

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION
APRIL 27, 2023
Minutes**

Members Attending:

Ruth Hagerman, Tom Koerner, Ann Milovsoroff, David Webster

Staff Attending:

Susan Cannizzaro, Aaron DeNamur, Kit Luster

Others Attending:

Andrew Ede, Heather Moore, Matt Hastings, Michael DiNicola (remote)

Call to order:

Tom Koerner called the meeting to order at 8:38 a.m.

Approval of Minutes:

David Webster moved to approve the minutes of April 13, 2023. Ruth Hagerman seconded the motion, which was unanimously approved.

Design Review Application DR23-04 – Catamount HSI Shelburne, LLC (Shelburne Inn LLP), 5247 Shelburne Road:

Andrew Ede was present for this application requesting approval to replace the deck boards and ADA accessible ramp at the Shelburne Inn with composite material. The existing decking is rotting and is in need of being replaced. The new composite material will match the existing gray color.

Following a brief discussion, David Webster moved to recommend approval of the application as submitted. Ann Milovsoroff seconded the motion, which was unanimously approved. Andrew Ede Left the meeting.

Design Review Application DR23-05 – Shelburne Craft School, 64 Harbor Road:

Heather Moore and Matt Hastings were present for this application. The Shelburne Craft School is requesting approval to replace the windows in the Harness House which faces Harbor Road. They are proposing Marvin Elevate double-hung windows with black sashes. Heather stated they want to retain the character of the building while making it functional. The existing windows are extremely drafty and most do not open. There was discussion about the trim and Heather responded that the trim will match what is existing. There was also discussion about the color of the sashes and it was suggested that the applicant may want to research other options. Ruth Hagerman suggested that the sash and trim color should be the same.

Ruth Hagerman moved to recommend approval of the application, requesting that the applicant submit a cut sheet if a window other than the Marvin Elevate is chosen due to available color options. David Webster seconded the motion, which was unanimously approved. Heather Moore and Matt Hastings left the meeting.

Shelburne Historic Preservation & Design Review Commission

April 27, 2023

Page 2

Design Review Application DR23-06 – Michael DiNicola, 165 Marsett Road:

Michael DiNicola joined the meeting via Zoom. He is requesting approval to replace his front porch deck boards with composite material, as well as replace the porch roof supporting posts and porch railings. The supporting posts will be 4 x 4 pressure treated wood. The new handrails will also be pressure treated wood with black aluminum balusters. The pressure treated posts and handrails will be stained to match the deck boards.

Discussion followed regarding the use of pressure-treated materials. Tom Koerner noted that the 4 x 4 posts should be wrapped otherwise they will twist and crack. Ruth Hagerman questioned the intended material for the newel posts at the bottom of the stairway. Mr. DiNicola responded they will be pressure treated wood, stained to match the stained handrail.

Tom Koerner moved to recommend approval of the application with the suggestion that the pressure treated post be wrapped at the applicant's discretion. Ann Milovsoroff seconded the motion, which was unanimously approved.

Michael DiNicola left the meeting.

Other Business:

There was discussion regarding the HP&DRC's charge and its application approval process. Aaron DeNamur proposed providing brief staff reports to help direct future application reviews.

Adjournment:

David Webster moved to adjourn the meeting at 9:48 a.m. Ann Milovsoroff seconded the motion, which was unanimously approved.

Respectfully submitted,
Susan Cannizzaro