

A VIDEO RECORDING OF THE MEETING IN ITS ENTIRETY IS AVAILABLE THROUGH VERMONTCAM.ORG. THE WRITTEN MINUTES ARE A SYNOPSIS OF THE DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES SUBJECT TO CORRECTION BY THE SHELBURNE SELECTBOARD. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
July 25, 2023**

***Hybrid meeting**

MEMBERS PRESENT: Mike Ashooh (Chair); Luce Hillman, Matt Wormser. (Cate Cross and Andrew Everett were absent.)

ADMINISTRATION: Matt Lawless, Town Manager; Peter Frankenburg, Finance Manager; Chris Robinson, Water Quality Superintendent; Jacob Leopold, Rescue Chief.

OTHERS PRESENT: Members of the public participating in the meeting included Shelburne Town Host, Bob Birkett, Tracey Beaudin, David Webster, Dorothea Penar, Linda Riell, Sue McLellan, Media Factory.

1. CALL TO ORDER

Chair, Mike Ashooh, called the meeting to order at 7 PM.

2. APPROVE AGENDA

MOTION by Luce Hillman, SECOND by Matt Wormser, to approve the agenda.

VOTING: unanimous (3-0); motion carried.

3. CONFLICT OF INTEREST

None.

4. MINUTES

July 11, 2023

Postponed due to lack of a quorum present at the 7/11/23 meeting.

5. PUBLIC COMMENT

There was public comment urging the Selectboard to put the proposed changes to the parade ground on a future agenda to get public input and backing for any changes. It was also noted that the Shelburne Historic Preservation & Design Review Committee can provide a history of what has happened over centuries in the village so the committee should be consulted early on any projects. The committee is reviewing the parade ground changes.

There was public comment to make the agenda for the Selectboard meetings on the town website a 'clickable' zoom link.

6. SELECTBOARD COMMENTS

- Looking forward to a Shelburne summer.
- Shelburne Forward Together 7/27/23.

7. TOWN MANAGER REPORT/UPDATE

Town Manager, Matt Lawless, reported:

- Two new dispatchers have been hired.
- The Planning Commission is looking at the update of the first chapter of the zoning ordinance (Administrative Services).
- Two zoning enforcement cases are going to Superior Court

8. CBC MATTERS

There are vacancies on the Bike/Path Committee, Natural Resources Committee, Tree Committee, and Dog Park Committee.

9. PUBLIC HEARING: FY2024 Wastewater and Stormwater Budgets MOTION by Luce Hillman, SECOND by Matt Wormser, to open the public hearing on the FY2024 Wastewater and Stormwater budgets. VOTING: unanimous (3-0); motion carried.

Chris Robinson, Water Quality Superintendent, gave a brief presentation on the budgets highlighting the stormwater rate (\$5.20 per ERU) and wastewater rate (\$16.27/1,000 gallons) and increases/decreases in revenues and expenses. Capital items include replacement of the F-250 pickup truck and centrifuge rebuild.

MOTION by Luce Hillman, SECOND by Matt Wormser, to close the FY2024 Wastewater and Stormwater budgets public hearing. VOTING: unanimous (3-0); motion carried.

MOTION by Luce Hillman, SECOND by Matt Wormser, to adopt the FY2024 budget and rate structure as presented for the Town of Shelburne Stormwater Fund. VOTING: unanimous (3-0); motion carried.

MOTION by Luce Hillman, SECOND by Matt Wormser, to adopt the FY2024 budget and rate structure as presented for the Town of Shelburne Wastewater Fund. VOTING: unanimous (3-0); motion carried.

10. WASTEWATER DEPARTMENT VEHICLE PURCHASE

MOTION by Luce Hillman, SECOND by Matt Wormser, to specifically authorize replacement of the pickup truck for Wastewater Department operations at a cost not to exceed \$60,000 with future debt service to be paid by the Wastewater Fund. VOTING: unanimous (3-0); motion carried.

11. PUBLIC HEARING: Water Ordinance Amendment

MOTION by Luce Hillman, SECOND by Matt Wormser, to open the public hearing on the Water Ordinance amendment. VOTING: unanimous (3-0); motion carried.

It was noted the amendment allows the town to shut off water service for violation of the rules and regulations. There were no further comments.

MOTION by Luce Hillman, SECOND by Matt Wormser, to close the public hearing on the Water Ordinance amendment. VOTING: unanimous (3-0); motion carried.

MOTION by Luce Hillman, SECOND by Matt Wormser, to amend the Water Ordinance as presented. VOTING: unanimous (3-0); motion carried.

12. BRIEFING ON RESCUE SERVICE

Rescue Chief, Jacob Leopold, gave an update on the ambulance purchase (members are working with the engineers on the blueprint for the ambulance; cost is \$370,000), transition to paramedic level services (Selectboard approval will be needed), facility upgrades (work is being done on the roof and foundation), and changes to the balance of paid and volunteer members.

13. BRIEFING ON DOWNTOWN DESIGNATION

Staff highlighted the following with downtown designation:

- Traffic calming on town owned roads.
- Some state additional transportation money.
- Bonus points for state grants, community planning, and historic preservation
- Additional taxing powers.
- Act 250 incentives to promote reinvestment in traditional downtown areas, prevent sprawl, and protect wilderness areas.
- Benefits to neighborhood development areas (village area) linked to designated downtown areas.
- Wastewater allocation must be available.

There was discussion of the function of a downtown committee and the need to assure the town's goals and the downtown designation goals align. The Selectboard wanted to further investigate the pros and cons of the program, next steps, application process, and what organization would be responsible for the downtown designation.

There was public comment noting the following:

- Shelburne has a village center, not a commercial block.
- The streetscape is mainly businesses housed in former residential buildings.
- Training and recording requirements for the designated downtown as well as the related expenses in the budget are a concern.
- The designation will actually promote development in the small area of the village and alter the pattern of development and buildings.
- The town already qualifies for tax credits for the downtown historic district and certified local government.
- Mixed-used housing would be exempt from Act 250 review in the downtown historic district which is concerning and could impact the character of the historic village.

14. ADJOURNMENT

MOTION by Luce Hillman, SECOND by Matt Wormser, to adjourn the Selectboard meeting of July 25, 2023. VOTING: unanimous (3-0); motion carried.

The meeting was adjourned at 8:59 PM

RScty by tape: MERiordan

For the Selectboard

Date