

## Minutes: Shelburne Bicycle and Pedestrian Paths Committee

January 16, 2023, 6:30 – 8:00 PM

### Pierson Library

1. Call to Order - Members present: Nicole, Thomas, Jane, Joplin, Andrew, Kevin, Charlie, Doug
2. Administration
  - a. Appoint a notetaker - Andrew Everett
  - b. Approve agenda - Approved 6:35
  - c. Approve minutes from December - Approved 6:36
  - d. Membership Updates - Jessica Coleman resignation, Possible loss of two other members due to illness and moving to a different town role. We are a chartered committee of 10, so we need to keep at least 6 for a quorum. We will post something on FPF to solicit interest. Will invite interested parties to come to Feb Meeting to see what the committee is like.
3. Public Comment - Jane Zenaty, Susan Grasso and Barbara Johnson were present
  - a. Update from Village Pedestrian Safety Group - Jane Zenaty. Sidewalk & Connectivity at Shelburne Country Store is top priority. Lee will help set up a meeting with the new owner of the Country Store. We also would need agreement from David Webster, who owns Willow House & Hack Club building. David tentatively agrees to a cement sidewalk. Nicole offered to represent PPPC at a possible meeting with the new owner.  
  
**Note from Lee: As for the sidewalk sought between Willow House and the Country Store, the Town right of way does not extend all the way to the front wall of those buildings as might have been thought originally.**
  - b. Susan Grasso - SCS Hike it/Bike it program from the past was a successful way to raise awareness around National Bike/Walk to school. Asked Thomas Schramm if he'd be willing to help coordinate at SCS.
4. Annual Statement of Last Year's Activities - We added LaPlatte West side trail gravel to the other three projects noted.
5. Suggestion re: Shelburne Bike Ped Master Plan - Will be moved to Feb meeting after map team meets again.
6. Update: ARPA Committee recommendations - \$250,000

- a. Close gap on the LaPlatte Bridge - Unclear if project has been put back out to bid. If total cost is unknown, it is unclear whether ARPA money will help close the gap.
  - b. Need to clearly articulate next priority (s)
- 7. 2022-2023 Fiscal Year - Budget Review
  - a. Plans for remaining funds - "Sidewalk maintenance and traffic safety" is the line item in the budget. \$47K remaining. First priority would be the Country Store sidewalk.
  - b. Can we cost out our top priorities based on data from connectivity study?
  - c. Another top priority was a sidewalk from Bostwick to the existing sidewalk. Andrew to connect with Tom Denenberg about Shelburne Museum's concerns.
- 8. Planning Commission Regulation Input
  - a. Review wording from other towns (Williston, South Burlington)
  - b. South Burlington -  
Table outlines the required bicycle and pedestrian infrastructure required on page 157 for new land development regulations.  
<https://cms6.revize.com/revize/southburlington/Planning/LDRs%20Adopted%202022-12-05.pdf>
  - c. Andrew to look at Williston code
  - d. Doug, Susan, Charlie, Jane & Nicole will create a subcommittee focused on best policies for PC.
- 9. Revisit BPPC Charter
  - a. Copied below the agenda. - to be address via email and shared doc and revisited in Feb meeting
- 10. Spear Street Demonstration Project
  - a. Does the BPPC wish to pursue planning for this project? If so, who would help plan?  
  
Motion passed to pursue this with Susan refining the proposal. We will look at costs coming from \$50k budget from either this FY, next FY, or both. We would target at least a month-long project, possibly 6-8 weeks. Next meeting in Feb, identify a subcommittee to help drive this forward.
  - b. If so, identify areas that need further attention? Community partners?  
  
Local Motion prefers to be in control of the project. But we would use community volunteers to help with promotion, install & awareness.
- 11. Trails updates
  - a. On 1/10/23 the Geographic Naming committee of the Vt. Dept of Libraries

approved the naming of [Bumblebee brook](#) in the LaPlatte Nature Park as proposed by the students of [Treewild](#) Forest classroom. The name will appear on future USGS maps.

- b. Andrew to walk possible route for South Acces trail from Kwiniaska to Boulder Hill/Longmeadow trails with Kwini trail committee members On 1/17

12. Confirm next meeting date: February 20, 2023 (Note Presidents Day)

### **Charter Shelburne Bike & Pedestrian Paths Committee**

The Committee consists of up to ten members appointed by, and reporting to, the Select Board and serving staggered three-year terms. The Committee advises the Select Board relating to bicycle and pedestrian paths serving the Town.

**Objective:** the objective of the Committee is to help develop a network of paths, lanes, and sidewalks for walking and non-motorized vehicle use, linking residents to key destinations and ultimately improving mobility and fostering a sense of community.

#### **Responsibilities:**

- 1) Develop an overall vision for a network of paths for the Town of Shelburne. This vision will be incorporated into the Town of Shelburne Alternative Transportation Master Plan, which shall be updated every five (5) years.
- 2) Develop feasibility studies and implementation plans including the identification of funding approaches.
- 3) Prepare recommendations for Town Annual and Capital Budgets.
- 4) Review all proposed development to ensure opportunities for gaining additional bicycle and pedestrian paths, including the attainment of Easements and Rights of Way.
- 5) Serve as a resource for Town committees, departments, the Selectboard, and the Planning Commission in the planning, development, construction, and maintenance of Town paths.
- 6) The Committee shall adopt rules of procedure including the election of a Chairperson annually, and setting frequency of meetings as appropriate.

Select Board: LK Approved by the Selectboard at a remote meeting on April 13, 2021. Approved originally by the Shelburne Selectboard, January 11, 2005 and amended to 10 members on April 13, 2021