

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

June 8, 2023

Minutes

Members Attending:

Ruth Hagerman, Tom Koerner, Ann Milovsoroff, Marc Vincent, David Webster

Staff Attending:

Aaron DeNamur, Kit Luster

Others Attending:

David Hall, Jeff Hodgson, Dorothea Penar, Stephen Selin,

Call to order:

Tom Koerner called the meeting to order at 8:30 a.m.

Approval of Minutes:

Ruth Hagerman noted that she was not in attendance at the May 25th meeting but was listed in the minutes. The minutes were approved with this edit unanimously.

Design Review Application DR23-07 (Continued)– Town of Shelburne, Shelburne Parade Grounds / 2 Church St

Aaron DeNamur introduced Stephen Selin and Jeff Hodgson, the architect and landscape architect for the project. Tom Koerner asked what the Town Plan says that the Parade Ground is useable for. Aaron DeNamur clarified that the current Town Plan does not mention the Parade Ground but the 1998 Village Plan had ideas for an arbor or gazebo on the Parade Grounds. Tom Koerner asked why this was coming back now. Aaron DeNamur explained that himself and Lee Krohn applied for an AARP Grant and that a pavilion seemed better than a typical gazebo.

Dorothea Penar mentioned that there has been history of groups wanting to put something on the Parade Grounds. There have been two plans for improvements. The Veterans Memorial had many rounds of development and changed largely from its original design. She said that the priority has always been to keep the Parade Grounds as open as possible to keep it most flexible.

Tom Koerner asked if there was a public input process for the Veterans Memorial. David Hall (Tree Warden) clarified that there was a survey open to the public as to what they wanted to see done with the Parade Grounds.

Ruth Hagerman asked if the previous Parade Ground projects were denied due to a condition or stipulation that nothing could be built on the area. Dorothea responded that it was never said but the priority has been keeping it open. David Hall said he didn't think any projects had been approved other than the Veterans Monument.

Marc Vincent asked if there will be any sort of survey done at the Farmers Market. Aaron DeNamur said that this project should not be a surprise and that the process was explained at the Selectboard Meetings. Ruth Hagerman said that when she worked on the Pierson Library project she found that Front Porch Forum is the easiest way to get a message spread.

The commission suggested that Front Porch Forum post go out with information on the project and offering a space for comments and feedback.

The commission discussed the materials sheet provided by Jeff Hodgson. Jeff Hodgson said that the stone dust is a good option and ADA compliant. Stephen Selin and Jeff Hodgson explained that the red stone dust ties in the other elements of the Parade Ground nicely.

David Hall asked how big the entire footprint of the pavilion is, including the stone dust terrace. Jeff Hodgson said it was 25 x 50 ft.

David Hall said that he was concerned about the accuracy of the trees on the site plan. Dorothea asked if the size is fitting for the area.

Stephen Selin suggested that it might be helpful for the board to see the pavilion area staked out and stage it with people inside.

Aaron DeNamur reminded the commission they make recommendations to the DRB. David Webster said that he thought it was best if the commission does a site visit to see the pavilion staked out before making recommendation to the DRB.

The commission decided that June 29th at 8:30 AM would be the site visit.

There was short discussion about the fence and that there should be a southern and northern opening but no middle opening. Ann Milovsoroff said it makes sense for the openings to be where the sidewalks are and where the crosswalks are, not in the middle.

Motion by David Webster to continue this proposal to a June 29th site visit meeting. Second by Mark Vincent. The motion passes unanimously.

Update from Planning Coordinator:

PlaceSense will be at the July 13th meeting to discuss the bylaw rewrite project with the commission.

Adjournment:

Marc Vincent moved to adjourn the meeting at 9:47 a.m. Tom Koerner seconded the motion, which was unanimously approved.

Respectfully submitted,
Kit Luster