

Equity and Diversity Committee - Town of Shelburne

PUBLIC MEETING Minutes

Date: 5/8/23 , 6:00pm

Google Meets Virtual Meeting

Committee Members present: Jennie Hoenigsberg, Patricia Fontaine, Michele Crowder, Mercedes Ortega, Josh Flore, Sarah McIlvennie, Alexis Hall

Others present: None

Call to Order:6:04

Facilitator: Sara McIlvennie

Minutes: Jennie Hoenigsberg

Approval of Agenda for: 5/8/23

Motion to approve Agenda: Patricia

Second: Josh

Favor: majority

Opposed: None

Approval of Minutes from: 4/24/23

Motion to approve Minutes: Patricia

Seconded: Jennie

Favor: majority

Opposed: None

Public comments: N/A

Discussions:

- Welcome Alexis as a voting member of the committee

- Farmer’s Market sponsorship - start of discussion about whether we would be interested in participating and if the budget supports this. Cate may have more information. Table for a future discussion and gather more information (timeline, etc.).
- Communications Subgroup - Sarah shared a document about what the subgroup could be working on now and in the future. Question asking may be important for gathering more information. Will this group be authoring opinions? Sarah and Michele will revise the document based on feedback from this meeting and then will share the new document before next meeting.

Motion to create a Communication Subgroup (with the understanding that the group will continue to finalize their directives and share at the next meeting) proposed by Josh. Seconded: Patricia Majority: In favor Opposed: none

- Michele would like to remove herself from the Community & Culture Subgroup in order to work on the Communications Subgroup.
- Gifts to former members since they can’t attend the get together

Report from Sub-Groups

Consultant: Meeting with Tabitha tomorrow. More respondents to employee survey than expected. Need to schedule listening sessions with town employees (how many, what times, etc.).

Grant: Follow up questions re: community involvement will need clarification for grant approval. Going to clarify with the consultant and then meet up with the VCF representative again.

Strategic Planning / Budget: Working on updating the document and creating a survey to gather more information.

Culture & Community: One movie night needs to be rescheduled.

Member/Membership Update: No updates

Action Items:

<u>Action</u>	<u>Responsible</u>	<u>Date</u>

Email re: timeline for Farmer's Market participation	Jennie	5/22/23
Share updated document on proposed Communications Subgroup	Michele / Sarah	5/22/23
Consultant billing and budget update	Mercedes	5/22/23
Clarify timeline and community involvement with Tabitha	Patricia / Mercedes	5/22/23

Important Dates:

<u>Event</u>	<u>Date</u>
Movie - Over the Moon	May 27, 2023 1-3
Shelburne Day Table	August 19, 2023
Heritage Potluck	October 15, 2023

Next Meeting Facilitator: Michele Crowder, Patricia 6/12

Note taker: Sarah McIlvennie

Meeting Adjourned at: 7:03

Motion to close meeting: Sarah

Second: Jennie

Favor: majority

Opposed: None