

*THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION*

**SHELBURNE HISTORIC PRESERVATION &  
DESIGN REVIEW COMMISSION**

**June 22, 2023**

**Minutes**

**Members Attending:**

Fritz Horton, Ann Milovsoroff, Dorothea Penar, Marc Vincent, David Webster

**Staff Attending:**

Susan Cannizzaro, Aaron DeNamur, Matt Lawless, Kit Luster

**Others Attending:**

Tracey Beaudin, Rebekah Hopkinson, Kali McPeters

**Call to order:**

Fritz Horton called the meeting to order at 8:30 a.m. and introductions were made. Dorothea Penar was welcomed back as a Commission member.

**Approval of Minutes:**

Approval of minutes was tabled until later in the meeting.

**Design Review Application DR23-08 – Franklin Ford Daniel, 550 Falls Road:**

Kali McPeters was present for this application. She explained they have started to replace the horizontal vinyl siding on their house at 550 Falls Road with new vertical Batten wood siding without knowledge that they needed Design Review approval. They have also replaced the vinyl windows with new Marvin wood windows. The window ratio and sizes were not changed. Kali stated they halted work about 2 weeks ago after being notified by the Zoning Office. She added that they would also like to replace the vinyl siding on the detached garage with the same vertical Batten siding.

David Webster stated that if they had an option, the Commission would have preferred replacement horizontal siding. A brief discussion followed.

Dorothea Penar moved to recommend retroactive approval of the Batten wood siding and replacement windows for the house and detached garage. Marc Vincent seconded the motion, which was unanimously approved.

Kali McPeters left the meeting.

**Design Review Application DR23-09 – Eric Sawyer & Rebekah Hopkinson, 19 Railroad Lane:**

Rebekah Hopkinson was present for this application. She stated they have a porch/bedroom that had been added to their home and it is now rotting and pulling away from the house. They are proposing to demolish this addition and rebuild it on the same footprint with a proper foundation. There will be some changes to the window fenestration and possibly raising the roof to be in line with the main house roofline.

The Commission reviewed the documents provided with the application. Fritz Horton stated there is not enough information presented for the Commission to approve the application. He noted that the Commission will need photos of all elevations, a sketch of the proposed addition/changes, listing of materials and catalog sheets for the

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Proposed windows, doors, etc. Dorothea Penar commented that she did not see any red flags, but agreed that more information is needed.

David Webster moved to continue the application to the July 13, 2023 meeting. Marc Vincent seconded the motion, which was unanimously approved.

Rebekah Hopkinson and Matt Lawless left the meeting.

### **Design Review Application DR23-10 – Tracey Beaudin, 219 Shelburnewood Drive:**

Tracey Beaudin was present to request approval for new 4” reveal vinyl siding, new windows and two replacement doors on her home at 219 Shelburnewood Drive. The existing jalousie windows will be replaced with vinyl double hung windows which will be safer and more energy efficient. Photographs of the proposed materials were included with the application.

David Webster moved to recommend approval of the application as submitted. Marc Vincent seconded the motion, which was unanimously approved.

Tracey Beaudin left the meeting.

### **Update from Planning Coordinator:**

PlaceSense will be at the July 13<sup>th</sup> meeting to discuss the Zoning Bylaw rewrite with the Commission.

There was discussion regarding the new State housing legislation.

### **Approval of Minutes:**

David Webster moved to approved the minutes of June 8, 2023. Marc Vincent seconded the motion, which was approved.

### **Other Business:**

The Commission was reminded of the Parade Ground site visit scheduled for next Thursday, June 29<sup>th</sup> at 8:30 a.m.

### **Adjournment:**

David Webster moved to adjourn the meeting at 9:25 a.m. Dorothea Penar seconded the motion, which was unanimously approved.

Respectfully submitted,  
Susan Cannizzaro