

## Meeting Minutes

### Shelburne Bicycle and Pedestrian Paths Committee

March 20, 2023, 6:30 – 8:00 PM, Pierson Library

1. Call to Order
2. Administration
  - a. Appoint a notetaker - Jane Pickell
  - b. Approve agenda - approved
  - c. Approve minutes from February - approved
  - d. Membership Updates -
    - i. Vacancies and Interest
      1. Adam Kunin & Barb Johnson are applying to become members at the next selectboard meeting
      2. There is still one vacancy
        - a. We discussed the possibility of another student member. Nicole will ask the selectboard if this is possible.
3. Public Comment
  - a. Update from Village Pedestrian Safety Group
    - i. Jane Z. updated the committee on her conversation with Peter Frankenburg, the Finance Director, about the budget for bike/pedestrian maintenance & development. There was ± \$40k left in the budget in Dec. and remaining amount must be spent by the end of June or be moved to the general fund.
  - b. Other?
4. LaPlatte Pedestrian Bridge Update - Sai from CCRPC
  - a. Project has been on hold because estimates by Stantec (engineering firm) were higher than the budgeted amount - \$889k v. \$744K (first grant, 20% town match, and amount approved by town in 2022)
  - b. CCRPC/the town have applied for a 2nd transportation grant for \$300k to supplement existing funds
  - c. If the grant is awarded to the project, drawings will be sent to VTrans for re-approval and sent out to bid after that. The estimated construction period is summer 2024.
  - d. There are no permanent easements associate with the project, and construction easements have already been secured.
  - e. If the grant is not awarded, they may seek ARPA funds, however the amount currently earmarked from town ARPA funds would likely not cover the additional cost.
  - f. The first grant would expire this year, but can be extended due to the circumstances.

Added from email from Sai Sarepalli outlining the total costs on 3/21/23

MPM Services (CCRPC)	\$	52,000.00
Design Services (Stantec)	\$	117,652.00
Construction Cost Estimate as of August 2022	\$	796,900.00
Construction Inspection Estimate	\$	51,740.00
<b>Total Project Cost</b>		<b>\$ 1,018,292.00</b>

Bike Ped Grant - 2018	\$	579,200.00
Local Match (20% of project)	\$	144,800.00
TA Grant - Applied Second Grant 2023	\$	235,500.00
Local Match (20%)	\$	58,870.00
<b>Total Budget</b>		<b>\$ 1,018,370.00</b>

5. FY22-23 Fund Status and Next Steps

a. Potential Projects - to be suggested for this fiscal year

- i. Spear Street Bike Lane Caspian Lane to Fisher Bros Demo ± \$5k
- ii. Survey for future sidewalk from Shelburne Rd/Falls Rd. intersection to the Shelburne Country Store
- iii. Paint safety median at mid section of the crosswalk across the entrance to the Shelburne Shopping Plaza
- iv. See if it's possible to pre-buy items for the crosswalk on Shelburne Rd. at Harrington Ave.

b. Potential Projects - next year/future years

- i. Bay Road Shoulder Widening (5') - Ti Haul Trail to Harbor Road - the committee decided this requires more discussion

6. Summer 2023 Walk/Bike Event (s)

- a. Want to do?
- b. Coordinate with Parks & Rec?

7. Spring Trails Work Day

- a. Tentatively mid-May, Joplin will update when the date is set

- b. Thomas suggested placing something over the rivulet on the trail that runs closest to the water and other wet areas

## 8. General Updates

- a. Falls Road Infrastructure Working Group
  - i. They are identifying concerns/possible solutions to Falls Road between Church Street & Shelburne Rd. The Shelburne Business & Professional Association is also involved. The first meeting was held recently.
- b. Shelburne Bike Ped Master Plan Working Group
  - i. Someone needs to replace Andrew Everett. Preference is for a member of the committee, but will look to the larger community if needed. The current meeting time is 8:30-10:30 am on Mondays. The time could change if needed.
  - ii. The goal is to product a guidance documents by September to present for consideration for updates to the Town Plan.
- c. T4VT (Transportation 4 Vermonters) Coffee & Lobby Day on 2/22/23 at Statehouse
  - i. Charlie participated & met with our state reps (Kate Lalley & Thomas Chittenden). Both were supportive of increasing bike/ped connections between communities in Chittenden County.
- d. Policy Subcommittee Update
  - i. The subcommittee has met several times and is working on a document with suggestions for changes to town policies. They are starting from a list developed in Burlington and are currently reviewing Shelburne policies.
- e. BPPC Google Drive
  - i. The Google Drive will be transferred to Local Motion - everyone will still be able to access it.

## 9. Shelburne Treasured Places Map - Getting into Shelburne News and on FPF.

## 10. Additional Business

- a. Committee member liaisons to other committees/town departments:
  - i. DRB - Jane to take over for Nicole
  - ii. Parks & Rec - Joplin
  - iii. Highway Dept. - Nicole
  - iv. Town Manager - Nicole
  - v. Planning & Zoning - tbd
- b. Nicole to look into being included on communications to Shelburne committee chairs.
  - i. Lee reports that this distribution list doesn't exist.

## 11. Confirm next meeting - Monday, April 17, 2023