

*THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION*

**SHELBURNE HISTORIC PRESERVATION &  
DESIGN REVIEW COMMISSION**

**May 12, 2022**

**Minutes**

**Members Attending:**

Ruth Hagerman, Tom Koerner, Ann Milovsoroff, Marc Vincent, David Webster

**Staff Attending:**

Susan Cannizzaro, Aaron DeNamur, Adele Gravitz

**Other Attendees:**

Donnell Collins, Kevin Unrath

**Call to order:**

Tom Koerner called the meeting to order at 8:33 a.m., and introductions were made. Aaron DeNamur was welcomed as the new DRB Coordinator.

**Approval of Minutes:**

Approval of the minutes was deferred until later in the meeting.

**Design Review Application DR22-04 – Donnell Collins / Le Marche Café, 5597 Shelburne Road:**

Donnell Collins was present requesting approval for two replacement signs at 5597 Shelburne Road. The signs will be for the new Le Marche Café which will be located in the former Harrington's space. They will replace the existing Harrington's façade sign and free-standing sign panel. The new signage will be the same sizes and in the same locations as the existing signs, and there will be no change to the lighting. Donnell stated that the café will offer coffee, pastries, sandwiches and a large selection of take-away items.

Marc Vincent noted that the direction of the accent aigu on the word Marche is incorrect, and should point upward and to the right.

Following a brief discussion, Marc Vincent moved to approve the application with the accent aigu correction. Ruth Hagerman seconded the motion, which was unanimously approved.

The Commission members expressed their excitement for the new café.

Donnell Collins left the meeting.

**Design Review Application DR22-05 – Town of Shelburne / Pierson Library, 5376 Shelburne Road:**

Kevin Unrath was present requesting approval for a 9 ½' diameter concrete pad to be located at ground-level in front of the Pierson Library's community room for long-term sculpture displays. He stated they currently have some indoor display areas and want to expand to the outdoors. He added when the pad is not being used for sculpture display, it will be used for the addition of picnic tables for outdoor seating.

A discussion followed regarding the shape (round vs. square), lawn maintenance around the pad, and details of the base.

Shelburne Historic Preservation & Design Review Commission

May12, 2022

Page 2

Ruth Hagerman questioned how the sculptures will be anchored and suggested that someone check with the Shelburne Museum to see how they secure their sculptures.

David Webster moved to approve the concrete pad with the provision that the pad and base are of sufficient depth and materials to support the sculptures and be impervious to Vermont winters. Marc Vincent seconded the motion, which was unanimously approved.

Kevin Unrath left the meeting.

**Approval of Minutes:**

David Webster moved to approve the minutes of April 28, 2022. Ruth Hagerman seconded the motion, which was approved. Marc Vincent abstained from the vote.

**Status of CLG Grants:**

Adele Gravitz reported that Brian Knight will be coming in next week to sign the contract for the Historic Sites & Structures Survey update. Adele will also ask Brian for an update on the status of the Shelburne Shipyard National Register Nomination.

**Other Business:**

Tom Koerner started a conversation about the need to review design review applications as outlined in the Design Review Guideline booklet. He encouraged everyone to review the Guidelines again. He added that the booklet can be an important tool when reviewing applications.

There was also a brief discussion again regarding design review north of the Village.

**Adjournment:**

David Webster moved to adjourn the meeting at 9:50 a.m. Marc Vincent seconded the motion, which was unanimously approved.

Respectfully submitted,  
Susan Cannizzaro