

Approved Minutes April 14. 2022

Call to order: 6:32 pm

**Present:** Charlotte Albers, Alice Brown, Kristin Jangraw, Alex Nalbach, Lisa Merrill, Becky Jewett, Holly Brough (6:35), Julia Shrier, Lily O'Brien, Library Director Kevin Unrath

**Approval of Agenda:** motion by Char, 2nd by Becky

**Approval of Minutes:** motion by Alice, 2nd by Becky

**Election of Officers:** Annual vote of Chair, Secretary, Treasurer. Slate offered—Lisa Merrill Chair, Alice Brown Secretary, Alex Nalbach Treasurer. Motion to approve the slate by Becky, 2nd by Chair. Approved.

**Library Director Update:**

Budget :Looking very good. Spent \$3500 on computers. Will move forward with Kanopy. We can deposit \$2500 with them, which we will draw down. Same with e-books with OverDrive, put in \$5000 for that. Coming out of municipal budget

ARPA grant : 63% spent; outdoor stuff bought, rest will be indoor things

Circulation is very good—highest in a few years. 7,475 people visited the building last month! (Goal is 77,000/year. This means that we're on target to reach that goal.)

Sculpture: Artist Chris Sharp suggests a circular concrete pad for this art, and for future use; Design Review must approve both the pad and the sculpture that will sit there. Would we want to buy the sculpture? Price is \$100K for materials. So, we'll get it on loan, probably more than one year. Q: Insurance for the sculpture?

Costs to install pad and the sculpture: Pad (9.5'in diameter) construction is \$1780 for the lowest bid. Crane would charge \$750 for installing the sculpture.

Art: CVU student photographs in the hallway. Thanks, Eliza!

HVAC issues: System not optimized, but the latest work might have solved the issues.

Carpentry: Ask Wake Robin shop crew to help on small carpentry projects here.

Museum and Parks Passes: Discussion of various museums that we'd like to see added; need to publicize that we have the passes. Can reserve a pass for only one day (2 days for museums further away). Funded by the Friends.

**Treasurer's Report:** We're doing very well. Alex has separated out expenses by category, allowing us to see easily where the \$ goes. This is great for year-to-year comparisons, too. Our big expenses are Library Enhancements and Art. We should publicize these projects to show donors where their money goes.

Discussion on areas to focus our upcoming spending on. Can we quantify the benefit to the Library (and our Strategic Plan) for various expenditures? For example, increased expenditure on programming can lead to increased Library visits, circulation, etc.

**Funding for annuals.** Charlotte would like to have a work day Saturday May 7 to clean up gardens and plant annuals. Motion to purchase up to \$200 in annuals made by Alice and 2nd by Holly.

**Allocation of annual tasks:**

- \*Review of Kevin due on June: Becky & Alice
- \*Budget for the Town: Becky & Lisa
- \*Communication: Charlotte, Holly, Marc, Kristin, Alice (SCS)
- \*Art in the Library: Alex
- \*Annual fundraising campaign: Lisa & Holly
- \*Gift cards for volunteers: All participate in October
- \*Shelburne Day: Ad hoc
- \*Policy Manual: Ad hoc
- \*Review of By-Laws: TBD

**Discussion of Projects and Ideas:** Storywalk—Kristin will choose one with Katie, maybe a DEI focus. This next one might be outdoors. Becky and Holly can take the reins from Kristin. Farmer's Market June 25—maybe move the storywalk over there for the day. Julia would like to be on-board, as well.

**Friends:** Book Sale June 10 - 12

Next meeting scheduled for Thursday May 19, 7:00 PM.

Motion to adjourn by Becky, 2nd by Char

Call to adjourn: 7:55