

**Pierson Library Board of Trustees**  
**August 19, 2021. 7pm**

Attendees: Kevin Unrath (Director). Trustees: Lisa Merrill, Charlotte Albers, Becky Jewett, Alice Brown, Alex Nalbach, Holly Brough. Student member: Eliza Brooks

Call to Order 7:03pm

**Approval of Agenda**

Charlotte moved to approve agenda, Becky seconded; all voted in favor.

**Public Comment** – none.

**Approval of Minutes**

Alice made a motion to approve the minutes from 6/16, Holly seconded; Lisa, Holly, Alice, Charlotte and Becky voted in favor. Alex abstained.

Holly made a motion to approve special meeting minutes from 7/15, Becky seconded; Lisa, Holly, Becky and Charlotte approved. Alex and Alice abstained.

Alice made a motion to approve special meeting minutes from 8/5, Holly seconded; Lisa, Holly, Becky, Alice, and Charlotte approved. Alex abstained.

**Treasurer Report**

Alex will present at the next board meeting.

**Director Update**

July was busy with circulation and in person visits in record numbers. Electronic visits and social media numbers up from previous months; 32 programs with 537 attendees in July. New Acorn catalog has a much improved interface. Website updates to come including event details for the Open House on Sept. 4<sup>th</sup>. Masks and social distancing now required following town mandates.

**Open Meeting Laws**

Lisa reviewed the laws and reminded everyone about group e-mail communication (3 or under can email for discussion but more than 4 warrants a public meeting).

**Meeting Times**

The board decided to change the regular meeting time to 5pm on Thursdays; Kevin will attend via Zoom as that is his normal day off. Next meeting is Sept. 16 at 5pm.

**Open House**

Alice reviewed the event details planned for Sept. 4<sup>th</sup>. Holly will create a flyer, Charlotte will submit article to Shelburne News.

**Library Enhancements**

Everyone reviewed the document with ideas for indoor and outdoor improvements; several enhancements are already done or are in the works. Kevin expects the ARPA Federal Stimulus Plan funding to be granted which includes money to buy two picnic tables and library collections. Alice will look into planters; Charlotte and Becky will meet with Tim Williams at Exterus about ordering some additional furniture.

**Upcoming Items**

Becky and John did Kevin's annual performance review and will present at the September board meeting in executive session.

Shelburne Day is August 21<sup>st</sup> on the Town Parade.

Next meeting is September 16 at 5pm.

Charlotte moved to adjourn the meeting at 8:36pm, Alice seconded; all voted in favor.

**MEETING INFO**

Join Zoom Meeting

<https://us02web.zoom.us/j/4033197524?pwd=UGN2bHBOaXcvWEIleE9wMFg3T0RqQT09>

Meeting ID: 403 319 7524

Passcode: 228120