

A VIDEO RECORDING OF THE MEETING IN ITS ENTIRETY IS AVAILABLE THROUGH VERMONTCAM.ORG. THE WRITTEN MINUTES ARE A SYNOPSIS OF THE DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES SUBJECT TO CORRECTION BY THE SHELBURNE SELECTBOARD. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

**TOWN OF SHELBURNE  
SELECTBOARD  
MINUTES OF MEETING  
February 28, 2023**

**\*Hybrid meeting**

**MEMBERS PRESENT:** Mike Ashooh (Chair); Cate Cross, Luce Hillman, Kate Lalley, (Matt Wormser was absent.)

**ADMINISTRATION:** Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Water Quality Superintendent, Chris Robinson.

**OTHERS PRESENT:** Members of the public participating in the meeting included Shelburne Town Host, Barton Karen Chatfield, Rosemary Sadler, Linda Riell, Bob Furrer, Gail Albert, Suzanne Fay, Andrew Everett, Davide and Jill LaMotte, Stephen Baietti, Lisa Merrill, Charlie Kofman, Wayne Elliott, Mike Maiger, Aaron Worthley, Achim & Julie Schwetlick, Barbara Johnson, Charles Passalacqua, Donna Millay, Gail Henderson-King, Jeff Parsons, Jim White, Joanna Wright, Joyce George, Judy Raven, Julia Ely, Kenneth Albert, Lorrie Farrell, Michael's iPhone, Nancy's iPad, P Worrall, Roger and Betsy Howland, Sarah Ray, Susan Grasso, Susan Moraska, Media Factory.

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**1. CALL TO ORDER**

Chair Mike Ashooh called the meeting to order at 7 PM.

**2. APPROVE AGENDA**

**MOTION by Cate Cross, SECOND by Luce Hillman, to amend the agenda by removing the fair and impartial policing policy agenda item and to approve the amended agenda. VOTING: unanimous (3-0)[Kate Lalley not present for vote]; motion carried.**

**3. CONFLICTS OF INTEREST**

None.

**4. MINUTES**

*January 24, 2023*

**MOTION by Luce Hillman, SECOND by Kate Lalley, to approve the minutes of 1/24/23 as presented. VOTING: unanimous (4-0); motion carried.**

**5. PUBLIC COMMENT**

Joyce George, resident, asked about use of proceeds from the local options tax. [Mike Ashooh explained the Selectboard passed a policy that revenues will be used for capital improvements, paying down debt, and open space.]

Gail Henderson-King, Tree Committee, reported the committee submitted an application for Tree City USA designation for the sixth consecutive year. Also, Shelburne Community School received a Tree Campus USA award last year. The Tree Committee is working on the public street trees and shade tree management plan.

Charles Passalacqua, resident, asked about actions to cut costs to town taxpayers. [Mike Ashooh said to contact him for an explanation of the budget which shows an increase of below 5%.]

## 6. SELECTBOARD COMMENTS

- Approval of the Town's Fair and Impartial Policing Policy was secured from the Assistant Attorney General, due to efforts by Police Chief Michael Thomas, Migrant Justice, and other parties.
- Discussions are occurring at the state level on how the state overall is handling issues of homelessness and mental health. Various parties are involved, including our State Representatives, and representatives from State agencies involved in these programs. The Selectboard invited Champlain Housing Trust to discuss housing in Shelburne.
- Kate Lalley's term on the Selectboard is complete as of Town Meeting Day. Kate Lalley was recognized as a true civil servant dedicated to the community who will continue to serve the community as Shelburne's state representative.
- Selectboard members met with the Town's state representatives to discuss concerns about housing in Shelburne.
- Town Meeting is Monday, 3/6/23 at 7 PM at the Shelburne Community School gym.

## 7. TOWN MANAGER REPORT/UPDATE

Lee Krohn reported:

- Town Report is available online or hardcopy per request. Everyone is urged to read the report.

## 8. INTERVIEWS/APPOINTMENTS

### *Green Mountain Transit Board*

The Selectboard interviewed Susan Grasso for the position of Shelburne alternate representative on the GMT Board. Ms. Grasso mentioned her ongoing efforts to build better places for people to walk and bike.

**MOTION by Kate Lalley, SECOND by Cate Cross, to appoint Susan Grasso as the Shelburne alternate representative on the GMT Board effective immediately and that she become the Shelburne main representative in that position upon Denis Barton's resignation from the position with a term ending June 30, 2025. VOTING: unanimous (4-0); motion carried.**

## 9. PRESENTATION: Arrowwood Consulting Natural Resources Study

Arrowwood Consulting gave an overview of the report on habitat forest blocks in Shelburne previously presented to the Planning Commission and Shelburne Natural Resources Committee. The study found 49 forested habitat blocks in Shelburne. The

areas are fragmented and getting smaller. Connection between the forest blocks is critical area. The full report and the maps showing the forest blocks are posted online.

There were questions on oak forest, carbon sequestration, and developing zoning/policy protections. The consultants stated it is important to have a variety of tree species in the forest blocks, carbon sequestration information is not included in the report, and many towns use the information on forest blocks to help set conservation priorities, allocate conservation money, and draft zoning regulations. Act 171 says habitat forest blocks should be protected. It was noted Shelburne Natural Resources Committee has developed a conservation/open space map that can be layered over the forest block map. There was comment that the town needs to protect what is important and still allow growth, and the information on forest blocks should be used to educate landowners on what is on their property.

#### **10. WASTEWATER CONSOLIDATION PROJECT ALTERNATE ANALYSIS**

The Selectboard heard an update from the engineering consultant, Aldrich+Elliott, on the consolidation of the wastewater treatment plants (Plant #1 and Plant #2). The analysis showed that due to site constraints at Plant #2, consolidating the two plants into one at Plant #1 on Crown Road is the most cost effective, both in capital costs and operating and maintenance costs. An odor control system and noise mitigation will be put in place with the consolidation. Completion of the permitting and construction will take several years. A decision on the consolidation will be needed soon since the existing plants and equipment are aged (maintenance/replacement parts are scarce and very expensive). The town may need to make an investment to keep both plants functioning while the consolidation is taking place. Staff has applied for permit renewals (five-year permit cycle) for the facilities.

There was discussion of the lifespan of the treatment plant (50 years on the building, 25 years on the equipment), alternate discharge locations, noise from trucks, truck turnaround area, and impact on neighbors with years of construction of the consolidated facility. The Selectboard will review the final report by the engineers and take action at the March 28, 2023 meeting.

#### **11. LIQUOR LICENSES**

**MOTION by Cate Cross, SECOND by Kate Lalley, to suspend the Selectboard meeting and convene the Shelburne Liquor Control Commission. VOTING: unanimous (4-0); motion carried.**

**MOTION by Cate Cross, SECOND by Kate Lalley, to approve the First, Second, Third, and Outside Consumption licenses as listed in the document, dated February 28, 2023. VOTING: unanimous (4-0); motion carried.**

**MOTION by Cate Cross, SECOND by Kate Lalley, to adjourn the Shelburne Liquor Control Commission and reconvene the Selectboard meeting. VOTING: unanimous (4-0); motion carried.**

**12. VTRANS MILEAGE CERTIFICATE**

**MOTION by Cate Cross, SECOND by Kate Lalley, to adopt the updated Certificate of Highway Mileage for the year ending 2/10/23. VOTING: unanimous (4-0); motion carried.**

**13. ARPA FUNDING RECOMMENDATIONS**

The Selectboard discussed the recommendation from the ARPA Committee to support the beach house project, needed maintenance and repair on the Rescue facility, and money for bike/ped projects.

**MOTION by Kate Lalley, SECOND by Cate Cross, to ratify the ARPA Committee recommendations to use the town's ARPA funds in the following amounts and for the following purposes:**

- **\$150,000 Rescue Squad building improvements**
- **\$150,000 bike/ped improvements (no specific project(s) stated)**
- **\$300,000 toward the beach house project**

**VOTING: unanimous (4-0); motion carried.**

**14. AARP GRANT APPLICATION**

Lee Krohn explained the \$20,000 AARP grant application to enhance community vitality. The grant match would be with ARPA funds. Staff is suggesting a gazebo type structure and other site enhancements be added to the Parade Ground as a way to activate the space and make it more of a focal point in the village. The hope is to seek \$20,000 in matching funds from the Town's ARPA allocation.

**MOTION by Kate Lalley, SECOND by Luce Hillman, to authorize the submittal of an application to AARP for a Community Challenge Grant in the amount of \$20,000 for enhancement to the Parade Ground. VOTING: unanimous (4-0); motion carried.**

**15. TOWN MEETING UPDATE**

Town Meeting will be held in the gym at Shelburne Central School and via Zoom. There will be Presentation of Colors and the National Anthem, and a Power Point presentation on the ballot items. The Selectboard will explain the local option tax, what is going on in Town and where the Town is going. Kate Lalley's service to the Town will be acknowledged.

**16. ADJOURNMENT**

**MOTION by Kate Lalley, SECOND by Cate Cross, to adjourn the meeting. VOTING: unanimous (4-0); motion carried.**

The meeting was adjourned at 9:28 PM.

*RScty by tape: MERiordan*

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For the Selectboard

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Date