

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

June 23, 2022

Minutes

Members Attending:

Fritz Horton, Tom Koerner, Ann Milovsoroff, David Webster (via Zoom)

Staff Attending:

Susan Cannizzaro, Aaron DeNamur, Adele Gravitz

Other Attendees:

Scott Gardner, Darlene Fenstermacher, Joe Knotts

Call to order:

Fritz Horton called the meeting to order at 8:40 a.m.

Approval of Minutes:

David Webster moved to approve the minutes of May 12, 2022, Ann Milovsoroff seconded the motion, which was unanimously approved.

Design Review Application DR22-06 – 52 Drew Street, LLC (Scott Gardner), 1058 Falls Road:

Scott Gardner was present for this application to request approval for the installation of two (2) skylights on the south elevation of the new house at 1058 Falls Road. He added that the southern facing roof will also have solar panels and that it is not visible from Falls Road.

Following a brief discussion, David Webster moved to approve the application as submitted. Tom Koerner seconded the motion, which was unanimously approved.

Scott Gardner left the meeting.

Design Review Application DR22-07 – M & T Bank (applicant) / Precourt Investment Co., LLC (owner), 10 Shelburne Shopping Park:

Darlene Fenstermacher and Joe Knotts were present (via Zoom) to represent this application. Ms. Fenstermacher explained that M & T Bank will be taking over Peoples Bank and this application is for the replacement of signage. The new M & T Bank signs will be dark green with white lettering and a golden yellow stripe along the bottom. There will be no change to the existing lighting.

The members briefly reviewed the proposed signs, following which David Webster moved to approve the application as submitted. Tom Koerner seconded the motion, which was unanimously approved.

Darlene Fenstermacher and Joe Knotts left the meeting.

Status of CLG Grants:

Adele Gravitz reported that she distributed the draft of Brian Knight's Shelburne Shipyard National Register Nomination report to the members of the HP&DRC. Fritz Horton responded that he had a few comments which he submitted to Brian.

Adele also reported that Brian Knight has begun working on the update to the Historic Sites & Structures Survey. Phase one will focus on buildings that have been demolished and phase two will focus on new structures being added to the survey.

David Webster left the meeting.

Other Business:

The Commission continued their discussion from the previous meeting about the importance of the Design Review Guidelines. Both Fritz Horton and Tom Koerner commented that the Commission should be using the Guidelines as a tool and a copy should be available at each meeting.

Fritz Horton reported that he will be working with David Welch to get the Town Hall clock working again. The clock function is not working, but the chime function does work.

Adjournment:

There being no other business, Tom Koerner moved to adjourn the meeting at 9:17 a.m. Ann Milovsoroff seconded the motion, which was unanimously approved.

Respectfully submitted,
Susan Cannizzaro