

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION
MAY 25, 2023
Minutes**

Members Attending:

Ruth Hagerman, Tom Koerner, Ann Milovsoroff, David Webster, Fritz Horton, Marc Vincent

Staff Attending:

Susan Cannizzaro, Aaron DeNamur, Kit Luster

Others Attending:

Steven Selin, David Hall, Susan McLellan, Rosalyn Graham, Shavon Houk, Sarah Stillman

Call to order:

Fritz Horton called the meeting to order at 8:33 a.m.

Approval of Minutes:

David Webster moved to approve the minutes of April 27, 2023. Tom Koerner seconded the motion, which was unanimously approved.

Design Review Application DR23-07 – Town of Shelburne, 2 Church Street (Parade Ground), Pavilion and Associated Site Improvements

Aaron DeNamur and Steven Selin were present to speak for the project on behalf of the Town. It was stated that the hedge proposed along the south border of the property was going to be removed from the plans. David Webster expressed dislike for the proposed sidewalk and did not want to see this on the Parade Ground. DeNamur and Selin agreed to remove the sidewalk.

Fritz Horton expressed that the proposed sidewalk on the south side of the property is more important and would like to see that happen. Horton also asked that the proposed fence on the west side of the property be extended the whole length and not include a gap.

Stephen Selin described the new design for the pavilion. It is 9 feet tall with a 3-foot overhang. Slate shingles will be used for the roof if there is funding for that. The Tuscan columns will be fiber cement.

Tom Koerner asked for more details on proposed landscaping. The commission also expressed a desire to see something other than stone dust be used for the terrace.

Following a brief discussion, David Webster moved to continue the application to the June 8th, 2023 meeting and request the removal of the elliptical sidewalk. Marc Vincent seconded the motion, which was unanimously approved. Steven Selin left the meeting.

Update from Planning Coordinator on By-law Rewrite:

Aaron DeNamur informed the commission that the rewrite of the bylaw is underway and the Planning Commission will be meeting with the consultants again on June 8th. The consultants will be meeting with the Historic Preservation and Design Review Commission on July 13th.

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Other Business:

Fritz Horton stated that there is now a contract for regular winding of the clock tower. The vacant seat on the commission was also discussed.

Adjournment:

David Webster moved to adjourn the meeting at 9:52 a.m. Marc Vincent seconded the motion, which was unanimously approved.