

DRAFT - UNAPPROVED MINUTES

Equity and Diversity Committee - Town of Shelburne

PUBLIC MEETING Minutes

Monday, June 20, 2022, 6:00pm

Zoom-only Meeting

Committee Members present: Erika Lea, Patricia Fontaine, Wanda Morgan, Michele Crowder, Josh Flore, Cate Cross, Fabienne Boisvert-Defazio

- **Call to Order:** 6:05pm

Facilitator: Michele Crowder

Minutes: Erika Lea

- **Approval of Agenda for:** June 20, 2022

Motion to approve Agenda: Josh

Second: Patricia

Favor: Majority **Opposed:** None

- **Approval of Minutes from:** June 6, 2022

Motion to approve Minutes: Fabienne

Second: Josh

Favor: Majority **Opposed:** None

- **Public comments:** None—No members of the public were present

Motion: Michele - To switch our Committee meetings to 2nd and 4th Mondays (rather than 1st and 2nd) starting July 11 so that town Zoom account is available for use.

Second: Erika

Favor: Majority **Opposed:** None

- **Report from Sub-Groups**

Consultant Subgroup: Mercedes reported that this group is still working with Lee and Tabitha Moore to finalize a contract. Currently, waiting for final comments/approval from Lee.

Grant Subgroup: Wanda reported that she heard from Vermont Community Foundation, they had follow up questions. Will email the Committee the questions and invite input.

We have not heard from SCHIP, Wanda will reach out.

Strategic Planning Subgroup: The committee discussed that this outline should wait to be completed until after a consultant is on board.

Culture & Community Subgroup: Fabienne shared that she has been in touch with Parks and Rec, they are very helpful in putting on the Heritage Potluck to be held October 23rd, in the Town Hall Gym, 3:00-7:00. Town may have some resources (chairs, tables, etc) to share. An inclusive event highlighting the cultures represented in Shelburne.

Mercedes shared that her workplace can offer tables, speakers, a vehicle, other items to support event set-up.

Patricia shared about meetings with Pierson Library to plan Multicultural Movie Night Series (Wednesday Evenings, 6-8pm. 9/7; 10/5; 11/9; 12/7) at Shelburne Town Hall. Some discussion about selecting films.

Patricia shared that Farmers' Market is interested in the E & D Committee tabling at an upcoming market. It was suggested that we do this late in the summer.

Mercedes shared about a very positive meeting with Shelburne Farms. SF has done a lot of DEI work internally. They want to collaborate with our Committee.

Other Discussions

Discussion of possible Instagram account for this committee. Mercedes will share resources on this.

Discussion of need for a committee Bookkeeper role. Fabienne volunteered.

Action Items:

Action	Responsible	Due
Clarifying rules regarding donations/fundraisers.	Cate	7/11
Follow up with Farmers Market about dates	Patricia	7/11
Follow up with SCHIP grant	Wanda	7/11
Follow up with Parks & Rec (Heritage Potluck)	Fabienne	7/11
Make sure Jennie and Marcela know about mtg schedule change	Erika	6/20
Inform town of meeting schedule change; make sure the Zoom link and info on our website are correct; edit templates to reflect change; edit "Tips" document to reflect change	Jennie	7/5

- **Next meeting:** July 11, 2022

Facilitator: Wanda

Minutes: Michele

In -Person: N/A

Meeting adjourned: 7:15 pm (no motion)