

*THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION*

**SHELBURNE HISTORIC PRESERVATION &  
DESIGN REVIEW COMMISSION**

**January 13, 2022**

**Minutes**

**Members Attending:**

Ruth Hagerman, Tom Koerner, Ann Milovsoroff, Marc Vincent, David Webster

**Staff Attending:**

Nini Anger, Ken Belliveau, Susan Cannizzaro, Adele Gravitz

**Other Attendees:**

Jeff Hill, Dorothea Penar

**Call to order:**

Tom Koerner called the meeting to order at 8:32 a.m., and introductions were made.

**Approval of Minutes:**

David Webster moved to approve the minutes of November 18, 2021. Ruth Hagerman seconded the motion which was unanimously approved.

**CLG Grants:**

There was no update on the Shelburne Shipyard National Register Nomination grant project.

The CLG application for a grant to update the Historic Sites and Structures Survey has been submitted, but no response has been received to date.

**Shelburne Shipyard DRB Application:**

SHM Shelburne, LLC (Safe Harbor Shelburne Shipyard) has submitted a Conditional Use and Site Plan application to the Development Review Board for several changes to the property to include relocating the main access drive; creating a dedicated summer parking area; providing pedestrian pathways; redesigning various boat access, storage and marina operations; and new stormwater facilities. The proposal also calls for the removal of the existing metal boat storage building to be replaced with a larger consolidated operations building. In addition the existing clubhouse will be reconstructed. The plans for the project were distributed to the Commission members prior to the meeting. At the meeting, Ken Belliveau, DRB Coordinator reviewed the plans and answered questions about the application.

Although this property is outside of the Design Review Overlay District, several concerns were raised regarding the removal of the existing building and the design and mass of the replacement building, the proposed summer parking area, and any archeological significance that may be on the site.

Following further discussion, due to the historic nature of this property, Ruth Hagerman made a motion that the HP&DRC forward a list of concerns regarding the proposed project to the Development Review Board. David Webster seconded the motion, which was unanimously approved. The concerns include:

- Loss of any historic structures on the site;
- The massing, appearance and appropriateness of the proposed new buildings;
- Archeological significance that may be on the site;
- Stormwater concerns resulting from the proposed additional impervious surface;
- Appropriateness of proposed new landscaping and plantings;
- The property is in the process of being considered for National Historic Register designation, and there are concerns that any new development on the property could negatively impact the historical significance of the property and its operations.

Dorothea Penar added that the Maritime Museum is also very interested in this project and could be a good resource to the Development Review Board. Tom Koerner added that the DRB needs to understand that this is a sensitive project. Ken Belliveau stated that his staff report for the January 19<sup>th</sup> DRB meeting will recommend continuance of the application.

**Vermont Arts Council Grant for Acoustic Work in the Town Hall and Meeting Rooms:**

The item was tabled since Fritz Horton could not be in attendance and he has the information regarding this grant.

**Town Hall Curtains:**

David Webster provided an update on the Town Hall curtains. He and Marc Vincent met with Gabriella prior to Thanksgiving. She is currently waiting on the blackout lining which is expected to be available this month. It was decided to go with simple self-fabric tiebacks rather than fringe and cording tiebacks. Nini Anger stated that she has contacted Gabriella to obtain the necessary forms so a check can be cut and mailed to her.

**Other Business:**

There was no other business.

**Adjournment:**

David Webster moved to adjourn the meeting at 9:40 a.m. Marc Vincent seconded the motion, which was unanimously approved.

Respectfully submitted,  
Susan Cannizzaro