

Draft Minutes 5/19/22 Call to order 7:06 PM.

Present: Charlotte Albers, Alice Brown, Kristin Jangraw, Alex Nalbach, Lisa Merrill, Becky Jewett, Holly Brough, Julia Shrier, Lily O'Brien, Library Director Kevin Unrath

Approval of Agenda: motion by Alice, 2nd by Char

Approval of Minutes: motion by Alice, 2nd by Becky

Treasurer's Report: All looks very good

Library Director Update:

Budget : Looking good, on target for where we should be. May need to increase budget for utilities for next year. And increase materials funding each year.

ARPA grant : Just received notification from State that more \$ will come in for the summer. Future grants—discussion on how to spend these funds, to benefit people impacted by the pandemic? And increase further our tech work, perhaps to assist patrons on things like TeleHealth?

Circulation: On target to circulate 100,000 items—Great! AND: On track for 77,000 building visits, which is meeting our goal. Our average visitor checks out 1.68 items per visit.

Sculpture: Chris Sharp pencil sculpture's concrete pad has been approved by the HP-DRC. We will need to do a small bit of excavation work and then have gravel installed underneath the pad. We need to put out a bid for the excavation work, which est. about \$1000 (in addition to the pad installation cost of \$1780 and the crane fee of \$750). The sculpture will be in place for at least a year. We need to draft a letter as a "contract" for this sculpture's tenure. Motion to approve the funding up to \$4000; funding approved.

Art: Artists provide explanation of their art that is on display. Still working on Art spaces.

HVAC issues: Seems to be doing what it supposed to do. Awaiting training from the company.

Carpentry: In process with Wake Robin; work will be done at cost.

Staffing: Contract part-time employee primarily dedicated to programming, as a pilot position (similar to our starting Sunday hours previously) for July 1, 2022 through June 30, 2023. This person can also establish regular partnership programs with a number of our local organizations. Goal is 500 programs per year! Motion to approve up to \$30,000 to fund this position; funding approved..

Building enhancements:

New list for the next 6 months:

Carpet runner in hallway to Community Room

Wash exterior windows

Friends of the Pierson Booksale sign, similar to the ones Pete Boardman did in the hallways

Lowering the round lights in the first floor hallway

New Library Cards:

Just about ready! Off to the printers. Funded from Library supplies

Charlotte will do a News piece on the new cards. Our logo (on the card) has colors that match the Library's interior colors, creating a Pierson Palette!

Storybook walks:

Julia taking this on. Tentative goal for *Jabari Jumps* on Ti Haul path for Father's Day. Julia will laminate pages and attach to stakes. Will work with Betsy Cieplicki re trail maintenance that needs to get done first. Char will write up column on this for 6/17 News. Next location: Farmer's Market?

Policy Manual Review: Alice will meet with Kevin next week.

Friends: Book Sale June 10 - 12. They'll need helpers to move boxes of books upstairs on the evening of Thursday June 9, complicated by end-of-school timing.

Next meeting scheduled for Thursday June 16, 6:30 PM.

Motion to adjourn by Alice, 2nd Becky

Call to adjourn: 8:17pm