

**TOWN of SHELBURNE TREE COMMITTEE**  
**Minutes of February 7, 2023 Meeting**

In attendance: Gail Henderson-King, Kelly Moreton, Ann Milovsoroff, Susan Dunning, Tod Warner

1. **Call to Order** – Meeting called to order at 7:09 PM.
2. **Consider approval of minutes from January 3, 2022** – January meeting minutes approved unanimously.
3. **Citizen Participation (Opportunity for public comment on any Committee Business that is not included on this agenda)** – none.
4. **FY 2024 Proposed Budget Update** – The budget has been finalized but not yet voted on – all indications are that we will be level funded and the Tree Warden stipend will stand.
5. **Tree City USA 2022 application** – Gail presented a couple of new questions in this years application and members discussed the best way to answer them. Gail will submit the final draft before the 2/13 deadline.
6. **Caring for Canopy Grant application 2023** – Our \$8,000 Caring For Canopy Grant that Susan prepared has been accepted and awarded. Susan will prepare the RFP ASAP so this can be used in our Spring project removing several Ash trees on the back side of the Town Center and planting new trees to replace them.
7. **Ash Tree Removal RFP** – Members discussed the next areas to focus on for Ash tree removal. It was agreed that Spear Street, Town Center, and Harbor Road should be the next areas to include in the RFP. Inoculation schedule was also discussed and we will need some information from the Tree Warden on the current status of which trees have had the second inoculation – will be continued at the next meeting. Kelly suggested that we endeavor to locate any Black Ash trees in Shelburne and consider including them in our inoculation roster.
8. **Projects for 2023** – Susan read over a long list of projects previously prepared and members discussed on which we should focus. The project that the committee agreed to work in this year include drafting an inventory of all Tree Committee plant sites to date, updating our Memorial Tree application, preparing a SharePoint site, revisiting/updating the Committee

By-Laws, physically visiting all plant sites this Spring/Summer to assess the health of the trees we have planted.

9. **Public Education and Outreach / Fundraising** – Kelly mentioned the recruiting message she posted on FPF. She also suggested that if we locate any Black Ash in Shelburne, it will make a good topic/article for the Shelburne News as these are sacred trees for the Abenaki.
10. **Tree Warden Report** – Tree Warden was not present because he was attending the State Tree Warden Meeting.
11. **Other Business** – Kelly suggested that we make an effort to communicate to those that donate to our Tree Fund how their funds are being used in the same year that the funds are donated.
12. **January 2023 Accomplishments** – Caring For Canopy Grant awarded, 2024 Budget prepared.
13. **Adjourn** – Meeting adjourned at 8:36 PM.

Minutes were respectfully submitted by Secretary Tod Warner.

Approved by Shelburne Tree Committee on March 7, 2023