

**TOWN of SHELBURNE TREE COMMITTEE**  
**Minutes of February 1, 2022**

Members in Attendance: Gail Henderson-King, David Hall, Kelly Moreton, Susan Dunning, Ann Milovsoroff, Tod Warner

Other attendees: Mark Dillenbeck, Barbara Johnson

1. **Call to Order** – Meeting called to order at 7:05 PM.
2. **Consider approval of minutes from January 4, 2022** – January meeting minutes unanimously approved.
3. **Citizen Participation (Opportunity for public comment on any Committee Business that is not included on this agenda)** - Barbara Johnson from Branch Out Burlington (BOB) attended the meeting to gather information about what the Committee does and share with BOB. She will run her report by Gail for review. BOB has been a great partner for many trees planting projects in the past several years in Shelburne. Gail thanked BOB for their support in the past providing us with low cost (and sometimes free) quality tree stock for various projects and our hope to continue this valued relationship.
4. **Charlotte Tree Warden Q&A: Discussion with the Charlotte Tree Warden about a tree committee and shade tree preservation plan** - Mark Dillenbeck, the Charlotte Tree Warden, is working on possibly creating a Tree Committee in Charlotte. He had several questions for our committee and hopes that one of us can also attend an upcoming meeting in Charlotte to help support this idea. He also had several questions about the Shade Tree Management Plan that all towns are supposed to be formulating.
5. **Tree Work Bid: Update on Ash tree bid** – The bid template has been updated and our first pre-emptive Ash tree removal project will now be put out to local companies. This work should be completed in the Spring, hopefully by the end of May.
6. **Proposed Budget for FY2023 (Begins July 1, 2022)** – Our proposed budget has been level funded from last year with what we recommended to the Select board.
7. **Tree City USA application** – The Tree City USA application has been submitted online through the Arbor Day Foundation website.
8. **Memorial Tree Application and Marker information** – Susan shared her work since our last meeting soliciting a new vendor for our Memorial Markers. She recommended

9. narrowing the choices down to two: Cleggs Memorials and Pepin Memorials. Both of these companies are local, gave quick responses, and appear to be reasonably priced and easy to work with. Susan feels that we could work with both companies for future projects.
10. **2022 Caring for Canopy Grant Application Update** – The Canopy Grant proposal was approved by the Select Board, submitted in time, and already has been awarded to Shelburne! Committee members discussed using the \$2,250 grant and matching \$2,250 on planting some trees at Hullcrest Park to fill in where some of the dead Crabapples were removed last year. Various species were discussed including Chinkapin Oak and Zelkova. Once specific tree species are chosen, we will put this out to bid and hope to have this project done in late Spring/early Summer. Susan volunteered to assist with preparing the bid request.
11. **Tree Committee Calendar for FY 2022: Review calendar** – Susan brought up her calendar work in progress on the shared screen and members made additions and comments for it. Kelly astutely suggested that we move many of the items up a month or two so that we keep ahead of the curve.
12. **Shade Tree Preservation Plan: Draft plan review of a few remaining items** – Gail put the draft on the shared screen and members discussed some of the remaining questions in Elise’s notes. Main topics were long term goals, overlapping areas of jurisdiction with other committees, and diversification of tree species in all new planting projects.
13. **Public Education and Outreach / Fundraising: Discussion of articles for Shelburne News for upcoming months** – Kelly is ready to roll with articles as soon as we have a date for upcoming projects.
14. **Tree Warden Report** – David announced that Shelburne will have a spot on the soon to be published VT State Big/Oldest Tree List on the Vermont Urban & Community Forestry website. The ancient Cedar tree(s) at the Town Library will be listed and featured. Brilliant!
15. **Other Business** – Our next scheduled meeting is on Town Meeting Day. With a Zoom meeting, parking should not be a problem, so it was decided not to change the meeting day. Kelly suggested that our meetings be scheduled to be finished by 8:30 PM instead of 9:00 PM. Everyone agreed.
16. **January 2022 Accomplishments** – Canopy Grant submitted and awarded. Tree City USA application submitted.

17. **Adjourn** – Meeting adjourned at 8:53 pm.

Minutes were respectfully submitted by Tod Warner with assistance from Kelly Moreton.

Approved by Shelburne Tree Committee on \_\_\_\_\_

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