

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
June 22, 2021**

***Meeting held via teleconference and in-person.**

MEMBERS PRESENT: Mike Ashooh (Chair), Kate Lalley, Jerry Storey, Luce Hillman, Cate Cross.

ADMINISTRATION: Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Chris Robinson, Water Quality Superintendent; Nini Anger, Assistant to Town Manager.

OTHERS PRESENT: Members of the public participating in the meeting included Wendy (Media Factory), Don Porter, Gail Albert, Tom Tompkins, Patricia Fontaine, Joyce George, Maura O'Neill, Ken Scott, Jeanne Kaczka-Valliere, Jessica Brumsted, Dan York, Roz Graham, bding, Mark Sammut, Zachary Manganello, Erika Lea, Dwight Matthews, Kamahnie Buckle, Clara Flynn, Nancy Baker, Tricia Tyo, Robert Evans.

1. CALL TO ORDER

Chair Mike Ashooh called the meeting to order at 7 PM.

2. APPROVE AGENDA

MOTION by Kate Lalley, **SECOND** by Jerry Storey, to approve the agenda as presented. **VOTING** by rollcall: unanimous (5-0); motion carried.

3. MINUTES

June 8, 2021

MOTION by Jerry Storey, **SECOND** by Kate Lalley, to approve the minutes of 6/8/21 as presented. **VOTING** by rollcall: unanimous (5-0); motion carried.

4. PUBLIC COMMENT

- Jessica Brumsted introduced Tricia Tyo and Robert Evans with the Vermont Agency of Human Services who spoke about finding a sustainable program for emergency housing through FY22 to protect the most vulnerable populations. There may be COVID money available to assist municipalities impacted by individuals in emergency housing. The Selectboard will continue the conversation at a future date.
- Jeanne Kaczka-Vailliere and Roz Graham reported the farmers market will return to the center of town on July 10, 2021. Thanks are extended to the Palmers, the Selectboard, and the community for supporting the market.

5. SELECTBOARD COMMENTS

- There was agreement the return to in-person meetings is welcomed.
- Jerry Storey congratulated Elle Purrier St. Pierre on winning the 1500 meter race in the Olympic trials.

6. TOWN MANAGER REPORT/UPDATE

Lee Krohn reported:

- The matter of unleashed dogs on town trails has been addressed.
- Thoughts are with the Vincent family who recently lost their home to fire. Thanks are extended to all fire departments and other agencies who helped fight the blaze.

Jerry Storey asked for an update on the Town's economic development plan. Lee Krohn said a report will be coming from the consultant and a plan will be drafted. Jerry Storey urged scheduling a review in July of federal and state money received by the town.

7. MASK POLICY: TOWN MEETINGS AND EVENTS

There was discussion of suggesting or requiring masks to be worn in Town owned buildings by individuals who are not vaccinated. It was noted the Town cannot require a mask to be worn.

MOTION by Kate Lalley, SECOND by Cate Cross, to change the mask policy to require a mask in Town buildings open to the public when not vaccinated with acknowledgement this cannot be enforced. VOTING by rollcall: unanimous (5-0); motion carried.

8. SELECTBOARD MEETINGS GOING FORWARD

Following discussion, the Selectboard concurred with having a hybrid model of in-person and Zoom meetings. Staff will investigate options and poll Town committees to determine if there is interest in also using the hybrid model. There was public comment in support of Zoom access to meetings.

9. DUE DATES FOR PROPERTY TAX PAYMENTS

MOTION by Luce Hillman, SECOND by Kate Lalley, to set the following due dates for FY22 property tax installments:

- August 17, 2021
- November 15, 2021
- March 15, 2022

VOTING by rollcall: unanimous (5-0); motion carried.

10. PUBLIC HEARING: Tower/Telecommunications Ordinance

MOTION by Jerry Storey, SECOND by Kate Lalley, to open the public hearing to consider Shelburne's Tower/Telecommunications Ordinance. VOTING by rollcall: unanimous (5-0); motion carried.

The public hearing was opened at 7:21 PM. There were no comments.

MOTION by Jerry Storey, SECOND by Kate Lalley, to close the public hearing. VOTING by rollcall: unanimous (5-0); motion carried.

MOTION by Kate Lalley, SECOND by Jerry Storey, to adopt the amendment to Shelburne's Tower/Telecommunications Ordinance as presented (shifting jurisdictional authority from the Planning Commission to the DRB in the ordinance). VOTING by rollcall: unanimous (5-0); motion carried.

11. CBC APPOINTMENT POLICY UPDATE

Mike Ashooh noted the revisions mainly pertain to the process for inaugurating a committee and seating a committee. Minor edits were made relative to subcommittees (have language that excludes subcommittees from the process) and wording (Section 4.1 change "town constituent" to "organization", Section 5.0 delete "with relevant interest"). Staff will incorporate the changes into the policy for review at the next meeting.

12. WASTEWATER DEPARTMENT BUDGET

Finance Director, Peter Frankenburg, and Water Quality Superintendent, Chris Robinson, presented the proposed FY22 Wastewater Department Budget of \$2.17 million (3% increase) with 135 million gallons volume to be billed at a rate of \$14.12 per 1,000 gallons (1.3% increase). Increases in the budget are to cover capital projects and maintenance. There was discussion of the components of the budget and operating expense increases for collection system upgrades, sludge disposal, salaries & benefits, debt, and transfer to the Capital Improvement Fund. Staff noted the Department works continually to improve the infiltration and inflow situation impacting the number of gallons treated at the treatment plants.

MOTION by Jerry Storey, SECOND by Kate Lalley, to approve the Wastewater Department FY22 Budget as presented. VOTING by rollcall: unanimous (5-0); motion carried.

13. AUTHORIZED REPRESENTATIVE: FEDERAL ARPA FUNDS

MOTION by Jerry Storey, SECOND by Kate Lalley, to appoint Finance Director, Peter Frankenburg, as Shelburne's authorized representative in matters related to Federal ARPA funds with Town Manager, Lee Krohn, as alternate as may be appropriate or necessary. VOTING by rollcall: unanimous (5-0); motion carried.

14. EXECUTIVE SESSION: Labor Relations

MOTION by Jerry Storey, SECOND by Kate Lalley, pursuant to 1VSA313 to find that premature public knowledge of labor relation agreements with employees would clearly place the town at a substantial disadvantage. VOTING by rollcall: unanimous (5-0); motion carried.

MOTION by Jerry Storey, SECOND by Kate Lalley, pursuant to 1VSA313 to enter Executive Session to consider labor relations agreements with employees and invite the Town Manager to attend. VOTING by rollcall: unanimous (5-0); motion carried.

Executive Session was convened at 9 PM and adjourned at 9:39 PM.

15. ADJOURNMENT

MOTION by Jerry Storey, SECOND by Luce Hillman, to adjourn the meeting.

VOTING by rollcall: unanimous (5-0); motion carried.

The meeting was adjourned at 9:40 PM.

RScty by tape MERJordan



For the Selectboard

7-13-2021

Date

END OF DOCUMENT