

**TOWN OF SHELBURNE
PLANNING COMMISSION
MINUTES OF MEETING**

January 13, 2022

***Hybrid meeting held in-person and via teleconference.**

MEMBERS PRESENT: Steve Kendall (Chair); Marla Keene, Neil Curtis, Jean Sirois, Stephen Selin. (Deb Estabrook and Jason Grignon were absent.)

STAFF PRESENT: Adele Gravitz, Planning Director.

OTHERS PRESENT: Members of the public participating in the meeting included Gail Albert, Don Rendall, Chris Bademy, Joyce George, Debbie Van Buren, Jim White, Media Factory.

AGENDA:

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes (12/9/21)
4. Disclosures/Potential Conflicts of Interest
5. Open to the Public
6. Updates
7. Priorities for 2022
8. Other Business/Correspondence
9. Adjournment

1. CALL TO ORDER

Chair, Steve Kendall, Chair, called the hybrid meeting to order at 7 PM and did roll call.

2. APPROVAL OF AGENDA

MOTION by Stephen Selin, **SECOND** by Jean Sirois, to approve the agenda as presented. **VOTING: unanimous (5-0); motion carried.**

3. APPROVAL OF MINUTES

December 9, 2021

MOTION by Neil Curtis, **SECOND** by Marla Keene, to approve the minutes of 12/9/21 as presented. **VOTING: unanimous (5-0); motion carried.**

4. DISCLOSURES/POTENTIAL CONFLICTS OF INTEREST

None.

5. OPEN TO THE PUBLIC

Chris Bademy, Palmer Court, asked if the Planning Commission would be discussing form based code. Stephen Kendall said a discussion of form based code is not on this meeting agenda.

6. UPDATES

Internal Process Changes

Adele Gravitz reported internal process changes include reinstating meetings on applications with Public Works and having all committees/commissions see applications before the DRB hearing with a timely deadline for response. It was suggested the warnings for the application hearings be published in the *Shelburne News*. There was concern expressed about having a plan to protect the environment in light of the message being sent out that Shelburne is open to growth and development.

Grant Applications

Steve Kendall reported Shelburne's application for a bylaw modernization grant was not approved. Staff will gather more information on who offered the grant and the reasons for the denial.

Selectboard 1/25/22 Hearing on Zoning Amendments

The Planning Commission is hopeful the Selectboard will approve the bundle of zoning amendments that were submitted.

7. PRIORITIES FOR 2022

Following discussion, a list of items were identified as priorities to work on in 2022 including:

- Make permanent the temporary COVID bylaw changes relating to outdoor dining that will expire in June 2022.
- Weave bylaw changes with projects in town and the town plan goals and vision (staff is doing the analysis presently).
- Review the regulations and identify where to simplify/streamline.
- Review form based code and development impact on residential neighborhoods (staff to invite experts in the field to discuss zoning issues with the Planning Commission).
- Address the four items submitted by Shelburne Natural Resources Committee for consideration by the Planning Commission (the item of involving the committee early in the application review process is already enacted).
- Look at the regulations to determine what needs to be done to avoid fragmentation of the Rural District.

8. OTHER BUSINESS/CORRESPONDENCE

Next Meeting

January 27, 2022 is the next Planning Commission meeting.

9. ADJOURNMENT

MOTION by Stephen Selin, SECOND by Jean Sirois, to adjourn the meeting.

VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 8:27 PM.