

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
February 23, 2021**

***Meeting held via teleconference.**

MEMBERS PRESENT: Jerry Storey (Chair); Jaime Heins, Mike Ashooh, Mary Kehoe, Kate Lalley.
ADMINISTRATION: Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Dean Pierce, Planning Director; Jerry Ouimet, Fire Chief.
OTHERS PRESENT: Members of the public participating in the meeting included Marcy Webster (Media Factory), Tom Tompkins, Joyce George, Luce Hillman, Cate Cross, Jessica Brumsted, Lilly Young, Don Porter, Yasmin Gordon, Erika Lea, Marcella Pinar, Tracy Beaudin, Sue Irish, Gail and Ken Albert, Jane and Tom Zenaty, Maureen O'Brien, Kamahnie Buckle, Sean.

1. CALL TO ORDER

Chair Jerry Storey called the teleconference meeting to order at 7 PM, explained the procedure to be followed, and held rollcall.

2. APPROVE AGENDA

MOTION by Jaime Heins, SECOND by Kate Lalley, to approve the agenda with the amendment to postpone reappointments to CBCs and add an Executive Session on the agreement with Healthy Living. VOTING by rollcall: unanimous (5-0); motion carried.

3. MINUTES

February 9, 2021

MOTION by Kate Lalley, SECOND by Mary Kehoe, to approve the minutes of 2/9/21 as presented. VOTING by rollcall: unanimous (5-0); motion carried.

4. PUBLIC COMMENT

- Rep. Jessica Brumsted reported the House Appropriations Committee approved approximately \$49 million in General Fund money and \$13 million in new Corona Relief funds for one-time spending only so there is money available for economic development, recreation trails, etc. The list of activities will be forwarded to the Town Manager.
- Maureen O'Brien stated the Shelburne Telecommunications Review Board (TRB) approved on 2/17/21 an application for two antenna radio towers on a residential lot on Dorset Street and the towers are not in compliance with the ordinance as written. The TRB said the town ordinance is not in compliance with the federal framework and a Selectboard decision is needed to amend the town ordinance. It appears the

town has an ordinance that is not enforceable as written. The Selectboard is requested to address the ordinance and place a moratorium on applications at this time.

- Erika Lea spoke in support of inviting Professor Seguíno to discuss her report on traffic stops and race.

5. SELECTBOARD COMMENTS

- The Town Manager and staff were congratulated on the annual Town Report. Well done. Residents are urged to vote on Town Meeting day.

6. TOWN MANAGER REPORT/UPDATE

Lee Krohn reported:

- Staff deserves credit for the annual Town Report.
- COVID vaccinations are now available for the 65 and older age group.

7. RECOGNITION OF SERVICE: Mary Kehoe and Jaime Heins

Words of recognition and appreciation were expressed for the service on the Selectboard and the invaluable contribution to the Town by Mary Kehoe and Jaime Heins. Best wishes from all. Formal presentations will be made at the Town Meeting informational meeting.

8. SHELBURNEWOOD CDBG POLICIES

MOTION by Mary Kehoe, SECOND by Kate Lalley, to approve the CDBG grant for Shelburnewood together with the federal requirements that flow with it, and authorize the Town Manager to sign the necessary documents.

DISCUSSION:

- **There was agreement the Shelburnewood project is a good project and should move forward.**
- **It was suggested that ongoing monitoring on the grant every six months or so would be prudent.**

VOTING by rollcall: unanimous (5-0); motion carried.

9. DIVERSITY TRAINING ADVISORY GROUP

There was discussion of forming a task force charged with recommending Selectboard actions to improve diversity, equity, and inclusion in all activities of town government, and to assist in mobilizing community and external resources for the same. Suggested members on the task force would be from the Social Services Committee, School Board, School Department, Police, and citizens at large. A representative of the Selectboard will facilitate the committee. It was noted the Shelburne Police Department has already been working on the issues since 2017 and has involved the department in sensitivity training.

There was public comment in support of forming the task force.

MOTION by Jerry Storey, SECOND by Mary Kehoe, to establish an advisory diversity, equity, and inclusion task force with the following remit:

- **To recommend to the Selectboard actions to improve diversity, equity, and inclusion in all activities of town government and assist in mobilizing community and external resources for the same.**

Appointments to the task force include:

- **Patricia Fontaine and Sue Irish, Social Services Committee**
- **Ken Scott, School Board**
- **Sgt. Flore and Lt. Thomas, Police Department**
- **Jasamin Gordon, Shelburne Community School**
- **Marcella Pinar and Erika Lea, citizens**
- **Cate Cross, Selectboard and task force facilitator**

The task force will organize itself and conduct meetings according to requirements of the Vermont Open Meeting Law. An initial report of the task force on recommendations to the Selectboard will be due 3/23/21.

VOTING by rollcall: unanimous (5-0); motion carried.

10. FIRE/RESCUE STATION BOND VOTE

Lee Krohn explained the \$1.12 million bond vote is for purchase of Lot 6A for \$650,000 and the balance to pay for the town's share of the shared infrastructure with Healthy Living which is buying Lot 6. The tax impact of the bond is estimated at \$4.70 per \$100,000 of assessed property value. Carrying costs are estimated at \$5,000 per year to cover stormwater fees, snowplowing, and maintenance of the shared driveway and utilities. There will be a shared stormwater management system, but each property owner (the town and Healthy Living) will be assessed a fee based on the amount of impervious surface on their lot. Any credits available under the Town's Stormwater Ordinance will certainly be sought.

11. TOWN MEETING INFORMATION HEARING

The informational Town Meeting held on March 1, 2021 will be by Zoom. The meeting moderator (Tom Little), Town Clerk, and Town Manager will monitor screens for questions and comments from the public. The Boy Scouts will do the Presentation of Colors and Pledge of Allegiance remotely; SCS music teacher Hilary Sales will sing the National Anthem remotely. Voting will be by Australian ballot only. The Haag Award recipient will be announced.

12. SELECTBOARD WORK PLAN 2021: Issues, Goals, Objectives

There was mention of the goals being very ambitious, the need for the goals and objectives to align, taking a holistic approach to confirm town policies support the stated goals and objectives, and having a retreat at some point to discuss the policy process. Mike Ashooh suggested a post-pandemic economic summit be held at some point. Kate Lalley said ordinance revisions should include the Public Works Standards and Shelburne Natural Resources Committee should weigh in and offer alternate strategies for Pond Road. Jaime Heins said bike/pedestrian connectivity should be mentioned in the goals. Further discussion will continue at the next meeting.

13. DRAFT POLICY ON ANIMAL CO-EXISTENCE

The Selectboard accepted the submittal of the draft policy, and will schedule a discussion at an upcoming meeting. Don Rendall is credited with the work on this draft policy.

14. APPOINTMENT(S) TO CBCs -- Postponed.**15. EXECUTIVE SESSION: Contracts**

MOTION by Mary Kehoe, SECOND by Jaime Heins, pursuant to 1VSA313 to find that premature public knowledge of town strategy regarding contracts would clearly place the town at a substantial disadvantage and therefore Executive Session should be held. VOTING by rollcall: unanimous (5-0); motion carried.

MOTION by Mary Kehoe, SECOND by Jaime Heins, pursuant to 1VSA313 to enter into Executive Session for the purpose of considering contracts related to the Fire/Rescue and Healthy Living project, and to invite the Town Manager, Town Attorney, Don Porter, Luce Hillman, and Cate Cross to participate. VOTING by rollcall: unanimous (5-0); motion carried.

Executive Session was convened at 8:49 PM.

MOTION by Mary Kehoe, SECOND by Jaime Heins, to exit Executive Session and resume the general session. VOTING by rollcall: unanimous (5-0); motion carried.

Executive Session was adjourned and the regular meeting reconvened at 9:43 P.M.

16. SHARED INFRASTRUCTURE AGREEMENT: Healthy Living

MOTION by Mary Kehoe, SECOND by Jaime Heins, to execute the shared infrastructure agreement that has been negotiated with Road to Hana, Inc., and authorize the Town Manager to execute the document. VOTING by rollcall: unanimous (5-0); motion carried.

17. WASTEWATER ALLOCATION

MOTION by Jaime Heins, SECOND by Mary Kehoe, to approve 210 GPD of wastewater allocation for a single-family house at 202 Caspian Lane and 210 GPD of wastewater allocation for a single-family house on Lot 2 at 6529 Spear Street. VOTING by rollcall: unanimous (5-0); motion carried.

18. ADJOURNMENT

MOTION by Mary Kehoe, SECOND by Jaime Heins, to adjourn the meeting. VOTING by rollcall: unanimous (5-0); motion carried.

The meeting was adjourned at 9:50 P.M.

RScty by tape: MERiordan

For the Selectboard

Date