

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

July 14, 2022

Minutes

Members Attending:

Ruth Hagerman, Fritz Horton, Tom Koerner, Ann Milovsoroff, Marc Vincent, David Webster

Staff Attending:

Aaron DeNamur, Adele Gravitz

Other Attendees:

Austin Harris

Call to order:

Fritz Horton called the meeting to order at 8:30 a.m., and introductions were made.

Approval of Minutes:

Approval of the minutes was deferred until later in the meeting.

Design Review Application DR22-08 5061 Shelburne Rd (Sweeney Design Build), 5657 Shelburne Rd:

Austin Harris of Sweeney Design Build was present to seek authorization for a 442 SF addition off the rear side of the home at 5657 Shelburne Road to house a renovated kitchen, pantry, laundry, and bathroom, along with a deck modification and shed style dormer off rear side of house.

Austin explained that a limited amount of the addition will be visible from the road, along with part of the new roof and side.

Marc asked whether the brackets next to the patio door to hold the roof are too large or ungainly. It was unclear if they are necessary.

Tom reminded the commission members of their mandate to review projects around the design guidelines and that additional comments and suggestions could be provided after a vote. It was suggested that there should be gutters on the new roof area. The eave overhangs might be too small.

Following brief discussion, Marc Vincent moved to approve the application. David Webster seconded the motion, which was unanimously approved.

Austin Harris left the meeting.

Other Business:

Adele Gravitz discussed the ask from the consultant, Brian Knight, for comments and feedback from the commission on the document Adele emailed to them regarding demolished structures. Seeking notes on history, why development and demolition occurred. Adele agreed to follow-up on collecting comments from the commission and coordinating that.

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There was discussion about clarifying the commissions process and enforcement of its decisions.

The clock on the town hall is working properly now. The Shelburne News will be running an article about the town hall curtain project.

Adele will follow-up with Brian Knight about the Shipyard.

There was discussion about enforcement. Aaron to follow up at the next meeting and bring the conditions of approval for 872 Falls Road. The issue is the width of the siding that was approved and what was installed. Adele suggested we look at the application and what was approved to determine the course of action (if any). It was suggested that a material detail sheet in conjunction with elevations and sketches might help this process.

Approval of Minutes:

David Webster moved to approve the minutes of June 23, 2022. Tom Koerner seconded the motion, which was approved. Marc Vincent and Ruth Hagerman abstained from the vote.

Adjournment:

David Webster moved to adjourn the meeting at 9:50 a.m. Ann Milovsoroff seconded the motion, which was unanimously approved.

Respectfully submitted,
Aaron DeNamur