

**TOWN OF SHELBURNE  
SELECTBOARD  
MINUTES OF MEETING  
April 11, 2023**

**\*Hybrid meeting**

- MEMBERS PRESENT:** Mike Ashooh (Chair); Cate Cross, Luce Hillman, Andrew Everett, Matt Wormser.
- ADMINISTRATION:** Lee Krohn, Town Manager; Nini Anger, Assistant to the Town Manager; Peter Frankenburg, Finance Director; Water Quality Superintendent, Chris Robinson; Diana Vachon, Town Clerk.
- OTHERS PRESENT:** Members of the public participating in the meeting included Joyce George, Alexis Hall, Anne Powell, Bill Deming, Fab Boisvert-DeFazio, Gail Albert, Judy Raven, Lee Suskin, Mike Fowler, Nicole Carpenter, Patricia Fontaine, Rowland Davis, Shavon Houk, Susan Grasso, Susan Moraska, Suzanne Fay, Carmine Austin, Don Porter, Tracey Beaudin, Stephen Baietti, Linda Riell, Jason Charest, Tom Zenaty, Charlie Kofman, Kevin Boehnicke, Shelburne Town Host, Media Factory.

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**1. CALL TO ORDER**

Chair Mike Ashooh called the meeting to order at 7 PM.

**2. APPROVE AGENDA**

**MOTION** by Matt Wormser, **SECOND** by Cate Cross, to approve the agenda as presented. **VOTING: unanimous (5-0); motion carried.**

**3. CONFLICTS OF INTEREST**

None.

**4. MINUTES**

*March 28, 2023*

**MOTION** by Matt Wormser, **SECOND** by Cate Cross, to approve the minutes of 3/28/23 with the change to Scottsville, Virginia, as the current residence of Matt Lawless, future Shelburne Town Manager. **VOTING: unanimous (5-0); motion carried.**

**5. PUBLIC COMMENT**

Joyce George urged the Selectboard to consider establishing a school impact fee as housing stock increases in Town.

**6. SELECTBOARD COMMENTS**

- Andrew Everett made positive comments about being on the Selectboard and thanked everyone for their support.

- Positive comments were made about the new Town Manager and appreciation expressed for the efforts of Lee Krohn during his tenure as Town Manager.
- Thanks were extended to the Town employees who met with the Selectboard to discuss future plans and the transition to the new Town Manager.

#### **7. TOWN MANAGER REPORT/UPDATE**

Lee Krohn reported:

- The Town was awarded another \$235,500 from the state Transportation Alternatives Program for the Irish Hill Path Project which we hope will be constructed in 2024.
- All Dispatchers working 24/7/365 handling emergency calls are thanked, and recognized during National Public Safety Communicators Week.
- The contract for the beach house project is being negotiated. The goal is to begin the work after Labor Day. Shelburne Farms donated the wood for the wood siding. Additional cost-saving measures are being researched.

#### **8. CAT & DOG OF THE YEAR AWARDS**

Streak the cat (owned by Pamela Roberts) and Finny the dog (owned by Susan and Eric Statkevicius) were drawn as the 2023 Shelburne Cat and Dog of the Year respectively.

#### **9. INTERVIEWS/APPOINTMENTS**

The Selectboard interviewed candidates for various openings on the Town's boards, committees, and commissions. The following appointments were made.

*Shelburne Natural Resources & Conservation Commission (SNRCC)  
Development Review Board (DRB)*

**MOTION by Matt Wormser, SECOND by Andrew Everett, to re/appoint Jon Cocina to the SNRCC, and to re/appoint Anne Bentley and Michael Major to the DRB with all terms effective immediately and running until March 31, 2026.**

**VOTING: unanimous (5-0); motion carried.**

*Equity & Diversity Committee*

**MOTION by Matt Wormser, SECOND by Andrew Everett, to appoint Alexis Hall (CVU student) to the Equity & Diversity Committee effectively immediately and running until March 31, 2024. VOTING: unanimous (5-0); motion carried.**

#### **10. WAIVER OF LATE FEES & PENALTIES FOR PROPERTY TAX PAYMENT**

**MOTION by Matt Wormser, SECOND by Cate Cross, to waive the penalty of \$319.89 for late payment of property taxes under criterion #7 of the Town policy for Avri Faibish for property at 274 South Pasture Road. VOTING: unanimous (5-0); motion carried.**

**MOTION by Matt Wormser, SECOND by Andrew Everett, to waive the penalty of \$67.87 for late payment of property taxes under criterion #6 of the Town policy for Hunter Thayer for property at 73 Rose Hill Lane. VOTING: unanimous (5-0); motion carried.**

**MOTION by Matt Wormers, SECOND by Cate Cross, to refund the penalty of \$190.33 for late payment of property taxes under criterion #6 of the Town policy for Doug and Nina Towers for property at 233 Farmstead Drive. VOTING: unanimous (5-0); motion carried.**

#### **11. GRANT APPLICATIONS**

##### *SCHIP Grant*

Patricia Fontaine with the Equity & Diversity Committee explained the grant for \$2,100 from SCHIP which will be used by the committee to fund and host several community events.

**MOTION by Andrew Everett, SECOND by Matt Wormser, to authorize the grant application to SCHIP as proposed. VOTING: unanimous (5-0); motion carried.**

##### *VT MERP*

Rowland Davis and Judy Raven explained the Vermont Municipal Energy Resilience Program (VT MERP) grant for \$4,000 to be used for community outreach on climate issues and the request for pre-approval of other, larger grant applications in the future. Following discussion, the Selectboard agreed with the smaller grant application, but wanted involvement in any future grant applications.

**MOTION by Cate Cross, SECOND by Matt Wormser, to authorize the grant application to VT MERP for \$4,000 to assist with community outreach efforts. VOTING: unanimous (5-0); motion carried.**

#### **12. RESOLUTION: Crown Road Wastewater Treatment Plant Consolidation**

The Selectboard reviewed several draft resolutions signifying the intent of the Selectboard to address the needs of the Town and concerns expressed by the neighbors pertaining to odor, noise, traffic, screening. Following discussion, staff will clarify with the Town Attorney how or whether the Selectboard might best express the intent to design and operate the plant to limit adverse offsite impacts without pre-empting the DRB review process.

#### **13. UPDATE/DECISION: Route 7/Falls Road/Harbor Road Intersection**

Christine Forde and Jason Charest with Chittenden County Regional Planning Commission reported the proposed improvements to the Route 7/Falls Road/Harbor Road intersection project was added to the capital program. The improvements include refuge islands, wider shoulders to include a bike lane, sidewalk, extending turn lanes. The Selectboard asked about latitude to make changes to the Falls Road area to focus more on having a walkable village area. There was discussion of the increased number of schoolchildren riding bikes to school on Harbor Road and parking in the vicinity.

There was public comment urging more discussion of the proposed improvements and the process to get to final concept. It was explained once the project concept is accepted by the Selectboard then VTrans will begin design work. The Selectboard will review the

design plan. Level of service of the intersection is not part of the project scoring, but if a traffic light is added there is a cost element to consider. Also, the intersection is a high crash location so extending the left turn lane on Route 7 helps address this issue.

The Selectboard asked CCRPC to communicate the Selectboard's comments to VTrans and find out how much latitude the Town might have to make changes to the previously-affirmed plan, and whether the other alternatives that were identified are pre-empted in the future.

#### **14. NO MOW MAY**

**MOTION by Matt Wormser, SECOND by Andrew Everett, to again endorse the concept of "no mow May" and encourage all property owners to limit or refrain entirely from moving lawns and cleaning garden beds through the month of May in order to enhance the viability of pollinators and other species who depend upon these undisturbed microenvironments during this key stage in their life cycle, and to enhance the ecological health of our community. VOTING: unanimous (5-0); motion carried.**

#### **15. LIQUOR LICENSES**

**MOTION by Luce Hillman, SECOND by Matt Wormser, to suspend the Selectboard meeting and convene the Shelburne Liquor Control Commission. VOTING: unanimous (5-0); motion carried.**

**MOTION by Luce Hillman, SECOND by Matt Wormser, to approve the First, Second, Third, and Outside Consumption licenses and a tobacco license as listed in the document, dated April 11, 2023. VOTING: unanimous (5-0); motion carried.**

**MOTION by Luce Hillman, SECOND by Matt Wormser, to adjourn the Shelburne Liquor Control Commission and reconvene the Selectboard meeting. VOTING: unanimous (5-0); motion carried.**

#### **16. EXECUTIVE SESSION**

**MOTION by Cate Cross, SECOND by Andrew Everett, pursuant to 1VSA313 to enter Executive Session to consider appointment or employment or evaluation of a public officer or employee, and to invite Police Chief Thomas and Town Manager Krohn to attend. VOTING: unanimous (5-0); motion carried.**

Executive Session was convened at 9:18 PM.

**MOTION by Cate Cross, SECOND by Andrew Everett, to adjourn Executive Session and resume the regular meeting. VOTING: unanimous (5-0); motion carried.**

Executive Session was adjourned and the regular meeting resumed at 10:32 PM.

**17. ADJOURNMENT**

**MOTION by Andrew Everett, SECOND by Luce Hillman, to adjourn the meeting.**

**VOTING: unanimous (5-0); motion carried.**

The meeting was adjourned at 10:33 PM.

*RScty by tape: MERiordan*

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For the Selectboard

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Date