

Equity and Diversity Committee - Town of Shelburne

PUBLIC MEETING Minutes

Date: March 23, 2023, 6:00pm

Google Meets Virtual Meeting

Committee Members present: Erika Lea, Jennie Hoenigsberg, Patricia Fontaine, Michele Crowder, Josh Flore, Cate Cross (joined at 6:40), Fabienne Boisvert-DeFazio (joined at 6:42)

Others present: Chunka Mui, Sarah McIlvennie, Faith Yacubian

Call to Order: 6:03

Facilitator: Erika Lea

Minutes: Jennie Hoenigsberg

Approval of Agenda for: 3/27/2023

Motion to approve Agenda: Patricia Fontaine

Second: Josh Flore

Favor: majority

Opposed: None

Approval of Minutes from: 03/13/2023

Motion to approve Minutes: Patricia Fontaine

Seconded: Michele Crowder

Favor: majority

Opposed: None

Public comments: New Committee members introduced themselves

Action Matters:

- Student participation in Committee - Michele moved to accept student non voting members, Marcela second , majority in favor, motion passed

- Membership - Will be appointed at tomorrow's meeting, differing term lengths Jennie motioned, Michele second, majority in favor, motion passed

Report from Sub-Groups:

Member/Membership Update: See above

Strategic Planning: N/A

Grant Subgroup: Working on 2 grants currently, one due April 15, one due April 30, seeking new members

Consultant: Consultants will give a report to the SB on March 28; will share a copy of their overview with the committee. Subgroup will continue to improve communication with the town, including next phase of employee surveys, which will be sent individually to employees. Mercedes and Patricia will have "Q&A time" at Pierson Library on April 7.

Community & Culture: Met and reserved a table at Shelburne Day, Set a date for Heritage Potluck October 15, movie nights ongoing

Discussions: N/A

Action Items:

<u>Action</u>	<u>Responsible</u>	<u>Date</u>
Communicating with Alexis	Jennie	
Orient new members to Google Drive	Jennie	
Budget Expenses / Procedures / Protocol	Jennie / Mercedes	
Submit grants to SB for review	Jennie / Patricia	
IDEAL Grant Update	Cate	

Next Meeting Facilitator: Michele Crowder

Note taker: Jennie Hoenigsberg

Meeting Adjourned at: 7:07

Motion to close meeting: Patricia

Second: Jennie

Favor: majority

Opposed: None

Important Dates

Consultant Update to SB	March 28,2023
New Members Officially on Committee	April 1, 2023
Movie - Wadja	April 22, 2023 1-3
Movie - Over the Moon	May 27, 2023 1-3
Shelburne Day Table	August 19, 2023
Heritage Potluck	October 15, 2023