

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION.

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

July 1 , 2021

Minutes

Members Attending:

Ruth Hagerman, Fritz Horton, Tom Koerner, Marc Vincent, David Webster

Staff Attending:

Susan Cannizzaro

Others Attending:

Christina Jensen, Katharine Servidio, Jeff McBride

Call to order:

Fritz Horton called the meeting to order at 8:30 a.m. and introductions were made.

Approval of Minutes:

Ruth Hagerman moved to approve the minutes of June 10, 2021. Marc Vincent seconded the motion, which was unanimously approved.

Design Review Application DR21-04 (Continued) – Eric Denice & Laura Wolfsen, 209 Marsett Road, Addition to House and Garage Expansion:

Tom Koerner moved to continue to the application since no new information has been received from the applicant. Marc Vincent seconded the motion, which was unanimously approved.

Design Review Application DR21-08 – Rachel Teachout & William Lyons, 193 Harbor Road, Renovate/Restore House:

David Webster moved to continue the application since no new information has been received from the applicant. Tom Koerner seconded the motion, which was unanimously approved.

Design Review Application DR21-09 – Christina Jensen, 1115 Falls Road:

Chris Jensen was present to request approval to replace an existing window on the west side of her house with a door, as well as the addition of new stone steps outside the door which will lead to a stone patio area. Details of the steps and door were discussed. It was suggested that the steps include a small 4-5' landing area outside the door for safety purposes. Ms. Jensen stated the door will be substantially similar to the existing front wooden door with lower panels and divided light glass above. A photo of that door was included with the application.

David Webster moved to approve the application with the new wood door to have lower panels with divided light glass above, and the stone steps will have a 4-5' landing. Ruth Hagerman seconded the motion, which was unanimously approved.

Design Review Application DR21-10 – Joyce & Katherine Servidio, 20 Meadow Lane:

Katherine Servidio was present to request approval for a new metal roof to replace the existing asphalt shingle roof. The new roof will be a charcoal or gray color which is the color of the existing shingles. It was suggested that a diverter be added over the front door.

Ruth Hagerman moved to approve the application as submitted. Marc Vincent seconded the motion, which was unanimously approved.

Design Review Application DR21-11 – Jeff & Megan McBride, 245 Marsett Road:

Jeff McBride was present to request approval for a modified design for his replacement garage and office. He reminded the members that they had approved a larger 2-story structure last September. The new design will be one story and will be 1' closer to Marsett Road and 6 ½' deeper to the rear yard. Mr. McBride added that the former garage was demolished earlier this week.

Following a brief discussion, David Webster moved to approve the application as submitted. Tom Koerner seconded the motion, which was unanimously approved.

Potential Grant Opportunities:

The members discussed the Shelburne Shipyard again and potential grants for a National Register nomination of the Shipyard and some of its surrounding properties. Marc Vincent offered to contact Brian Knight and Fritz Horton will try to schedule a meeting with Devin Colman to determine what steps would need to be taken.

Upcoming Planning Commission Agenda Items:

The Planning Commission will be participating in a joint meeting with the Selectboard and Development Review Board on Wednesday, July 14th at 7:00 p.m. Information regarding the agenda can be obtained from Town Manager, Lee Krohn.

Lauren Giannullo Resignation:

Fritz Horton reported that he and Susan Cannizzaro received an email from Lauren Giannullo stating that she must resign from the Commission due to personal and family commitments. The members all wished Lauren well. Fritz stated the door will be left open if Lauren wishes to return in the future.

Other Business:

Fritz Horton is awaiting a quote from Gordon's for the temporary shades for the Town Hall windows. David Webster reported that Gabriella McCormick from Great Oak Interiors in Peru, NY is working with Celia Oliver on the curtains. She will be sending

fireproof fabric samples for consideration. Once the fabric is selected, she will be able to provide a quote for the curtains.

Fritz Horton gave a brief update on the Town Hall clock. The clock is being maintained by David Welch with a one-year guarantee.

Fritz also reported that the Town has been offered a concert grand piano but after talking with Lee Krohn, Kevin Unrath and Dorothea Penar, the offer has been declined because it is too large to fit on the Town Hall stage and the cost to have it tuned and transported here will be too costly. David Webster suggested the donor contact the Vermont Youth Orchestra.

Adjournment:

Tom Koerner moved to adjourn the meeting at 10:20 a.m. Ruth Hagerman seconded the motion, which was unanimously approved.

Respectfully submitted,
Susan Cannizzaro