

Minutes of the Pierson Library Board of Trustees meeting held February 16, 2023

Call to order: Motion by Alice 6:35, second by Char

Present: Holly Brough, Alice Brown, Becky Jewett, Charlotte Albers, Kristin Kelly Jangraw, Julia Shrier; Library Director Kevin Unrath

Approval of Agenda: Motion by Holly, second by Char

Approval of Minutes from January 19, 2023: Motion by Char, second by Holly

Treasurer's Report: Presented by Kevin.

More Giving Tuesday funds and room rental fees came in; paid out for Art to BCA, Children's Room carpet tiles, Second Wednesday. Thank you notes for donations are sent out, signed by Lisa and Kevin.

Becky and Lisa working on a new format for tracking financials through each year, comparing to past year, and following over the up-coming years.

Potentially put some funds into a CD for a year while the rates are higher.

Library Director Update:

Spending: Working well on spending our budgeted amount. Utilities and building expenses are higher—we should consider bumping up those amounts in next year's budget (starting July 2024).

Visits and circulation: Visits are up significantly: 7274 visitors for January 2023, which is up 29% over January 2022. Libraries in general are trending down in circulation, so our circulation numbers holding steady (or going up slightly) is note-worthy.

Outdoor sculpture: permanent donation language under review

Volunteer Art Committee convened: Lisa put out a call for volunteers, have now four greatly-complementing folks. We have four sections in the library with art, so this number works well. Kristin will get info to post on website

April Friends Booksale: Donations accepted Tuesday PM and Saturday AM; for April 28-30.

Staff professional development: Send staff to VT Library Conference in SB this year on April 3. \$110 for each attendee. Kevin is free since he is running the conference. Becky moves that we approve up to \$770 to send up to seven staff to this conference, Holly seconds. Conference is on a Monday, so fewer staff needed here. Trustees could help fill in the hours (11:30 am - 5:00 pm)

Art in the library: Art Donation Agreement has been redone based on a model from other libraries, then checked by Town legal team. Alice makes a motion to approve the agreement between the Library and Sculptor Chris Sharp, Char seconds. Next step is for Chris to sign.

Policy to review: Behavior policy in the Library for patrons. And what exactly is a patron. Kristin and Holly will work on this with Kevin. No updates at this time.

Building enhancements: Neagley and Chase were in to look at the plumbing issue. Concrete work will cost at least \$5,000; N & C will charge us only the cost. Plumbing will be done by the plumber at no expense. Then we'll need to make the new concrete part of the floor match the original.

Stain on the external wood? N & C and architect are "on it". Paint vs. stain! Want wood to show through—paint hides the nice wood—but need to find a stain that works better than the current. And if we paint it, what color? Might need to change the wood that accepts the stain better. All this is being taken care of on their dime.

Trustee tour of the building in March to assess what might need attention and to check out items on the enhancement list. Might take up to an hour.

Storybook walks: (Kristin, Becky, Holly, Julia): Kristin will talk with Parks & Rec for Ti Haul or Beach House or Davis Park? Maybe at Town Parade? Or open space at the LaPlatte? Shelburne Bay path?

Next meeting scheduled for **March 23, 6:30 PM.**

Call to adjourn: Motion by Alice, second by Char at 7:29.