

A VIDEO RECORDING OF THE MEETING IN ITS ENTIRETY IS AVAILABLE THROUGH VERMONTCAM.ORG. THE WRITTEN MINUTES ARE A SYNOPSIS OF THE DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES SUBJECT TO CORRECTION BY THE SHELBURNE SELECTBOARD. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

**TOWN OF SHELBURNE  
SELECTBOARD  
MINUTES  
January 11, 2022**

**\*Hybrid meeting held via teleconference and in-person.**

**MEMBERS PRESENT:** Mike Ashooh (Chair), Kate Lalley, Luce Hillman, Mary Kehoe. (Cate Cross was absent.)

**ADMINISTRATION:** Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Jerry Ouimet, Fire Chief; Michael Thomas, Acting Police Chief; Kevin Unrath, Library Director.

**OTHERS PRESENT:** Members of the public participating in the meeting included Linda Riell, Susan Bowen, Barbara Grant, Pete, Judy Raven, Nancy Gomey, Gail Albert, Joyce George, Zach Latta, Don Porter, Ken Scott, Superintendent Sanchez, Media Factory, NotebookM4800, Karen Marcoux, Justin Soter, Andrew Dickerson, Maria Horn, Kevin O'Brien, Pat, Scooter MacMillan, Peter Serisky, Don Porter, Tom Tompkins, Shelburne Rescue, Dean Pierce, Vivian Jordan, Jane Zenaty, Gail Albert, Adele Gravitz, Linda, Judy Raven, Nancy Badami, Susan, Rebecca Jewett, Anne Powell, Shelburne Town Account, Bill Deming, Zoom user, Tom Zenaty, LG Stylo5, John Goodrich, Josh Flore, Angela Arseneault, Jeffrey's iPad, Leah Flore, Lisa Merrill, Susan McLellan, Laura Kingsland, James Mack, Betsy Cipliecki, Diana Vachon, Ken Albert

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[Note: Minutes reflect the order of the published agenda.]

**1. CALL TO ORDER**

Chair Mike Ashooh called the hybrid in-person and teleconference meeting to order at 7 PM.

**2. APPROVE AGENDA**

**MOTION by Kate Lalley, SECOND by Luce Hillman, to approve the agenda as presented. VOTING: unanimous (4-0); motion carried.**

**3. MINUTES**

*December 14, 2021 & December 21, 2021*

**MOTION by Kate Lalley, SECOND by Luce Hillman, to approve the minutes of 12/14/21 and 12/21/21 as presented. VOTING: 12/14/21 minutes 3 ayes, one abstention (Mary Kehoe), 12/21/21 minutes unanimous (4-0); motion carried.**

**4. PUBLIC COMMENT**

- There was question from the public on the plan by the Selectboard to meet with members of the Police Department and Dispatch to hear concerns and the follow up that will occur to resolve matters.
- There was question from the public on use of a town vehicle (Police Chief vehicle) while out on medical leave.
- There was question from the public on interim zoning in the form based zone overlay and the plan to protect single family neighborhoods from density allowed by form based code.
- There was question from the public on the plan to inform businesses of any change to the mask mandate.
- There was request from the public for information on how economic development will lessen the tax burden and make improvements in town.
- There was comment on the need for more transparency on issues such as those in the Police Department.
- Appreciation was expressed for hiring Jim Baker to investigate the situation in the Police Department and Dispatch.

**5. SELECTBOARD COMMENTS**

- The Selectboard assured there will be conversations with personnel in the Police Department and Dispatch.
- Appreciation was expressed for the public comments on the budget.
- Positive comment was made on local goats helping with disposal of Christmas trees.

**6. TOWN MANAGER REPORT/UPDATE**

Lee Krohn reported:

- Thanks are extended to all the town crews who are working out in the weather.
- Jim Baker has been engaged to meet with Police Department employees, past and current, and forge a plan forward.
- Mike Thomas is the Acting Police Chief.

**7. INTRODUCTION: Michael Thomas, Acting Police Chief**

Acting Police Chief, Mike Thomas, said he is grateful for the opportunity to give back to the community in this capacity. The current status of the department and addressing needs going forward were reviewed.

**8. INTRODUCTION: HACK Club**

Zach Latta, founder of the HACK Club in Vermont, gave a brief presentation on the club for teenagers where learning space is created for those interested in computers. Mr. Latta noted the club and the town overall would benefit from having high speed internet available.

**9. WASTEWATER VARIANCE REQUEST: Fiddlehead Brewery**

Following discussion, the Selectboard postponed action on the variance request until the next meeting pending further information on the agreement with the brewery and testing at the discharge point.

**10. PUBLIC HEARING: FY2022-2023 Budget**

**MOTION by Mary Kehoe, SECOND by Kate Lalley, to open the public hearing on the proposed FY2022-2023 budget. VOTING: unanimous (4-0); motion carried.**

The public hearing was opened at 8 PM. Lee Krohn noted the proposed amount to be raised by taxes is \$8,398,320.76 (4.59% increase) and includes changes made by the Selectboard. The proposed tax rate is .4813. There was discussion of electric vehicles in the Fire Department (may not meet the demand on vehicles) and providing an information sheet on the ongoing Irish Hill path project. Staff will research whether the path project has already been voted by the townspeople, and thus, whether voted authorization may have already been granted for all funds needed.

Library Director, Kevin Unrath, asked that the additional staff person requested by the library be reinstated in the budget since the library is 30% busier operating a larger facility with less staff hours. As a compromise, the Selectboard is asked to provide funding (\$13,200) to have parity with other departments regarding staff hours prior to COVID. The Selectboard agreed with the suggested addition for parity.

*Champlain Valley School District FY2022-23 Budget*

Ken Scott and Superintendent Sanchez gave a presentation on the CVSD FY2022-23 budget of \$80,397,762 and capital bond items for safety and maintenance. The budget represents a 2.1% decrease for Shelburne. There was discussion of using electric school buses and installing vehicle charging stations at Shelburne Community School.

**MOTION by Kate Lalley, SECOND by Luce Hillman, to close the public hearing on the FY2022-2023 budget and to adopt the budget as discussed to present to the voters with the amendment as discussed. VOTING: unanimous (4-0); motion carried.**

The public hearing was closed at 9:02 PM.

**11. TOWN MEETING FORMAT**

The Selectboard discussed holding the Town Meeting virtually with remote participation as was done last year. Attendees on site may include the Moderator, Selectboard, Town Clerk, Finance Director, and Town Manager.

**MOTION by Mary Kehoe, SECOND by Kate Lalley, to hold the 2022 Town Meeting informational meeting via Zoom based on enabling authorization by the legislature.**

**DISCUSSION:**

- **Mary Kehoe noted the virtual meeting last year was very successful and as a matter of public health it may not be a good outcome should it be held in a hybrid manner, many people decide to attend, and the Town cannot accommodate that in a safe way.**

**VOTING: unanimous (4-0); motion carried.**

**12. ADJOURNMENT and EXECUTIVE SESSION: Personnel MOTION by Mary Kehoe, SECOND by Kate Lalley, pursuant to 1VSA313 to enter Executive Session to consider the appointment or employment or evaluation of a public officer or employee and invite the Town Manager to participate. VOTING: unanimous (4-0); motion carried.**

The regular meeting adjourned and Executive Session convened at 9:26 PM. Executive Session adjourned at 10:28 PM.

*RScty by tape: MERiordan*

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For the Selectboard

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Date