

## **Equity and Diversity Committee - Town of Shelburne**

### **PUBLIC MEETING Minutes**

**January 8th, 2024, 6:00pm**

### **Google Meets Virtual Meeting**

**Committee Members present:** Patricia Fontaine, Fabienne Boisvert-DeFazio, Michele Crowder, Cate Cross, Chunka Mui, Faith Yacubian, Alexis Hall, Jennie Hoenigsberg

**Others present: NA**

**Call to Order:** 6:10pm

**Facilitator:** Fabienne

**Minutes:** Michele

#### **Approval of Agenda for 1.8.23**

**Motion to approve Agenda:** Patricia

**Second:** Chunka

**Favor:** majority

**Opposed:** None

#### **Approval of Minutes from 12.11.23**

**Motion to approve Minutes:** Jennie

**Seconded:** Michele

**Favor:** majority

**Opposed:** None

**Public comments:** None

**Discussions:**

- Consultant/committee next steps: Long discussion around next steps/strategic planning and how a consultant can be used to best support next steps of the Town. Themes include: Town/HR infrastructure, Community Engagement, and Possible Highlighted Work areas
- Could potentially create subgroups around each theme and use consultants as needed. Continue to discuss scope of practice and bandwidth of this group.
- Suggestion to change this meeting to once a month in order to spend more time on subgroup work
- Possible framework to be created to assist in using an equity lens for decision making
- Announcements: Cate Cross is completing her term on SelectBoard and not running for re-election, Fabienne Boisvert-DeFazio to finish out her term on this committee this April

**Report from Sub-Groups**

**Consultant:** collaboration with Strategic planning team needed to determine our next steps

**Grant: No new additions**

**Strategic Planning / Budget:** currently gathering data from all members and consultant subgroup to organize next steps for decision making

**Culture & Community:** Movie nights to continue

**Member/Membership Update:** Will look into options for updating membership as needed

**Action Items:**

<u>Action</u>	<u>Responsible</u>	<u>Date</u>
Gather information on equity audit process from Peace and Justice Center	Patricia	Due 1/22/24
Compile all data and suggestions for Strategic planning decision making	Strategic Plan subgroup	Due 1/22/24

Share recent neighborhood zoning discussions	Cate	Due 1/22/24
Gather info around practices for new membership	Jennie	Due 1/22/24
Get example of equity framework, consultant equity questions	Michele & Patricia	Due by 1/22/24
Consider longer meeting/retreat for strategic planning decisions: possible doodle poll to gather times	All	•

**Important Dates:**

<u>Event</u>	<u>Date</u>
<b>Movie Night @ Pierson Library: Inside Out</b>	<b>2/9/24 5:30pm</b>

**Next Meeting Facilitator:** Fabienne

**Note taker:** Chunka

**Meeting Adjourned at:** 7:09pm

**Motion to close meeting:** Fabienne

**Second:** Michele

**Favor:** majority

**Opposed:** None