruth, John seconds, motion passed unanimously.

Approve the minutes – Barb moves to approve, Ruth seconds, motion passed unanimously.

Public comment – no public present. No comment.

Treasurer –

- Barb reported on a number of transactions that occurred in Nov and December. The annual campaign has once again proved successful with proceeds in the range of \$3-4k which is deposited into the trustees checking account. Going forward, EV Charging will be deposited into the trustees checking account as well.

Directors Report –

- Another good month with regards to the statistics and continued increased usage. Circulation is up 1500 over the benchmark year.
- Kevin commented that the e-book vendor has been acquired by a new company so he is watching to see if there is any change in service.
- Building improvements committee has been organized and a new usage survey is planned for the spring. Utilities are doing well in comparison to the budget even without solar having come onboard yet.
- A request has been made to provide a plaque to recognize VIA and Neagley and Chase.
- A committee has been formed to help create an application for Poet Laureate.

Meeting Room Fees -

- A discussion was had about library meeting room fees vs. town fees. It was decided that Kevin would take the lead and discuss with the town to ensure the children's Activity room fees were consistent and the usage groups were consistent – regional, state (for the library to add), condo/neighborhood associations and non-profits groups (for the town to add).
- Further discussion on what a fee would provide was had and it is essentially when a group wants to have a space that is considered both "private and reserved". To date only 4 meetings had incurred a fee since opening. Going forward in the policy, it makes sense to change the way it is stated so it is clearer. John to revise the language for the next meeting.

Recruiting new trustees –

- Personal ask, Front Porch Forum, Shelburne News, website for letters of interest by Feb 6<sup>th</sup>.
- Interviews planned for February trustee meeting.

Jane left the meeting 8:05pm

Town Budget update –

- Kevin gave a quick update.

Sunday hours –

- A motion was made by Barbara and seconded by John the library be open from Feb 2-May 31 (closed Easter and Memorial Day) on Sunday from 12-4 and the trustees to allocate up to \$6000 to fund the Sunday hours contingent on the approval of the town funding of Sunday hours in the 2021 budget.

Policy manual –

- No additional updates were needed.

Ruth moved to adjourn the meeting and Charlotte seconded at 8:24pm

