

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
May 23, 2023**

***Hybrid meeting**

- MEMBERS PRESENT:** Mike Ashooh (Chair); Cate Cross, Luce Hillman, Matt Wormser, Andrew Everett.
- ADMINISTRATION:** Peter Frankenburg, Acting Town Manager, Aaron DeNamur, Planning Coordinator, Mike Thomas, Police Chief; Josh Flore, Police Sergeant; Diana Vachon, Town Clerk.
- OTHERS PRESENT:** Members of the public participating in the meeting included Shelburne Town Host, Anne Powell, Bill Deming, David Hall, Gail Henderson-King, Jane Zenaty, Lee Suskin, Nicole Carpenter, Persis Worrall, Streammonitor, Susan Moraska, Tom Karlhuber, Tom Zenaty, Tracey Beaudin, Bud Ockert, Rosalyn Graham, Judy Rosenstreich, Doug Richett, Peggy Coutu, Susan McLellan, Barbara Johnson, Judy Frazer, Ron Gagnon, David Webster, Sarah Stillman, Media Factory.

1. CALL TO ORDER

Chair, Mike Ashooh, called the meeting to order at 7 PM.

2. APPROVE AGENDA

MOTION by Matt Wormser, **SECOND** by Cate Cross, to approve the agenda as presented. **VOTING: unanimous (5-0); motion carried.**

3. CONFLICTS OF INTEREST

None.

4. MINUTES

April 25, 2023

MOTION by Matt Wormser, **SECOND** by Andrew Everett, to approve the minutes of 4/25/23 as presented. **VOTING: unanimous (5-0); motion carried.**

5. PUBLIC COMMENT

Gail Henderson-King gave an update on the Arbor Day celebration (the proclamation was read) and Shelburne receiving Tree City USA recognition.

Persis Worrall asked about the status of the Downtown Designation application for Shelburne. Mike Ashooh indicated the town will make more progress on the application once the new Town Manager arrives.

6. SELECTBOARD COMMENTS

- Cate Cross reported on the meeting with Champlain Housing Trust regarding housing for the homeless in Shelburne.
- Luce Hillman mentioned the upcoming discussion of the Affordable Heat Act with legislators at the library on the fourth Monday of the month, noted her planned attendance at the Vermont Climate Action Network spring summit, and requested a discussion of the Finance Committee and the capital plan be on the next agenda.

7. TOWN MANAGER REPORT/UPDATE

Acting Town Manager, Peter Frankenburg, reported:

- Bob Sherman in the Wastewater Treatment Department received his degree in Management and has a new son, and Aaron DeNamur received his MPA.
- The library trustees are in the process of filling the Library Director position.
- Farmers market begins 5/27/23.

8. INTERVIEWS/APPOINTMENTS

The Selectboard interviewed candidates for positions on various CBCs

Green Mountain Transit Alternate

MOTION by Matt Wormser, SECOND by Andrew Everett, to appoint Judy Rosenstreich as the Shelburne alternate on the Green Mountain Transit Board effective immediately for a term ending July 1, 2025. VOTING: unanimous (5-0); motion carried.

Bike/Ped Paths Committee

MOTION by Matt Wormser, SECOND by Andrew Everett, to appoint Greg Edwards to the Shelburne Bike/Ped Paths Committee effective immediately for a term ending April 1, 2025. VOTING: unanimous (5-0); motion carried.

9. 2023 VTRANS BIKE/PED GRANT APPLICATION

Staff explained the \$75,000 state grant to help cover the \$138,000 cost of widening the shoulder on Bay Road to Harbor Road on the town side of the road. There was discussion of having a separation between the path and the road, walkers using the path, marking the path to help slow the speed of cars on the road, and adding a crosswalk to Shelburne Farms.

MOTION by Matt Wormser, SECOND by Andrew Everett, to approve a match of up to \$100,000 from the ARPA Fund for the VTrans bike/ped grant for a project to widen the shoulder of Bay Road from the TiHaul Trail to Harbor Road.

AMENDMENT by Matt Wormser, SECOND by Andrew Everett, to approve a match of up to \$75,000 from the ARPA Fund for the VTrans bike/ped grant for a project to widen the shoulder of Bay Road from the TiHaul Trail to Harbor Road.

VOTING ON MOTION AS AMENDED: unanimous (5-0); motion carried.

10. PRIORITY BIKE/PED INFRASTRUCTURE PROJECTS

Postponed to a future meeting. Constituents and major stakeholders will be involved in the discussions.

11. PRESENTATION: Improvements to Parade Ground

Planning Coordinator, Aaron DeNamur, reported the improvements to the parade ground include sidewalk, benches, a terrace, pavilion, hedges, shrubs. Estimated cost is around \$84,000 with the anticipation of grants, town budget monies, ARPA funds, and donated time and materials to cover the cost.

Comments included:

- Concern about impact on vendor parking for the farmers market
- Location of the pavilion to the center or other side of the parcel
- The design encouraging more use of the area than just the farmers market
- Cost of the project relying on donated time and town budget monies
- Ensuring the materials used meet ADA accessibility
- Using the money for the project for other more pressing projects in the village
- Deed for the land stating the parade ground is road to road
- Buried water line going across the property to the Veterans Memorial
- Keeping the historic parade ground as open space rather than adding benches, chairs
- Protecting the ash and sycamore and memorial trees on the parade ground
- Adding shrubbery on the Shelburne Road side of the parcel to reduce vehicle noise
- Including the long term cost of upkeep in the cost of the project

MOTION by Cate Cross, SECOND by Luce Hillman, to direct staff to draft a letter of support for the parade ground improvement project for state funds from the state Better Places Program. VOTING: 4 ayes, one nay (Andrew Everett); motion carried.

12. DONATION TO FRONT PORCH FORUM

There was mention of ensuring town issues are posted foremost which is currently not happening.

MOTION by Cate Cross, SECOND by Luce Hillman, that the town donate \$300 to Front Porch Forum to be used as a valuable way to communicate to Shelburne residents and beyond. VOTING: 4 ayes, one nay (Matt Wormser); motion carried.

13. CAMPING AND SMOKING ON TOWN PROPERTY

Police Chief Thomas noted a civil fine can be issued for smoking marijuana in public. An ordinance is needed in the town to prohibit camping on public town land. Following discussion, the Selectboard agreed an ordinance for camping on town land needs to be drafted by the Town Attorney. Discussion of the draft ordinance will occur at a future Selectboard meeting.

14. PRIORITIES FOR THE NEW TOWN MANAGER

Suggested priorities to be addressed by the incoming Town Manager, Matt Lawless, include establishing a town email address for employees and the Selectboard, staffing (HR person, Assistant Town Manager), local options tax, town projects, website/communications. There will be a public ‘meet and greet’ with Matt Lawless and meetings with department heads and the stakeholders in town.

15. ASSIGN SELECTBOARD MEMBERS TO REVIEW OF BILLS THROUGH MARCH 2024

The Selectboard concurred with the schedule as presented.

16. LIQUOR LICENSE: Namaste Kitchen, LLC - Outdoor Seating Permit MOTION by Andrew Everett, SECOND by Matt Wormser, to suspend the regular Selectboard meeting and convene the local liquor control commission. VOTING: unanimous (5-0); motion carried.

MOTION by Matt Wormser, SECOND by Cate Cross, to approve a license for outdoor seating for Namaste Kitchen, LLC. VOTING: unanimous (5-0); motion carried.

MOTION by Andrew Everett, SECOND by Matt Wormser, to adjourn the local liquor control commission and resume the regular Selectboard meeting. VOTING: unanimous (5-0); motion carried.

17. ADJOURNMENT

MOTION by Matt Wormser, SECOND by Cate Cross, to adjourn the meeting. VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 9:24 PM.

RScty by tape: MERiordan

For the Selectboard

Date