

Minutes of the Pierson Library Board of Trustees meeting held April 13, 2023

Call to order: Motion by Alice at 6:33, second by Alex

Present: Alice Brown, Alex Nalbach, Lisa Merrill, Becky Jewett; Library Director Kevin Unrath; Holly arrives at 6:36. Julia Shrier joins at 7:12.

Approval of Agenda: Motion by Becky, second by Alice

Approval of Minutes from March 23, 2023: We'll do this in May.

Treasurer's Report: One small deposit adjustment discussed; One outstanding check.

Q: Can we invest in a short-term CD? Citizen's Bank doesn't do CDs for businesses. Citizens will get back to us with ideas for higher-interest accounts. Linda Barker, Shelburne's Clerk, can let us know what we're allowed to do in terms of moving to a different bank that has business CDs. Citizen's is about to increase security on writing checks, which will need to be logged first before writing.

Library Director Update:

Conference: Staff really enjoyed it; Ellen, Patrice, and Sue manned the Library while the others were at the conference. A full day of learning and networking.

Budget is going well; Extra \$14K spent to clean up mess from plumbing issues. Will need to add these additional funds to our budget line.

Visits and circulation: Doing great! Getting a lot of use, just as we'd hoped for. Meeting rooms are being taken advantage of, circulation is up. New Baby and Me playgroup. Rotary's Pie Breakfast had a huge turnout.

Outdoor sculpture: We now own the sculpture. Thank you, Chris. Hope to have Chris involved in Shelburne Day to talk about his sculpture.

Plumbing issue: Instead of digging up, we'd install a sort of back-flushing pump, which will work, we hope. This will cost significantly less than a total reconstruction, and will be less disruptive.

Will hire a new full-time person in mid-May to replace a dear employee who needs to resign for family reasons.

Motion to get a gift card set up to \$200 for this departing employee by Alice, second by Alex. Task for Becky/Kevin to do.

Volunteer Art Committee: Upcoming installation of art from CVU—yay! Still a surprise as to what the art will be. Students are excited about displaying their art. Repurposed Books display is already being enjoyed. Julia says that, in the future, there could be a schedule of displayed art.

Election of Officers + Assigning of Tasks

Chair: Lisa will stay on

Secretary: Alice will continue

Treasurer: Alex will be gone September - December 2023, so makes sense to get new Treasurer on board now, so they can get trained before Alex is gone. Becky will step up!

Motion to approve the slate of officers by Alice; second by Holly. Approved.

Trustee Tasks

Policy manual review – Behavior in the library. Holly and Kristin are working on this.

Strategic Plan: Becky will continue to work on this

Alex suggests that we offer a public presentation of our strategic plan and where we are in it right now. Would be perfect to share with new Town Manager (coming in June) as well. We are finishing year two of the 3-year strategic plan

Budget for the Town: Becky will do this—rolling forward this year's budget numbers into next year's numbers, explaining what we need and why.

Annual review of Director, due in June: Alice and Becky will do this in May

Review Trustee by-laws: Lisa will take this on.

Trustees Projects/Ideas

A DEI committee member suggested that the Library have a permanent display of Abenaki art; Kevin responded that he didn't think our Library should have permanent display of **any** art. We are a lending library, not a museum, and enjoy having a rotating exhibit of art. This is stated in the Library's Art Policy, as well. Some have hoped that the art can tell the Abenaki story. Perhaps the Historical Society or the Shelburne Museum would be better fits for such a display.

Art in the library (Alex, Julia) volunteer art coordinators.

Storybook walks (Kristin, Holly, Julia).

Friends Book Sale now moved to June 9 - 11.

Garden Clean-up: Char organized a crew Saturday April 8, 1:00 - 2:30pm

Building enhancements:

Next meeting scheduled for **May 11, 2023, 6:30 PM.**

Call to adjourn: Motion by Alice 7:46, second by Becky.